

Georgina Public Library Board
Regular Board Meeting Minutes
June 16, 2022 @ 7:00 p.m.

Zoom

1. Call to Order

The meeting was called to order by the Chair at 7:03 p.m.

2. First Nations Acknowledgement Statement

“The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call

The following Board Members were present:

Mary Catherine Macaluso, Chair
Bobbi Sabatini, Vice-Chair
Rita Beechey
Leslie Johnstone
Nancy Rodrigues
Shari Hawkins
Naomi Davison
Adrienne McDowell

The following Board Member was absent:

Councillor Dave Neeson

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*
Serena Hamlyn, *Executive Assistant (Recording Secretary)*
Anna DeLong, *eServices Library Technician / CUPE Representative*
Justin Johnston, *Manager, Library Collections*

4. Introduction of Addendum Items

- a. Closed Session item added
- b. Item d. Keswick branch alcove/manager office added under New Business
- c. Item c. Annual Institute on the Library as Place added under New Business

5. Approval of the Agenda

Moved by Leslie Johnstone, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2022-054

That the Georgina Public Library Board meeting Agenda of June 16, 2022 be approved as amended.

Carried.

6. Announcements

- a. Introduction of Justin Johnston - *Manager, Library Collections*

The CEO introduced the new Manager, Library Collections, Justin Johnston to the Board. Justin spoke briefly of his experience and excitement to join GPL. The Board members welcomed Justin to GPL.

7. Declarations of Pecuniary Interest – None

8. Adoption of the Past Minutes– May 19, 2022 Board meeting minutes, May 31, 2022 Special Board meeting minutes

Moved by Shari Hawkins, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-055

That the minutes of the May 19, 2022 Board meeting be adopted as amended, and the minutes of May 31, 2022 be adopted as circulated

Carried.

9. Delegations/Speakers – None

10. Presentations – None

11. Consent Agenda

- a. Branch Report
- b. Work Plan Update
- c. Financial Statement – May 2022

On the Work Plan update, the MoU between the Town and Library Board, the status has been updated from “in progress” to “complete”

Moved by Nancy Rodrigues, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-056

That Item 11 – Consent Agenda be received as amended.

Carried.

12. Verbal Communications

- a. CEO Update (V. Stevens)

COMMUNITY CONNECTIONS

- Amy Butcher is in the planning stages of an event for National Truth and Reconciliation Day, in partnership with Waabgon Gamig First Nation School on Georgina Island

SPACES

- Continuing to gradually increase furniture in branches, including recently reopening the fireplace lounge in Keswick

PEOPLE & LEADERSHIP

- Keesha Rajkumar received a Georgina Youth Volunteer of Merit award, received by Sara Forsyth on her behalf at the ceremony on May 27, 2022
- Lisa Jewer moved into the Adult Programming LA role, and Jennifer Murray moved into a CYS Assistant role effective May 28.
- The management team attended a webinar series on Managing in a Unionized Environment, offered through the Ontario Library Service

COLLECTIONS & PROGRAMS

- Promotion of the Summer Reading & Learning Club at Georgina schools is underway. Launch party is this Saturday at the Keswick Branch. Adult and Teen Clubs are also starting this weekend.
- Reopening of the Keswick fireplace lounge has allowed the Hooks & Needles Corner group to return to their favourite spot to meet

TECHNOLOGY

- Nothing to report

MISCELLANEOUS

- 2023 budget process has begun; Valerie Stevens attended 2023 Business Planning day with Town Senior Leadership Team (SLT) on June 14. First meeting of Library Board Finance sub-committee planned for June 23. Entire budget process is 4-6 weeks later than usual as it is an election year.
- 2021 Year in Review has been sent for printing

b. Board Chair Update (M.C. Macaluso)

- The Board Chair has been attending the strategic planning meetings
- The Board Chair continues to meet regularly with the CEO

c. Friends of the Library Update (B. Sabatini)

- The Friends are planning to attend the Music in the Streets festival on June 25th
 - They will be doing button making alongside a booth with the library
- The Friends were recently contacted about doing a mini spelling bee at the Sutton fair

d. Strategic Planning Committee Update (A. McDowell)

- The Strategic Planning committee met with S. Kraus earlier this week
 - walked through results of the survey and focus groups
 - 195 responses to survey, which is average
 - The data indicated that many patrons are accessing services regularly both in person and virtually
 - Good conversation about diversity
 - The majority were very satisfied with the different components of the library
 - Steven helped with how to interpret those results: the community is telling us that this will be a very transitional strategic plan with how to honour the past while also modernizing and discovering the future
- Next steps: Steven to draft initial vision and mission statement
- Re-evaluate the initial values list

Moved by Shari Hawkins, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2022-057

That items 12 a., b., c., and d. Verbal Communications be received as presented

Carried.

13. Old Business - *None*

14. New Business

a. Policy Review: Art Policy

Moved by Nancy Rodrigues, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-058

That the Art policy be accepted as presented

Carried.

b. Bradford-West Gwillimbury correspondence to Library Boards in Ontario

The Board discussed the decision that was made to dissolve the Simcoe County Library Co-operative and how it will result in higher costs for the libraries, and a reduction in service for patrons.

Moved by Leslie Johnstone, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2022-059

That the Bradford-West Gwillimbury letter be tabled until the next Board meeting

Carried.

c. CEO Performance Evaluation sub-committee

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-060

That the CEO Performance Evaluation sub-committee consist of:

Leslie Johnstone
Bobbi Sabatini
Mary Catherine Macaluso
Naomi Davison

Carried.

d. Keswick branch alcove/manager office

The CEO discussed the need to build an additional manager office in the Keswick branch. It was suggested in the master plan that the alcove area in Keswick is under-utilized, and the CEO is putting in the suggestion that the area be converted into an office. The CEO would like to move ahead with this quite soon.

The Board asked to see some architectural drawings/visuals to look at to get a better idea of what this space might look like. The CEO let the Board know that they will need to spend some money in order to have those drawings completed.

Moved by Rita Beechey, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-061

That the Board explore putting an office in the alcove area in Keswick branch

Carried.

e. Annual Institute on the Library as Place

Libraries that Work, the 2022 Library as Place event is taking place on July 7 and 8, the CEO asked who the Board would like to send to this event.

Moved by Shari Hawkins, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2022-061

That the Board send Board member B. Sabatini and one manager to the Library as Place event

Carried.

15. Other business - *None*

16. Closed Session

The CEO and Recording Secretary will be present for the closed session meeting minute review, and will leave the closed session prior to the discussion regarding closed session item 2. Personal matters about an identifiable individual – Human Resources matter.

The CEO and Recording Secretary will re-join the meeting once the Board rises from closed session.

Moved by Leslie Johnstone, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-062

That the Georgina Public Library Board moved into closed session at 8:04 p.m.

Carried.

1. Review of Closed session minutes

- i. Minutes from January 20, 2022 – Personal matters about an identifiable individual – Human Resources matter

- ii. Minutes from March 24, 2022 - Personal matters about an identifiable individual – Update on staffing matter
 - iii. Minutes from April 21, 2022 - Personal matters about an identifiable individual – Human Resources matter
 - iv. Minutes from May 19, 2022 - Personal matters about an identifiable individual – Human Resources matter
2. Personal matters about an identifiable individual, Section 16.1(4) of the Public Library Act
- Human Resources matter

Moved by Leslie Johnstone, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-063

That the Georgina Public Library Board reconvene into open session at 8:51 p.m.

Carried.

The board rose from closed session and made the following motions:

Moved by Nancy Rodrigues, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2022-064

That the closed session meeting minutes from, January 20, 2022, March 24, 2022, April 21, 2022, and May 19, 2022 be adopted as presented

Carried.

Moved by Bobbi Sabatini, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2022-065

That the Library Board Chair continue communications with Town HR in line with direction given

Carried.

17. Next Meeting Date /Time

July 21, 2022 @ 7:00 p.m. - Zoom

18. Adjournment

Moved by Bobbi Sabatini, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-066

That the Georgina Public Library Board meeting of June 16, 2022 adjourn at 8:55 p.m.

Carried.


Board Chair


Recording Secretary