

Georgina Public Library Board
Regular Board Meeting Minutes
July 21, 2022 @ 7:00 p.m.

Zoom

1. Call to Order

The meeting was called to order by the Chair at 7:03 p.m.

2. First Nations Acknowledgement Statement

“The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call

The following Board Members were present:

Mary Catherine Macaluso, Chair
Bobbi Sabatini, Vice-Chair
Rita Beechey
Leslie Johnstone
Nancy Rodrigues
Naomi Davison (arrived at 7:12)
Councillor Dave Neeson

The following Board Members were absent with notice:

Adrienne McDowell
Shari Hawkins

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*
Serena Hamlyn, *Executive Assistant (Recording Secretary)*
Ruth Berry, *eServices Library Technician / CUPE Representative*
Tamara Edmunds, *Capital Asset Accountant, Town of Georgina*
Harry Sidhu, *Senior Financial Analyst, Town of Georgina*

4. Introduction of Addendum Items

The Financial Statements review will be moved to the start of the meeting

5. Approval of the Agenda

Moved by Dave Neeson, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-067

That the Georgina Public Library Board meeting Agenda of July 21, 2022 be approved as amended.

Carried.

6. Announcements - *None*

7. Declarations of Pecuniary Interest – *None*

8. Adoption of the Past Minutes– June 16, 2022 Board meeting minutes

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-068

That the minutes of the June 16, 2022 be adopted as circulated

Carried.

9. Delegations/Speakers – *None*

10. Presentations – *None*

11. Consent Agenda

- a. Branch & CYS Report
- b. Quarterly Statistics
- c. Work Plan Update
- d. Financial Statement –June 2022

(N. Davison arrived)

Moved by Rita Beechey, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2022-069

That Item 11 – Consent Agenda be received as amended.

Carried.

12. Verbal Communications

a. CEO Update (V. Stevens)

COMMUNITY CONNECTIONS

- GPL's TikTok account, with content primarily created by our SRCA Jules Lee, has been very successful, as shown in the provided statistics.

SPACES

- GPL returned to full (pre-pandemic) hours effective June 25, 2022

PEOPLE & LEADERSHIP

- Two new Casual Library Clerks have started with GPL over the past month; recruitment is ongoing
- Continuing the hiring process for Library Students
- Lori Puckett was promoted to the position of Circulation Coordinator, effective July 23, 2022

COLLECTIONS & PROGRAMS

- Justin Johnston is working on getting physical newspapers back into branches; this process is convoluted, which, while not a surprise, is causing delays

TECHNOLOGY

- Nothing to report

MISCELLANEOUS

- 2023 budget process is underway; the Library Board Finance Committee met in late June and plans to meet again on July 29.
- 2021 Year in Review is available both in hard-copy in branches and electronically on GPL's website.

b. Board Chair Update (M.C. Macaluso)

- The Board Chair has been attending the strategic planning meetings
- The Board Chair continues to meet regularly with the CEO

c. Friends of the Library Update (B. Sabatini)

- The Friends had a booth at Music in the Streets right next to the Library booth.
 - It was hot, but a lot of fun. The kids had a great time making buttons.
- The Friends have been approached about doing the Spelling Bee at the Sutton Fair, and are in the process of working out the details.
- The Friends have been approached by the Library to co-sponsor an event being held on October 1st, in partnership with Georgina Island
- The next Friends meeting will focus on planning the Tea Party

d. Strategic Planning Committee Update (A. McDowell via M.C. Macaluso)

- The Strategic Planning Committee met with Steven Kraus last week
- Steven merged everyone's homework around the mission, vision, and values and took a stab at creating a draft MVV
- The committee reviewed the draft and we had great dialogue on what we want our mission, vision and values to be
- We talked about naming the strategic plan something along the lines of 'honouring the past, shaping the future'
- Here's where we landed:
 - Mission - A shared path of growth, discovery, and connection
 - Vision - We've arrived at this conceptual language thus far: Georgina Public Library: enables, empowers, equalizes. Georgina Public Library honours its past while inspiring our future; as we enable, empower, equalize. As we welcome all, Georgina Public Library honours its past and inspires your future; as we enable, empower, equalize.
 - There are different variations of the vision that Steven has drafted which we will continue to discuss
 - Values - we didn't get much of a chance to discuss values, but we will continue the discussion leading up to our next committee meeting
- Next steps - We are going to continue to collaborate via Google and confirm our mission vision and values at our next meeting in August. We will start exploring the strategic themes that will inform the core of the plan.

Moved by Leslie Johnstone, Seconded by Dave Neeson

RESOLUTION NO. GLB-2022-070

That items 12 a., b., c., and d. Verbal Communications be received as presented

Carried.

13. Old Business

- a. Keswick branch alcove/manager office

Moved by Nancy Rodrigues, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-071

That the Library Board approve moving ahead with converting the alcove in the Keswick branch entranceway into a manager's office and authorize the CEO to spend up to \$15,000 on the project

Carried.

- b. Bradford-West Gwillimbury correspondence to Library Boards in Ontario

Moved by Bobbi Sabatini, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-072

That the Library Board receive the letter from Bradford West Gwillimbury and offer their support on their position

Carried.

14. New Business

- a. 2021 Financial Statements

Moved by Leslie Johnstone, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-073

That the 2021 Financial Statements be adopted as presented

Carried.

b. Policy Review: Accessibility Standards for Customer Service

Moved by Nancy Rodrigues, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-074

That the Accessibility Standards for Customer Service policy be accepted as presented

Carried.

c. Library As Place recap (B. Sabatini)

B. Sabatini shared a presentation summarizing her experience in attending the Library As Place Conference earlier in the month.

Moved by Nancy Rodrigues, Seconded by Dave Neeson

RESOLUTION NO. GLB-2022-075

That the Library Board accept the report on Library As Place as presented

Carried.

15. Other business - *None*

16. Closed Session

Moved by Leslie Johnstone, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-076

That the Georgina Public Library Board moved into closed session at 8:01 p.m.

Carried.

1. Personal matters about an identifiable individual, Section 16.1(4) of the Public Library Act

- Human Resources matter

Moved by Nancy Rodrigues, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-077

That the Georgina Public Library Board reconvene into open session at 8:24 p.m.

Carried.

The board rose from closed session and made the following motion:

Moved by Dave Neeson, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-078

That the verbal communications presented in closed session be received and that the CEO proceed as instructed

Carried.

17. Next Meeting Date /Time

September 15, 2022 @ 7:00 p.m. - Zoom

18. Adjournment

Moved by Bobbi Sabatini, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-079

That the Georgina Public Library Board meeting of July 21, 2022
adjourn at 8:26 p.m.

Carried.

Mary Catherine Macaluso
Board Chair


Recording Secretary