

Georgina Public Library Board
Regular Board Meeting Minutes
May 19, 2022 @ 7:00 p.m.

Zoom

1. Call to Order

The meeting was called to order by the Vice-Chair at 7:03 p.m.

2. First Nations Acknowledgement Statement

“The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call

The following Board Members were present:

Mary Catherine Macaluso, Chair
Rita Beechey
Leslie Johnstone
Nancy Rodrigues
Shari Hawkins
Councillor Dave Neeson
Naomi Davison (arrived at 7:06pm)
Bobbi Sabatini, Vice-Chair
Adrienne McDowell

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*
Serena Hamlyn, *Executive Assistant (Recording Secretary)*
Anna DeLong, *eServices Library Technician / CUPE Representative*

4. Introduction of Addendum Items

- a. Year in Review added to New Business
- b. Closed Session item added

5. Approval of the Agenda

Moved by Leslie Johnstone, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-040

That the Georgina Public Library Board meeting Agenda of May 19, 2022 be approved as amended.

Carried.

6. Announcements – *None*

7. Declarations of Pecuniary Interest – *None*

8. Adoption of the Past Minutes– April 21, 2022 Board meeting minutes

Moved by Nancy Rodrigues, Seconded by Mary Catherine Macaluso

RESOLUTION NO. GLB-2022-041

That the minutes of the April 21, 2022 Board meeting be adopted as circulated.

Carried.

9. Delegations/Speakers – *None*

10. Presentations – *None*

11. Consent Agenda

- a. Branch Report
- b. Work Plan Update
- c. Financial Statement – April 2022

Moved by Shari Hawkins, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2022-042

That Item 11 – Consent Agenda be received as presented.

Carried.

(N. Davison arrived)

12. Verbal Communications

a. CEO Update (V. Stevens)

COMMUNITY CONNECTIONS

- Routes came to the Keswick branch on May 17 to hand out Brain Games mental health booklets and activities
- We have received 176 completed Strategic Plan surveys from the community as of 9:30am on May 19; our targeted Facebook ad reached 855 people with 70 post engagements.

SPACES

- Continuing to gradually increase furniture in branches
- RFP for Pepperlaw carpet replacement has closed (this project is led by Town Facilities department)

PEOPLE & LEADERSHIP

- Approved for Canada Summer Jobs grant; Jules Lee started as Summer Reading Club Assistant on May 9
- Justin Johnston will start as GPL's new Manager, Library Collections on May 30
- Val Stevens completed Term 3 of the OLS APPL program; final term in fall 2022

COLLECTIONS & PROGRAMS

- Summer Reading & Learning Club information is now available online; the program runs June 19-August 20 for kids, and June 19-September 3 for teens and adults
- Ontario Parks Permit lending was launched on May 11. The Province has provided 9 passes (3 per branch). Parks Permits can be placed on hold through GPL's catalogue.
- Interaction with a patron: patron was very excited that we had Farsi language materials available, as they are hard to find locally. She specifically came in to the library and signed up for a library card in order to access the Farsi collection.

TECHNOLOGY

- Nothing to report

MISCELLANEOUS

- As of May 16, staff are no longer required to wear masks in the workplace, announced in an all-staff email from the Town Health, Safety & Wellness Consultant. Staff are requested to keep a mask with them, and to mirror the behaviour of their coworkers who are wearing a mask.
- Updated Library Board recruitment pamphlet
- Management team completed and submitted the Annual Survey as required by the Ministry

b. Board Chair Update (M.C. Macaluso)

- The Board Chair attended a learning session for both the Board Legacy document and Board Transitioning

c. Friends of the Library Update (B. Sabatini)

- The Friends are planning to have a booth at the Music in the Streets Festival
 - they will be making buttons again, as it has been so popular in the past
- The Friends received a request to fund the Adult and Teen Reading Program over the summer. The Friends will provide gift cards of the winners' choice for local shops in Georgina
- The Friends are working towards doing the Tea Party this Fall

d. Strategic Planning Committee Update (N. Rodrigues)

- The Strategic Planning committee met on May 9th
- The meeting began with a presentation from the Intent consulting group on the results from the consultation with community members.
 - Insights:
 - sense of appreciating the small town feeling, would like to maintain the small town community feeling
 - consultants mentioned that the predominant takeaway was that each branch was unique and diverse, yet still feel as though they're still part of a whole
 - viewed the library as a safe place
 - positive accolades about the staff and what they mean to the community
 - members that participated emphasized the importance of technology
 - important that the public is kept informed of the strategic plan and Board plans – information sessions may be of value
- Homework: discussing the mission, vision, and values of GPL

RESOLUTION NO. GLB-2022-043

That items 12 a., b., c., and d. Verbal Communications be received as presented.

Carried.

13. Old Business

a. August Board meeting

Moved by Dave Neeson, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-044

That the August 2022 Board meeting be cancelled

Carried.

b. Town - Library MoU

Moved by Leslie Johnstone, Seconded by Shari Hawkins

RESOLUTION NO. GLB-2022-045

That the addition of the dispute resolution clause within the Town - Library MoU be accepted as presented

Carried.

c. Board Succession Planning

M.C. Macaluso shared a PDF of the succession planning webinar/program she attended.

The Board agreed it is time for the sub-committee to meet and start work on the Legacy/Succession Planning document(s).

14. New Business

a. Policy Review: Staff Code of Conduct

Moved by Dave Neeson, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2022-046

That the Staff Code of Conduct policy be adopted as amended

Carried.

b. 2021 Year in Review

The CEO shared the work that has been completed to this point on the Year in Review. The Board agreed that, once complete, the Board Chair and CEO can approve the document for publishing

15. Other business

The Board discussed the possibility of attending the summer-time all-staff meeting to show their appreciation to the staff for their hard work. for their hard work.

16. Closed Session

Moved by Dave Neeson, Seconded by Mary Catherine Macaluso

RESOLUTION NO. GLB-2022-047

That the Georgina Public Library Board moved into closed session at 8.10 p.m.

Carried.

1. Personal matters about an identifiable individual, Section 16.1(4) of the Public Library Act
 - Human Resources matter

Moved by Rita Beechey, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2022-048

That the Georgina Public Library Board reconvene into open session at 8:18 p.m.

Carried.

The board rose from Closed Session and made the following motion

Moved by Dave Neeson, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2022-049

That the Library Board receive the CEO's verbal communications and that they be accepted as presented and that the CEO execute as directed

Carried.

17. Next Meeting Date /Time

June 16, 2022 @ 7:00 p.m. - Zoom


18. Adjournment

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-050

That the Georgina Public Library Board meeting of May 19, 2022
adjourn at 8:20 p.m.

Carried.



Board Vice-Chair



Recording Secretary