

THE CORPORATION OF THE TOWN OF GEORGINA

ACCESSIBILITY ADVISORY COMMITTEE MINUTES

Monday, February 6, 2017
9:03 AM

Staff:

Rachel Dillabough, Deputy Clerk
Phil Rose-Donahoe, Manager of Cultural Services
Andrew Wall, Manager of Parks & Facilities

Others:

None

1. ROLL CALL

The following Board Members were present:

Phyllis Baines, Chair
Regional Councillor Naomi Davison
Dale Genge
Councillor Dave Harding
Robert McGill
Annette Piggott, Vice Chair
Lorie Ross

Regrets:

Toby Merker
Cindy Clarke

2. INTRODUCTION OF ADDENDUM ITEM(S)

3. APPROVAL OF AGENDA

Moved by Annette Piggott, Seconded by Councillor Dave Harding

RESOLUTION NO. GAAC-2017-0010

That the agenda be approved as presented.

Carried.

4. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF None.

5. ADOPTION OF MINUTES

Moved by Lorie Ross, Seconded by Annette Piggott

RESOLUTION NO. GAAC-2017-0011

That the following set of minutes, be adopted as presented:

- (1) Minutes of the Meeting of Monday, January 9, 2017.

Carried.

6. SPEAKERS None.

7. DELEGATIONS/PETITIONS None.

8. PRESENTATIONS None.

9. REPORTS None.

10. DISPOSITIONS/PROCLAMATIONS AND GENERAL INFORMATION ITEMS

- (1) General Information Items.

11. MOTIONS/NOTICES OF MOTION None.

12. OTHER BUSINESS

- (1) Action Plan as of February 6, 2017

The committee discussed the items on the GAAC Action Plan.

Item 1 - Annual Accessibility Reports

Phil Rose-Donahoe advised the last audit, which we passed, was done at the end of 2015. Reports are done online. A disclaimer needed to be added to documents stating 'If you want in accessible format, please contact our office'. The report needs to be done at the end of this year. Phil will screen shot to bring to committee. The Town has to testify that certain things are in place for accessibility.

Item 2 – Ongoing Projects

Lorie Ross is concerned about the status of project at Club 55. The committee has not received an update. Phil Rose-Donahoe advised openers for washroom and multi-purpose room were done after the holidays this year. New floors were installed 2 years ago. Push button openers were installed at the back of the theatre. The project is basically finished. Phil Rose-Donahoe advised he would check the audit from 2 years ago. There is a small lip from back parking lot to entrance that was reported. Phil Rose-Donahoe is going to check on it and have it repaired.

A building condition assessment was done by our consultant Brown and Beatty. Phil Rose-Donahoe will bring list to the March meeting and go over each facility. Phil Rose-Donahoe is also working on multi year facility sheet to 2018 in order to prioritize projects. That goes to end of council term

Andrew Wall advised that issues are important and need to be addressed. He is becoming familiar with the issues and wants to put together comprehensive plan.

Phil Rose-Donahoe advised there is \$500,000 in accessibility reserve fund. These funds could be used for projects that aren't huge in scope but need to be addressed.

Phyllis Baines advised for major projects, the committee does a site inspection, a checklist is used and items are identified for repair.

Dale Genge advised engineers only look at major things in condition assessment and didn't feel a lot of time was spent on accessibility.

Phil Rose-Donahoe will take accessibility issues out of report and present at the next meeting.

Item 3 – Process Clarification

Lorie Ross felt the committee advises of issues that need to be corrected but the committee does not receive an update when the issue has been resolved. Committee wants list to be standing agenda item.

Phil Rose-Donahoe advised issues are tracked with software but he doesn't necessarily receive something when the issue is resolved. Phil Rose-Donahoe will coordinate with Andrew Wall on reporting.

Lorie Ross advised she brought 3 issues to the Town in the fall but has not received any feedback. Phil Rose-Donahoe advised those issues were on regional roads and the Region was advised.

Phil Rose-Donahoe will see if there is a way to track accessibility requests and print reports through the Worktech system. Phil Rose-Donahoe was unsure if he and Andrew Wall would be able to report on a regular basis as it may be too cumbersome. They may be able to report once a year once they find out what type of reporting is available.

Moved by Regional Councillor Naomi Davison, Seconded by Dale Genge

That the meeting recess at 9:47 a.m.

Carried.

The meeting reconvened at 9:53 a.m.

- (2) Follow up on outreach letter from Outreach Information and Awareness Sub-Committee

Annette Piggott advised that Cindy has completed a new draft of the letter.

Councillor Dave Harding advised that Communications would be reviewing the new draft of the letter to proof, add logo, check grammar and flow.

Defer to next month

- (3) Accessibility Reserve Fund, Property List

Phil Rose-Donahoe discussed the building condition assessment report. Phil will look through the report for relevant information and compile a site audit list.

Annette Piggott would like to see a chart with funding, work completed in last year and projects to be completed.

Phil Rose-Donahoe advised recommendations get made at budget time to Council. Phil advised Ken McAlpine was going to cost out some projects for De La Salle Park. The goal is to be done the De La Salle project for July 1, 2017.

- (4) Brainstorming suggestions to Council regarding allocation of the donations received in honor of former Regional Councillor Danny Wheeler.

The committee discussed ideas for allocation of donations in honour of former Regional Councillor Danny Wheeler. The committee was unsure of the amount of the donation.

Phil Rose-Donahoe thought the donation amount was \$3000.00.

Regional Councillor Naomi Davison advised former Regional Councillor Danny Wheeler wanted an accessible trail. The Region of York is coming to meet with Ken McAlpine regarding the trail.

Phyllis Baines liked the idea of dedicating De La Salle Park with a plaque.

Councillor Dave Harding also felt a monument with plaque was a good idea as former Regional Councillor Danny Wheeler was such a long serving councillor.

Phyllis Baines suggested something functional like bench or picnic table.

The committee also liked the idea of dedicating the De La Salle playground area. The playground surface would need to be accessible and there would be the opportunity to add on new accessibility features each year.

Councillor Dave Harding also suggested dedicating the beach area. This would be visibility to accessibility as the plaque could be located near the mobi matt.

- (5) How to streamline repairs – developing an internal communication process to incorporate accessibility features with regular maintenance and repairs of Town owned buildings and structures.

The committee discussed under 12(1).

- (6) Town of Georgina's Multi-Year Plan (2018)

The committee discussed the preparation of a multi year plan.

Robert McGill felt the committee should do a work back plan.

Phil Rose-Donahoe advised this should be a 5-year plan until 2022 and that it would be helpful if committee could commit to helping as a group effort.

Phyllis Baines felt this list should be based on guidelines and priorities. There are also date deadlines to take into consideration. Phil Rose-Donahoe has

identified items to be dealt with through building studies etc. based on deadlines for 2018 – 2022.

(7) Ideas for Recognizing Regional Councillor Danny Wheeler

The committee discussed ideas under 12(4).

(8) Follow up on Service Animal Sticker

Phil Rose-Donahoe has asked that the Town logo be included on the sticker. It will be a 6" x 3" reverse window sticker. It will be distributed through Economic Development and the Chamber of Commerce. There will be an accompanying letter to explain the sticker. The sticker will be a clear background.

Dale Genge did not feel the clear background will be very visible.

Lorie Ross felt a white background with black lettering would be most visible.

Annette Piggott felt a black background with white lettering would be most visible.

Phil Rose-Donahoe suggested going forward with no more changes and ordering 500 stickers.

Dale Genge wanted to order less so changes could be made for future orders. Annette Piggott will take over making changes to the sticker and Dale Genge will assist. The fine print will be made fine print. The background will be white and the writing will be black.

(9) AODA Forum

Annette Piggott advised the committee of an AODA forum on awareness at the LINK on April 22, 2017 from 10:00 a.m. – 12:00 p.m. There will be discussion on AODA, is 2025 feasible and what types of barriers you are facing as well as networking opportunities.

(10) Barrier Free Trailer

The committee had a discussion regarding booking the barrier free trailer for events.

Phil Rose-Donahoe had a conversation with Derrick Bunn regarding booking the trailer for events. He advised the trailer is only a 3 season trailer so it cannot be used in the winter. Derrick advised we could make changes to the events we currently had scheduled. He is compiling a list. We currently have Youthapaloza, Harvest Festival and Family Fright Night booked. Public events can contact Derrick to book the trailer. There is a \$500 fee for cleaning.

Phil Rose-Donahoe advised committee that they could make outside agencies aware of the opportunity to rent the trailer. Councillor Dave Harding will speak to the some members of the Fair Board at the GAgAC meeting. Annette Piggott will speak to Music in the Streets.

13. CLOSED SESSION, IF REQUIRED, None.


14. MOTION TO ADJOURN

Moved by Dale Genge, Seconded by Lorie Ross

RESOLUTION NO. GAAC-2017-0012

That the meeting adjourn at 10:57 a.m.

Carried.



Phyllis Baines, Chair

Rachel Dillabough,
Deputy Clerk