

Georgina Public Library Board
Regular Board Meeting Minutes
February 16, 2023 @ 7:00 p.m.

Zoom

1. Call to Order

The meeting was called to order by the Chair at 7:01 p.m.

2. First Nations Acknowledgement Statement

“The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call

The following Board Members were present:

Mary Catherine Macaluso, Chair
Bobbi Sabatini, Vice-Chair
Rita Beechey
Leslie Johnstone
Adrienne McDowell
Nancy Rodrigues
Shari Hawkins
Councillor Dave Neeson
Regional Councillor Naomi Davison

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*
Serena Hamlyn, *Executive Assistant (Recording Secretary)*
Ruth Berry, *eServices Library Technician*
Jennifer Murray, *CUPE 905.13 Representative*

4. Introduction of Addendum Items

- Land Acknowledgement discussion added to New Business
- Violence and Harassment-Free Workplace policy added to New Business

5. Approval of the Agenda

Moved by Dave Neeson Seconded by Shari Hawkins

RESOLUTION NO. GLB-2023-010

That the Georgina Public Library Board meeting Agenda of February 16, 2023 be approved as amended

Carried.

6. Announcements – *None*

7. Declarations of Pecuniary Interest – *None*

8. Adoption of the Past Minutes – January 19, 2023 Board meeting minutes

Moved by Nancy Rodrigues, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2023-011

That the minutes of the January 19, 2023 Board meeting be adopted as circulated

Carried.

9. Delegations/Speakers – *None*

10. Presentations – None

11. Consent Agenda

- a. Branch Report
- b. Work Plan Update
- c. Financial Statement –December 2022 - updated

Moved by Rita Beechey, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2023-012

That Item 11 – Consent Agenda be received as circulated

Carried.

12. Verbal Communications

- a. CEO Update (V. Stevens)

COMMUNITY CONNECTIONS

- Amy Butcher appeared on Georgina Life in both January and February to promote library programs and services.

SPACES

- As of February 1, the MURC overall is at approximately 56% construction completion. Currently finishing up roofing on the Discovery Branch portion. The Library management team is having our first on-site tour on February 24.

PEOPLE & LEADERSHIP

- Various Library staff attended the OLA SuperConference February 1-4

COLLECTIONS & PROGRAMS

- We have moved to Library Bound and Whitehots as our collection materials suppliers. We expect this change will get new and popular titles into the hands of patrons in a more timely manner.
- The first few weeks of Saturday Storytime has been very popular

TECHNOLOGY

- Migration to Microsoft365 for staff has begun; this change is being rolled out with a phased approach by Town IT, starting with Outlook email services.

b. Board Chair Update (M.C. Macaluso)

- The Board Chair has been attending the Strategic Planning committee meetings
- The Board Chair continues to meet and communicate regularly with the CEO

c. Friends of the Library Update (B. Sabatini)

- The Friends held a meeting on Monday
- The Friends have had a request from the Library to fund the Ancestral Voices Series. GPL will be offering this series in partnership with 12 other library systems via the Webex platform. There will be 10 sessions once per month, starting in March and running until December.
- The Friends are hosting a Euchre tournament on February 26th in the Sutton branch
- The Friends are hosting an Earth Hour acoustic event on March 25th, along with the Connors Brothers
- The Spelling Bee is planned for Friday, June 2nd at Udora Hall.
- The Friends are currently looking at dates on which to host the Tea Party

d. Strategic Planning Committee update (N. Rodrigues)

- The Strategic Planning Committee last met for its final meeting last Friday. In this meeting they:
 - wrapped up the strategic priorities
 - worked on the final pieces of editing and reviewing
- The final touches of the plan are with V. Stevens and S. Kraus
- We are now waiting for the final product to be rolled out
- The operational pieces on the plan will be in the hands of the next Board

Moved by Dave Neeson, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2023-013

That items 12 a., b., c., and d Verbal Communications be received as presented

Carried.

13. Old Business - *None*

14. New Business

a. Policy Review:

i. Library Board Members' Code of Conduct

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2023-014

That the Library Board Members' Code of Conduct Policy be accepted as presented

Carried.

ii. Violence and Harassment-Free Workplace

Moved by Bobbi Sabatini, Seconded by Dave Neeson

RESOLUTION NO. GLB-2023-015

That the Violence and Harassment-Free Workplace Policy be accepted as presented

Carried.

b. OLA SuperConference updates

The two Board members who attended the SuperConference virtually, B. Sabatini and R. Beechey, shared their experiences and what they took away from the conference.

Moved by Naomi Davison, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2023-016

That the Georgina Public Library Board accept the OLA SuperConference verbal reports

Carried.

c. Professional Development Day closures

The CEO requested permission to close the Library for two Professional Development days for staff in order to allow for all staff to attend the training days.

Moved by Rita Beechey, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-017

That the Georgina Public Library Board approve the closure of the Library for two days to dedicate those days to Professional Development for Library staff

Carried.

d. Land Acknowledgement

The Board members discussed the Land Acknowledgment as it currently reads, and the possibility of adjusting the wording to better reflect that the acknowledgement is from the Library as well as the Town.

15. Other Business - None

16. Closed Session

Moved by Leslie Johnstone, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2023-018

That the Georgina Public Library Board move into closed session at 8:07 p.m.

Carried.

1. Review of Closed Session minutes

- i. September 15, 2022 - Personal matters about an identifiable individual, Section 16.1(4) of the Public Libraries Act - Human Resources matter; Labour Relations for employee negotiations – CUPE negotiations update;
- ii. December 15, 2022 - Labour Relations or employee negotiations, Section 16.1(4) of the Public Libraries Act – CUPE negotiations

The CEO and Recording Secretary left the Closed Meeting prior to Closed Session item #2 being discussed.

2. Closed Session minutes to be reviewed separately

- i. June 16, 2022 - Personal matters about an identifiable individual, Section 16.1(4) of the Public Libraries Act - Human Resources matter;
- ii. September 7, 2022 - Personal matters about an identifiable individual, Section 16.1(4) of the Public Libraries Act - Human Resources matter;
- iii. September 15, 2022 - Personal matters about an identifiable individual, Section 16.1(4) of the Public Libraries Act – CEO Performance Evaluation;
- iv. December 15, 2022 - Personal matters about an identifiable individual, Section 16.1(4) of the Public Libraries Act - Human Resources matter

Moved by Dave Neeson, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2023-019

That the Georgina Public Library Board reconvene into open session at 8:27 p.m.

Carried.

The Board rose from Closed Session and made the following motions:

In regards to Closed Session item # 1: Review of Closed Session Meeting Minutes

Moved by Leslie Johnstone, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-020

That the Closed Session minutes of September 15, 2022 and December 15, 2022 be adopted as presented

Carried.

In regards to Closed Session item # 2: Review of Closed Session Meeting Minutes to review separately

Moved by Rita Beechey, Seconded by Shari Hawkins

RESOLUTION NO. GLB-2023-021

That the Closed Session minutes of: June 16, 2022; September 7, 2022; September 15, 2022; and December 15, 2022 be adopted as presented

Carried.

Moved by Rita Beechey, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-022

That the Georgina Public Library Board move back into closed session at 8:33 p.m.

Carried.

The CEO and Recording Secretary did not join the Closed Session meeting while item #3 was addressed.

3. Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act

-Update on a Human Resources matter

Moved by Naomi Davison, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2023-023

That the Georgina Public Library Board reconvene into open session at 9:07 p.m.

Carried.

The Board rose from Closed Session and made the following motion:

In regards to Closed Session item # 3: Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act - update on a Human Resources matter

Moved by Bobbi Sabatini, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2023-024

That the verbal communications provided in Closed Session regarding Closed Session item # 3 personal matters about an identifiable individual be received

Carried.

17. Next Meeting Date /Time

March 23, 2023 @ 7:00 p.m. – Zoom

18. Adjournment

Moved by Leslie Johnstone, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2023-025

That the Georgina Public Library Board meeting of February 16, 2023 adjourn at 9:09 p.m.

Carried.

Mary Catherine Macaluso
Board Chair



Recording Secretary