



The Link Winter Market 2023 Vendor application

Dear vendors:

Welcome to the Link Winter Market! Back by popular demand, the sixth annual winter market will provide an environment for all visitors, local and beyond, to spend a few cozy Sundays casually shopping through a unique market. It will be a market that offers access to exciting and talented vendors who make their own products, including clothing, garden decor and delicious food. Are you in? Read on for more information and the application form.

Date

Sunday, Nov. 26, 2023, 9 a.m. to 2 p.m.

Sunday, Dec. 10, 2023, 9 a.m. to 2 p.m.

Cost

\$40 + HST for one Sunday and insurance

Insurance

\$20 + PST for non-food vendors for one Sunday

\$26 + PST for beverage vendor for one Sunday

\$32 + PST for food/beverage vendor for one Sunday

If a vendor carries their own insurance, they will be required to provide a copy of their Certificate of Insurance (COI) in the amount of \$2M listing the Town of Georgina as an additional insured.

VIP: Food and beverage vendors

All food and beverage vendors must also fill out the [York Region Vendor Application Form](#) for special events. The Link is not responsible to send this on your behalf.

Market Day

Vendors will be expected to be on-site at the Link by 8 a.m. to set up and remain until 2 p.m. and maintain coverage of their tables at all times. You will be given a space to fit a six-foot rectangular table that you will supply. If you do not have access to a table, contact the Link and one can be supplied if available. All breakdown and clean up by 3 p.m. is the responsibility of the vendor.

All items or ingredients prepared outside of the Link Market, considered “potentially hazardous foods” by York Region Public Health, must be prepared in an inspected kitchen or in the kitchen at the Link. Vendors wishing to rent the Link Commercial Kitchen can contact Michele Vandentillaart, the Link Program Coordinator, at 905-722-8507 or thelink@georgina.ca.

If you have any questions, feel free to contact Michele Vandentillaart at thelink@georgina.ca. We're looking forward to connecting with you and making the Link Winter Market the place to be this season.

Sincerely,

Michele Vandentillaart
The Link Program Coordinator
thelink@georgina.ca
905-722-8507



2023 Vendor application

Name: _____

Name of business: _____

Mailing Address: _____

Town/City: _____ Postal Code: _____

Telephone: Cell #: _____ Business #: _____

Email Address: _____

Number of spots: _____ Nov. 26 _____ Dec. 10

(Each spot fits a six-foot table and is \$40 +HST each)

Vendors are to bring their own six-foot table, chairs are provided.

Note: if multiple tables are required this will be treated as an additional vendor space with applicable charges.

Hydro required? Yes No

Wall space required? Yes No

List all items to be sold below. For items not produced by the vendors, please include source of origin. You may be asked to submit photos of your products.

Items produced by vendor:

Items not produced by vendor (include source):

Having read and understood the rules and regulations thoroughly, I hereby agree to comply fully with these and all other federal, provincial and municipal rules and regulations that apply. I may forfeit my right to sell at the Link Winter Market if I am found to be in non-compliance.

Signature of vendor: _____

Date: _____

Rules and regulations

Location

The Link, 20849 Dalton Rd., Sutton West (indoors, possibly outdoors)

Note

Registered service animals are welcome on all Town-owned property.

Eligible vendors

Hand crafters, artisans, farmers, artists, bakers, chefs, gardeners and décor.

First preference will be given to vendors from the Georgina community followed by vendors from the greater York Region area.

Application deadline

Vendor applications must be completed and returned on or before Nov. 1, 2023.

Email: thelink@georgina.ca or call 905-722-8507.

Vendor responsibilities

All food and beverage and farm vendors must fill out and submit to York Region 'the York Region Vendor Application Form for Special Events' (see attached). A copy of the above York Region Vendor Application form must be attached with this application. The Link Winter Market is not responsible to submit these forms to York Region Public Health on your behalf.

Vendors will be required to provide a Certificate of Insurance (COI) in the amount of \$2M listing the Town of Georgina as an additional insured that covers all the dates you wish to participate in or, purchase it from the Town at a cost of \$32 plus PST for a food/drink vendor, \$26 plus PST for beverage vendors and \$20 plus PST for non-food vendors.

Vendors are responsible for providing verification, upon request, that all saleable products are made, produced or grown by the vendor. Items not produced by the vendor must be documented and verifiable.

No produce will come directly or indirectly from the Ontario Food Terminal.

Compliance with both provincial and federal sales tax regulations are the responsibility of the individual vendor.

No person shall sell or offer for sale food that does not conform to the Public Health Act and all regulations made thereunder. The Link Program Coordinator will conduct inspections at random or as required. The Link Program Coordinator has the right to request food items be removed if in violation of standards provided by York Region Community and Health Services.

No vendor shall sell produce labeled “organic” unless the produce is grown on a certified organic farm and has proof thereof.

All craft vendors shall submit samples of their work, upon request, for approval prior to acceptance as vendors.

Vendors agree to accept full responsibility for any loss, damage or accident occurring at the Link Winter Market as a result of negligence or willful default on the part of the vendor.

All vendors are responsible for compliance with health regulations.

All vendors shall label their products clearly by type and price.

All vendors agree to practice friendly customer service and not to engage in distress pricing.

Vendors are responsible for keeping their table area neat and clean at all times. At the end of the event, the vendor is required to remove everything from his/her space and floor area.

Vendors are responsible for bringing their own tables and any other necessary display material.

Subletting of tables is not permitted, except for a member of the immediate family, and in that case, with the approval of the Link Program Coordinator.

The Link Program Coordinator has the right to move vendors to any location within the Link Winter Market area.

All vendors are responsible for notifying the Link Program Coordinator, in writing and one week in advance of the event, if they are unable to attend.

Vendors are responsible for obtaining all permits required in the production and sale of their goods.

Set up

Vendors must arrive to the Link by 8 a.m. and ensure they are ready to sell by 9 a.m.

Vendors must stay within the boundaries of their table.

The Link Program Coordinator shall have the right to approve any signs, decorations or displays in the vendor's space and/or request changes or removals if necessary.

No vendor shall make any changes or alteration to Town property.

No signs or other material shall be affixed to any walls inside the Link.

Vendors shall remain in their own market space when selling. Sales shall be conducted in an orderly manner.

Vendor tables must be attended to at all times through to the end of the market day (2 p.m.) by a responsible person. No objectionable means of soliciting shall be permitted.

The Town of Georgina cannot be held responsible for items destroyed by fire, vandalism, theft, or any other cause.

Stereo equipment, televisions, VCR's or any other machinery which produces sound will be permitted only with the prior approval of the Link Program Coordinator.

Vendors shall not block walkways or fire exits or other vendors' tables.

All vendors shall post their name and address in a prominent and visible location including all required licences, i.e. Health Unit, etc.

Origin of products

Vendors shall only sell those items which are approved by the Link Program Coordinator.

Only Ontario-grown produce or meat may be sold.

Any product not produced directly by the vendor must be clearly indicated by signage as to where it was produced.

Products coming directly or indirectly from the Food Terminal are not permitted.

All craft products must be new and not factory made or commercially produced.

Flea market or manufactured items are not permitted.

All produce, plants, flowers and meats must be produced, grown and processed in Ontario within 200 km of Georgina.

Penalties

Any person who contravenes any of the provisions of these rules and regulations is subject to the cancellation of their table space at the Link Winter Market and no refund.