



GEORGIA

**Town of Georgina
NI-CAO-1**

	<p>Title of Request: Grant Writing Services</p>
<p>Date: Sept. 15, 2020</p> <p>Department: Office of the CAO</p> <p>Division: Corporate Service Delivery Excellence</p> <p>Project Description:</p> <p>Allocate \$25,000 per year for specialized grant writing services to maximize our success in obtaining external grant funding. The proposed \$25,000 budget would only be drawn on as required.</p>	
<p>1. Proposed Year of Initiative: 2021 onward</p>	
<p>2. Nature of Initiative/Review Factors (check and explain all that apply):</p> <p><input type="checkbox"/> Legislative, <input checked="" type="checkbox"/> Growth <input checked="" type="checkbox"/> Risk Management, <input type="checkbox"/> Service Level Change, <input checked="" type="checkbox"/> Strategic Priority, <input checked="" type="checkbox"/> Efficiency, <input checked="" type="checkbox"/> Adopted Plan/Study</p> <p><input type="checkbox"/> Other (please specify) Life Cycle</p> <p>This initiative would support the implementation of the Town's various strategies, plans, operating and capital works programs, etc.</p>	
<p>3. Brief Links to Strategic Plan Departmental Business Plans or Other Plans:</p> <p>This initiative would support the implementation of all eligible strategies and plans (e.g. Capital Plan, IT Strategy, etc.)</p>	
<p>4. Main/Desired Goal or Outcomes/Benefits:</p> <p>To capture more external grant funding dollars to help implement the Town's various strategies, plans, operating programs, capital works programs, etc. It could also support the Town's COVID-19 pandemic recovery efforts.</p>	

<p>5. Cost/ Financial Impact, Recovery and Net impact:</p> <p>The Town would retain services for the more complicated, high-dollar amount grants, which if obtained, could represent a very good return on investment.</p>
<p>6. Other Considerations or Efficiency Options:</p> <p>Can you defer the request? It is anticipated that the province and federal government may start looking to direct money to stimulus-type grants (related to pandemic recovery) that the Town will want to leverage. Many grant programs will be over-subscribed requiring municipalities to prepare very competitive submissions to improve their chance of success.</p> <p>Is it more efficient to contract out the initiative? This business case proposes to contract out the service</p> <p>Can you combine this initiative with other present functions? N/A</p> <p>Can you change the services model to reduce this demand without reducing service levels? N/A</p> <p>Can you better leverage technology? The grant writing services will be used to help obtain funding to modernize operations through the increased utilization of technology and automation.</p> <p>Can you share service delivery with other Town Departments/Agencies or municipalities? Potentially. This would be decided on a case-by-case basis.</p>
<p>7. Short-Term Results Expected:</p> <p>Assistance with supporting the Town to create submissions that are more competitive.</p>
<p>8. Long-Term Results Expected:</p> <p>Capturing an increased amount of grant dollars for the Town to advance the Corporate Strategic Plan, sub-strategies, plans, operating and capital works programs, and to assist with economic recovery.</p>
<p>9. Other Comments:</p> <p>An Internal Grants Committee was assembled in early 2020 through the Office of the CAO, comprised of the Head of Corporate Service Delivery Excellence, Director of Recreation and Culture, Director of Operations and Infrastructure, and the Manager of Economic Development. A staff resource has also been allocated to fulfill a part-time Corporate Grants Coordinator role. The committee, along with the dedicated staff resource, will work collaboratively to capture more grant dollars, while also seeking the advice and support of a third-party expert(s), when necessary.</p>



GEORGINA

**Town of Georgina
NI-LIB-1**

<p>Title of Request: Library New Operating Initiatives</p>
<p>Date: June, 2020 Department: 178 – Library Division: Project Description:</p>
<p>A. Technology Upgrades & Improvements:</p> <p style="margin-left: 20px;">i. <u>Data plans:</u> Related to Capital requests for hotspots. If those Capital projects move forward, there will be ongoing Operating costs.</p>
<p>1. Proposed Year of Initiative: 2021</p>
<p>2. Nature of Initiative/Review Factors (check and explain all that apply):</p> <p><input type="checkbox"/> Legislative, <input checked="" type="checkbox"/> Growth <input type="checkbox"/> Risk Management, <input checked="" type="checkbox"/> Service Level Change, <input checked="" type="checkbox"/> Strategic Priority, <input type="checkbox"/> Efficiency, <input type="checkbox"/> Adopted Plan/Study</p> <p><input type="checkbox"/> Other (please specify) Life Cycle</p>
<p>3. Brief Links to Strategic Plan Departmental Business Plans or Other Plans:</p> <ul style="list-style-type: none"> • Priority – Promote a high quality of life: build a healthy, safe and accessible community • Priority – Deliver exceptional service: Ensure exceptional service delivery <p>Supports the library’s strategic goal of Technology: to support digital literacy, virtual access, and efficient services.</p> <ul style="list-style-type: none"> • Support digital skills development and increase self-service options • Maintain up-to-date technology and integrate innovative options

<ul style="list-style-type: none"> • Boost investment readiness: <ul style="list-style-type: none"> ○ Facilitate the expansion of high speed internet to businesses located in urban and rural areas of the Town ○ Facilitate continued local workforce development (education and training) as part of the evolving knowledge-based economy • Broadband strategy: Connectivity for all residents (e.g. education, healthcare, telework) allowing them to participate fully in the digital world by providing access to community Wi-Fi, including at libraries.
<p>4. Main/Desired Goal or Outcomes/Benefits:</p>
<p>A. Technology Upgrades & Improvements:</p> <ul style="list-style-type: none"> i. <u>Data plans</u>: Provide internet to residents so they can work, complete their education, start businesses, and access Town and library services remotely.
<p>5. Cost/ Financial Impact, Recovery and Net impact:</p>
<p>A. Technology Upgrades & Improvements:</p> <ul style="list-style-type: none"> i. <u>Data plans</u>: 10 Unlimited monthly data plans throttled after 6 GB – \$10,000
<p>6. Other Considerations or Efficiency Options:</p> <p>Can you defer the request? Not recommended Is it more efficient to contract out the initiative? Yes, but the broadband strategy has not been fully implemented. Can you combine this initiative with other present functions? No Can you change the services model to reduce this demand without reducing service levels? No Can you better leverage technology? Yes, but the broadband strategy has not been fully implemented. Can you share service delivery with other Town Departments/Agencies or municipalities? No</p>
<p>7. Short-Term Results Expected:</p> <p>A. Technology Upgrades & Improvements:</p> <ul style="list-style-type: none"> i. <u>Data plans</u>: More residents have access to the internet.
<p>8. A. Long-Term Results Expected:</p> <p>B. Technology Upgrades & Improvements:</p>

i. Data plans: Improved quality of life for residents.

9. Other Comments: