

**Town of Georgina****Department of Administrative Services**

26557 Civic Centre Road, RR 2 Keswick, Ontario L4P 3G1

**Primary Department Contacts**

| <b>Title</b>   | <b>Name</b>   | <b>Division</b>                  | <b>Telephone Numbers</b>                       | <b>Extension</b> | <b>Email</b>           |
|--|---|----------------------------------|--|------------------|------------------------|
| Director of Administrative Services/Treasurer                  | Rebecca Mathewson, C.G.A.                           | Administration                   | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 201         | rmathewson@georgina.ca |
| Assistant to the Director of Administrative Services/Treasurer | Mysti Hamilton                                      | Administration                   | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 202         | mhamilton@georgina.ca  |
| Animal Control Supervisor                                      | Angie Closs   | Animal Control & Adoption Centre | (905) 722-3452, (905) 476-3457                 | N/A              | acloss@georgina.ca     |
| Town Clerk   | Roland Chénier, A.M.C.T.                            | Office of the Clerk              | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 257         | rchenier@georgina.ca   |
| Deputy Clerk   | Lisa Lyons  | Office of the Clerk              | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 223         | llyons@georgina.ca     |
| Executive Assistant to the Mayor & Members of Council          | Tammi Roberts                                       | Office of the Clerk              | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 213         | troberts@georgina.ca   |
| Manager of Finance/Deputy Treasurer                            | Darlene Carson, A.M.C.T., C.M.M.                    | Finance                          | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 203         | dcarson@georgina.ca    |
| Manager of Information Technology Services                     | Shawn Condé, MMSc, I.S.P., ITCP, C.E.T., C.M.M. III | Information Technology Services  | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 245         | sconde@georgina.ca     |
| Chief Municipal Law Enforcement Officer                        | Tom Hillis, M.L.E.O.(C)                             | Municipal Law Enforcement        | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 278         | thillis@georgina.ca    |
| Manager of Purchasing  | Brian Jordan, B.Sc., CPPB, A.M.C.T.                 | Purchasing/Maintenance           | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 259         | bjordan@georgina.ca    |
| Manager of Taxation & Revenue                                  | David Reddon, A.M.C.T.                              | Taxation & Revenue (Tax/Water)   | (905) 476-4301, (905) 722-6516, (705) 437-2210 | Ext. 268         | dreddon@georgina.ca    |

Main Civic Centre Fax: (905) 476-8100

Municipal Law Enforcement Fax: (905) 476-4873

Clerks Division/Office of the Mayor Fax: (905) 476-1475