



GEORGINA

Monthly Test Record Sprinkler System

See reverse for the required procedure. Use one sheet per system.

Location or I.D. number: _____ System Type ☐ Wet ☐ Dry

Date _____ Signature _____ ☐ one month

Remarks (problems, notes and corrective action taken) _____

Date _____ Signature _____ ☐ one month ☐ two months

Remarks (problems, notes and corrective action taken) _____

Date _____ Signature _____ ☐ one month ☐ three months

Remarks (problems, notes and corrective action taken) _____

Date _____ Signature _____ ☐ one month ☐ two months

Remarks (problems, notes and corrective action taken) _____

Date _____ Signature _____ ☐ one month

Remarks (problems, notes and corrective action taken) _____

Date _____ Signature _____ ☐ one month ☐ two months ☐ three months ☐ six months

Remarks (problems, notes and corrective action taken) _____

Sprinkler System

Reference Ontario Fire Code, section 6.5 and N.F.P.A. 25-2014

Weekly

- a) Except for electrically supervised valves, all valves controlling water supplies to sprinklers and alarm connections are to be checked weekly to ensure that they sealed or locked in the open position.
- b) Air pressure gauges on dry pipe systems are to be checked weekly and the system maintained at the required pressure.

Note

It is not necessary to record the results of the weekly checks. Monthly, bi-monthly, quarterly and semi-annual sprinkler tests can either be completed by trained in-house staff or by a qualified fire protection contractor.

Monthly

- a) Test the alarm at the alarm test connection located at the sprinkler valve.
- b) Valves which are locked open or valves which are electrically supervised shall be inspected monthly.

Every two months

Test all transmitters and water flow actuated devices of an electrically supervised system.

Every three months

The priming water for dry-pipe systems shall be inspected at least every three months to ensure that the proper level above the dry-pipe valve is maintained.

Every six months

Valve supervisory switches, tank water level devices, building and tank water temperature supervisory devices and other sprinkler system supervisory devices shall be tested at least every six months.

Note

Before performing any testing or repairs involving the sprinkler system, the fire department, building occupants and the alarm-monitoring company must be notified.

Sprinkler control valves shall be accessible and maintained in operable condition at all times.