



THE CORPORATION OF THE TOWN OF GEORGINA

HERITAGE ADVISORY COMMITTEE

MINUTES

Wednesday, March 16, 2016

6:00 PM

Council Chambers

1. CALL TO ORDER

The meeting was called to order at 6:03 PM

2. ROLL CALL

The following Committee members were present:

Councillor Frank Sebo

Terry Russell

Wei Hwa

Lorne Prince

Allan Morton

Bruce Whittacker

Lee Schwaderer

The following Staff members were in attendance:

Sarah Brislin, Committee Services Coordinator

Melissa Matt, Cultural Services Representative

The following member of the public was in attendance:

Brian Lytle

3. INTRODUCTION OF ADDENDUM ITEMS - *None*

4. APPROVAL OF AGENDA

Moved by Bruce Whittacker, Seconded by Wei Hwa

RESOLUTION NO. GHC-2016-0019

That the March 16, 2016, Georgina Heritage Committee meeting agenda be approved as presented.

Carried.

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF - *None*

6. ADOPTION OF MINUTES

- (1) Minutes of Georgina Heritage Committee meeting February 17, 2016.

Moved by Bruce Whittacker, Seconded by Terry Russell

RESOLUTION NO. GHC-2016-0020

That the minutes of the February 17, 2016, Georgina Heritage Committee meeting be approved with the correction of the date in *RESOLUTION NO. GHC-2016-0018* (Motion to Adjourn) which should read February 17, 2016, instead of January 20, 2016.

Carried.

A question was posed to Sarah Brislin, Committee Services Coordinator, regarding the Agenda structure: whether or not there should be a section for business arising from the minutes in the agenda. It was noted that some other Committees have this section. The Committee Services Coordinator advised that the Terms of Reference for some committees lay out a particular structure. John Espinosa, The Town Clerk, recently reviewed the agenda structure of the different Committee's that the Clerk's Division provides administrative support to and restructured them to have a consistent layout. The purpose of the simplified and consistent layout is for the readers benefit.

7. DELEGATIONS/SPEAKERS - *None*

8. PRESENTATIONS

- (1) Sutton silent film, presented by Melissa Matt, Cultural Services Representative

Melissa Matt provided the Committee with a preliminary presentation where she explained what areas of Sutton would be shown in the film, including which prominent buildings were in the background.

The Committee thanked Melissa Matt for her presentation and for bringing the film.

9. CONSIDERATION OF REPORTS ON THE AGENDA - *None*

10. COMMUNICATIONS

- (1) Heritage Home Owner Symposium.
(<http://vhcmagazine.com/vintage-home-symposium/>)

Moved by Bruce Whittacker, Seconded by Wei Hwa

RESOLUTION NO. GHC-2016-0021

That the Georgina Heritage Committee defer item 10(1), Heritage Home Owner Symposium, to a subsequent meeting.

Carried.

- (2) Georgina Waterways Advisory Committee (GWAC) Terms of Reference. GWAC is a new Committee; the Town is currently accepting applications for residents interested in serving on the Committee.

Moved by Bruce Whittacker, Seconded by Terry Russell

RESOLUTION NO. GHC-2016-0022

That the Georgina Heritage Committee receive Communications item 10(2), Georgina Waterways Advisory Committee Terms of Reference.

Carried.

11. OTHER BUSINESS

- (1) 2016 meeting schedule and review of Terms of Reference requirements.

GHC currently has nine meetings scheduled and is allowed eight meetings per year under the Terms of Reference. Scheduled dates (including meetings held to date) are listed below:

1. Jan 20
2. Feb 17
3. March 16
4. April 27
5. May 18
6. June 29
7. Sept 21
8. Oct 19
9. Nov 16

The Terms of Reference for all Committees is expected to be reviewed by the Selection Committee this year; Committees will be informed of any changes.

Through discussion, the Committee determined the best date to eliminate would be either May 18 or June 29, 2016. Sarah Brislin advised May 18 is only 3 weeks

from the April meeting which leaves less time for completing minutes and tasks and preparing agendas. It was also pointed out that the June meeting would be the last opportunity to meet before The Sutton 125 celebrations. The Committee also considered that the June meeting may interfere with summer plans.

Lorne Prine, Chair, requested, by show of hands, who were in favour of eliminating the May 18, 2016, date.

Three members were in favour of removing the May 18, 2016, meeting.

Lorne Prince, Chair, requested, by show of hands, who were in favour of eliminating the June 29, 2016, date.

Three members were in favour of eliminating the June 29, 2016, date.

The Chair had not voted and was asked by the Committee Services Coordinator to break the tie.

The Chair voted in favour of eliminating the May 18, 2016, date.

Moved by Bruce Whittaker, Seconded by Lee Schwaderer

RESOLUTION NO. GHC-2016-0023

That the Georgina Heritage Committee remove the previously scheduled meeting of May 18, 2016, from the 2016 meeting schedule.

Carried.

- (2) Georgina Heritage Committee requests to Council.

At the previous meeting, February 17, 2016, the Committee passed resolutions requiring Councils endorsement regarding the Investigation of a Standardization of Heritage Impact Assessments (HIAs) in the development Process

The Committee was advised they would receive updates when available.

- (3) Plaques.

The Committee reviewed the samples from the brochure provided in the agenda. The Committee requested costs. Sarah Brislin advised for this type of plaque the Committee would have to decide on trim, borders and finishes for the quote. The suggestion was made that 3 quotes would be required before a decision is made.

The Committee was advised Economic Development would like to be involved in the process if a new type of plaque and design is chosen. It was suggested that

Bradford's Town signs are similar to the plaques currently being used. Member Bruce Whittaker volunteered to contact Bradford and get information on their signs.

Terry Russell, Committee Member, suggested the Committee apply for a plaque through the Ontario Heritage Foundation. The Committee discussed prospective sites for the potential plaque including the St. James Parish Hall and the Hudsons Bay Company Trading Post. Terry advised he would investigate further.

Moved by Bruce Whittaker, Seconded by Terry Russell

RESOLUTION NO. GHC-2016-0024

That the Georgina Heritage Committee receive the memo from Economic Development and catalogue information regarding plaques.

Carried.

Moved by Bruce Whittaker, Seconded by Lee Schwaderer

RESOLUTION NO. GHC-2016-0025

That the Georgina Heritage Committee table the discussion on the Ontario Heritage Foundation, Historical Recognition plaquing program to a subsequent meeting.

Carried.

- (4) Potential properties under consideration for designation.
- Ravenshoe, United Church
 - The Old tree on the Briars property
 - The Octagon House, (approximately) 121 Duclos point Road
 - Hudsons Bay Company Trading Post (suspected site)
 - 172 Lake Drive North, Orchard Beach (southeast corner of Orchard Beach Road and Lake Drive North)
 - 221 Lake Drive North, Orchard Beach (Orchard Beach Lakefront Bar and Grill old section)
 - 243 Lake Drive North, Orchard Beach (Ingleside)
 - 275 Lake Drive North, Orchard Beach
 - 387 Lake Drive North, Orchard Beach (near intersection of Lake Drive North and Metro Road)
 - 25 Turner Street, Roches Point (Beechcroft)
 - 86 The Queensway North, Keswick
 - 25 The Queensway North, Keswick (Keswick Public School)

The Committee discussed 172 Lake Drive North, Orchard Beach; it was suggested that the old section of the restaurant may be an example of the earliest use of poured concrete.

(A) Hudson Bay trading post update

Melissa Matt, Cultural Services Representative, has advised Sarah Brislin, that Nancy from the Historical Society has information on this site.

The Committee discussed the review of all properties for the registry. Committee member Allan Morton informed the Committee he was still waiting for prices on lists from MPAC for properties that were constructed prior to 1910, 1900, and 1890.

The suggestion was made that the Committee look at the City of Hamilton's registry/designation list as an example of a layout for the registry. The Committee discussed the challenges of the previous Committee's larger inventory which listed structures that no longer existed, or should not have been on the list.

Moved by Bruce Whittacker, Seconded by Wei Hwa

RESOLUTION NO. GHC-2016-0026

That the Georgina Heritage Committee receive the update regarding the Hudson Bay Company Trading post that had been forwarded by Melissa Matt, Cultural Services Representative.

Carried.

(5) Ideas for Celebrate Sutton 125.

(A) Banners.

The Economic Development Department has advised a collaboration may be possible for Sutton 125 Banners.

The Committee discussed the banner (flag) initiative of the Sutton 125 Committee. Karen Palmer, Administrative Assistant, had informed Sarah Brislin, Committee Services Coordinator, prior to the meeting, that the Sutton 125 Committee would be purchasing flags for the celebration. The flags will have the Sutton 125 Logo on it. Karen had suggested the Committee could either design and buy their own flags, order additional flags with the Sutton 125 logo, or help cover the costs for the banners to be purchased.

The Committee discussed the cohesiveness of the flags throughout the Town and potential locations for the flags and installation costs.

Moved by Councillor Frank Sebo, Seconded by Wei Hwa

RESOLUTION NO. GHC-2016-0027

That the Georgina Heritage Committee redirect the funds that were earmarked by RESOLUTION NO. GHC-2016-0015 for banners to commemorate Sutton's 125th year to the Sutton 125 Committee as a contribution towards Sutton's 125th celebration.

Carried.

- (6) Demolition Permits. Sarah Brislin, Committee Services Coordinator, sent an email sent to Building Department to request monthly updates.

Sarah Brislin advised she is currently waiting for a response from the Building Department.

- (7) The Ontario Heritage Conference. Lorne Prince, Chair, is attending, the Committee approved two members to attend.

The Chair asked if any other members would like to attend the Ontario Heritage Conference in Stratford this May.

Moved by Bruce Whittaker, Seconded by Councillor Frank Sebo

RESOLUTION NO. GHC-2016-0028

That the Georgina Heritage Committee approve Terry Russells request to attend the 2016 Ontario Heritage Conference in Stratford.

Carried.

- (8) The Saint James Parish Hall Designation

The Committee discussed the conversations Committee members Allan Morton and Councillor Sebo have been having with the Parish respective of funding concerns. The Parish had expressed concerns that this designation would have adverse financial impacts that they were not prepared for. The two Committee members have suggested that the designation may help the Parish gain community support for a fundraising campaign. Terry Russell was invited by Committee members Allan Morton and Councillor Frank Sebo to attend the next discussion on April 1, 2016, to discuss potential grants that are available. Sarah Brislin reminded members not to discuss anything on behalf of the Heritage Committee unless it has formally been adopted in a resolution; not to relay their

own opinions as those of the Committee and not to suggest at or offer any future commitments on behalf of the Committee. Members were also cautioned to consider what they discuss carefully.

12. CLOSED SESSION, IF REQUIRED - *None*

13. MOTION TO ADJOURN

Next meeting April 27, 2016. Council Chambers 6:00 PM

Moved by Lee Schwaderer, Seconded by Bruce Whittacker

RESOLUTION NO. GHC-2016-0029

That the Georgina Heritage Committee March 16, 2016, meeting be adjourned at 7:38 PM

Carried.



Lorne Prince, Chair



Sarah A. Brislin, Committee
Services Coordinator