



July 15, 2020

Planning Division Service Delivery during the COVID-19 Pandemic

Under the current Declaration of an Emergency, the Georgina Civic Centre is closed to the public and most planning staff are working remotely from the Civic Centre.

All in-person Council meetings have been cancelled. Council meetings (including Public Meetings) are being held using the Zoom Internet based platform.

Requests for Pre-consultation

New pre-consultation applications can be submitted at the front-entrance drop box at the Civic Centre or by e-mail or by regular mail or courier. All submitted applications must be notarized by a Commissioner of Oaths or Solicitor as in person service is not available at the Civic Centre. Payment of all applicable fees must be made by cheque and submitted with the completed application. Formal in-person pre-consultation meetings have been cancelled at this time until further notice. Submitted applications will be reviewed and scheduled for a pre-consultation meeting using the Zoom Internet based platform or by telephone.

All New Planning Applications

New planning applications that have completed the required pre-consultation process (as applicable) can be submitted at the front-entrance drop box at the Civic Centre or by e-mail or by regular mail or courier. All submitted applications must be notarized by a Commissioner of Oaths or Solicitor as in person service is not available at the Civic Centre. Payment of all applicable fees must be made by cheque and submitted with the completed application.

Applications Requiring a Statutory Public Meeting (e.g. Official Plan Amendment, Zoning By-law Amendment, Plan of Subdivision / Condominium)

The Town will receive all new applications, which will be processed, in accordance with the provisions of the Planning Act and scheduled for consideration in a future meeting utilizing the Zoom Internet based platform.

Applications Not Requiring a Council Public Meeting (e.g. Part Lot Control, Deeming By-law)

The Town will receive all new applications which will be processed, reviewed and scheduled for Council consideration in the normal manner.

Committee of Adjustment (COA)

The Town will receive all new applications for Minor Variance, Consent and all other COA matters. Applications will be reviewed and scheduled for consideration by the COA in order of receipt.

Concerning All Existing Planning Act Applications

Planning Staff will continue to process submitted applications to the fullest extent possible and will respond to all related public enquiries.

Response to general property and development enquires will continue to be provided.

Service delivery may change depending upon evolving circumstances. Updates will be provided as appropriate.

Please submit any planning enquiries to: planning@georgina.ca