



GEORGINA

Canada Day vendor and exhibitor permit application

Applicant information

Company name: _____

Contact person: _____

Address: _____

City: _____ Province: _____ Postal code: _____

Phone: _____ Cell: _____

Email: _____

Website: _____

Product: _____

Not-for-profit space

Commercial/corporate space

Food vendor space

Additional details:

Logistical requirements

Vendors are required to supply their own equipment.

Will you be bringing a tent?	Yes	10' x 10'
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Will you be bringing tables	Yes	No
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Will you be bringing chairs	Yes	No
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Do you require electricity?	Yes	No
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List any other equipment you plan to bring to your booth:

Booth details

Please provide an itemized list of the items you wish to stock at your booth

Item	Average price of items sold
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The signature below certifies that you agree to abide by the rules listed in the vendor and exhibitor permit.

Signature of vendor	Name
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Company name	Date
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Office use only

Date submitted: _____ Accepted by: _____

Approved: _____

Vendor and exhibitor fees

Fees are based on a 10' x 10' booth space

Fees below reflect pricing for (1) 10' x 10' vendor space for one time event

Vendor/exhibitor fees are separate from sponsorship/partnership opportunities

Canada Day

Not-for-profit \$50

Commercial/corporate \$200

Food vendor \$250

Canada Day vendor and exhibitor terms and conditions

1. All applications must be received no later than June 14, 2023
2. The fee between the Corporation of the Town of Georgina and the Vendor will be paid to the Corporation of the Town of Georgina no later than June 14, 2023. In the event of unfavourable weather conditions, fees will not be reimbursed. All payments are final.
3. Exhibitor space will be reserved ahead of time. Your space can be viewed on the site map provided. (Note: other businesses/ organizations that promote like products are not excluded from purchasing a booth at the event).
4. Vendors are responsible for all operating supplies including tents, lighting, water, tables, chairs etc. Cement blocks or sandbags must be present to secure tents. No spikes or any other device may be put into the ground unless you are setting up on the grass. No power generators or diesel engines allowed unless approved by the Town of Georgina.
5. Once your table has been reserved, all rental fees are non-refundable and non-transferable.
6. Exhibitors agree to confine their display to the table space provided. Banners or other signage may be hung at the approval of the Event Coordinator and only if it does not interfere with surrounding booths. All Display material must be listed on the application form. The Event Coordinator has the right to approve the appearance and type of display.
7. Selling or giving away food or drinks is prohibited unless approved by the Event Coordinator ahead of time.
8. Exhibitors will set up their tables between the hours of 12 p.m. – 1:30 p.m. Vehicles will be permitted during this time, but will be required to move by 1:30 p.m. sharp, prior to the start of the event, unless otherwise permitted by the Event Coordinator.
9. Displays must stay intact during the entire show. Exhibitors shall not remove or dismantle any part of their display during the event. Tear down and removal of all debris will take place after 8 p.m. until no later than 9 p.m.

10. Exhibitors will, at all times, maintain a reasonable standard of conduct and agree to abide by reasonable rules and regulations as determined by the Event coordinator and the Town of Georgina.
11. Exhibitors must tend to and remain at their table at all times.
12. The Event Coordinator along with the Town of Georgina are not responsible for any loss, damage or injuries occurring or suffered during the operation of the booth or display, within the area of the operation and event, nor does the Town of Georgina assume any liability or responsibility for financial loss of any kind.
13. For food vendors – visit the Region of York Health Department website to fill out your form and submit online. Once approval from the Health Department is obtained, that approval can then be sent to the Town of Georgina.
14. Insurance Information
Applicant shall provide a minimum \$2,000,000 (2 million dollars) liability insurance including products and completed operations naming the Corporation of the Town of Georgina, 26557 Civic Centre Road, R.R. #2 Keswick, Ontario L4P 3G1, as Additional Insured. The Vendors' insurance carriers and policy provisions must be acceptable to the Town of Georgina and must remain in effect for the duration of this Event

For more information, contact:

Lindsey Jones
Recreation Programmer - Special Events
Town of Georgina
ljones@georgina.ca
905-476-4423 ext. 4412 | 905-806-0923