

**THE CORPORATION OF THE  
TOWN OF GEORGINA**

**ACCESSIBILITY ADVISORY COMMITTEE MINUTES**

Monday, March 6, 2017  
9:08 AM

Staff:

Rachel Dillabough, Deputy Clerk  
Phil Rose-Donahoe, Manager of Cultural Services

Others:

None

1. ROLL CALL

The following Board Members were present:

Phyllis Baines, Chair  
Cindy Clarke  
Dale Genge  
Councillor Dave Harding  
Robert McGill  
Toby Merker  
Annette Piggott, Vice Chair  
Lorie Ross

Regrets:  
Regional Councillor Naomi Davison

2. INTRODUCTION OF ADDENDUM ITEM(S)

3. APPROVAL OF AGENDA

Moved by Councillor Dave Harding, Seconded by Cindy Clarke

**RESOLUTION NO. GAAC-2017-0013**

That the agenda be approved as presented.

**Carried.**

4. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE  
THEREOF None.

5. ADOPTION OF MINUTES

Moved by Annette Piggott, Seconded by Councillor Dave Harding

**RESOLUTION NO. GAAC-2017-0014**

That the following set of minutes, be adopted as presented:

(1) Minutes of the Meeting of Monday, February 6, 2017.

**Carried.**

6. SPEAKERS None.

7. DELEGATIONS/PETITIONS None.

8. PRESENTATIONS None.

9. REPORTS None.

10. DISPOSITIONS/PROCLAMATIONS AND GENERAL INFORMATION ITEMS

(1) General Information Items.

Moved by Cindy Clarke, Seconded by Lorie Ross

**RESOLUTION NO. GAAC-2017-0015**

That the General Information Listing for March 6, 2017 be received.

11. MOTIONS/NOTICES OF MOTION None.

12. OTHER BUSINESS

(1) Format for Action Items

The committee discussed the action item list. The Chair read through the items on the list.

**Item 3**

Annette Piggott would like the hooyer lift item kept on the list.

Phil Rose-Donahoe advised Derrick Bunn from Sutton District High School suggested a shower/bath chair for the Leisure Pool.

Annette Piggott advised she could research pricing for a hooyer lift and felt it should be new rather than used. A used lift could be a liability issue.

Moved by Lorie Ross, Seconded by Annette Piggott

**RESOLUTION NO. GAAC-2017-0016**

That the Committee purchase a new hoist lift.

**Carried.**

Item 4

Phil Rose-Donahoe indicated the lines will be painted on the museum parking lot in the spring.

Item 8

Councillor Dave Harding advised no decision will be made regarding the recognition of former Councillor Danny Wheeler until all feedback is received. De La Salle Park is a large project and one of the suggestions made was to name the mobi-mat in honor of former Regional Councillor Danny Wheeler. The Committee can propose an exact item. All previous ideas went to Council already. The Region is doing their own project.

Dale Genge liked the idea of plaque near the mobi-mat.

Phil Rose-Donahoe suggested someone work on the wording for the plaque.

Cindy Clarke will work on the wording for the April meeting.

The Committee felt placement would be best at the beginning of the mat but will work with staff for placement.

Robert McGill suggested Fran Wheeler be consulted.

Moved by Dale Genge, Seconded by Cindy Clarke

**RESOLUTION NO. GAAC-2017-0017**

That the Committee requests a plaque be installed beside the mobi-mat in recognition of former Regional Councillor Danny Wheeler.

**Carried.**

Format for action item list.

Cindy Clarke suggested a comment be added to the description cell or perhaps more detail could be added.

Dale Genge suggested Date Closed and Status be combined into one column and Next Steps and Notes be combined into one column.

Moved by Cindy Clarke, Seconded by Annette Piggott

**RESOLUTION NO. GAAC-2017-0018**

That the format for the Action Item list be approved.

**Carried.**

(2) Accessibility issues from building condition assessment report

Phil Rose-Donahoe advised all the building condition assessments are not yet complete so we can't compile the list at this time. He will go through all the reports and extract the information. Phil Rose-Donahoe wants to make sure there is a feedback mechanism in place to ensure follow up is done after assessment is complete on a facility.

(3) Follow up on possibility of Worktech reports

Phil Rose-Donahoe advised Andrew Wall will be looking into it

(4) Follow up on outreach letter from Outreach Information and Awareness Sub-Committee

The committee discussed the content of the letter as well as its intended purpose. The letter will be going out to business, community partners, schools, etc. as an information piece.

Robert McGill wants to know if there will be follow-up and how can we get feedback from recipients.

Councillor Dave Harding thought the letter should be on the website with a link included for comments.

Annette Piggott felt that the letter goes out and then next steps would be how can we help you?

Dale Genge felt the letter needs to be more meaningful. For example, awards for excellence in accessibility. It is important that they need to know what is in it for them.

Lorie Ross felt that would be too much as we would need to go out and do inspections on businesses.

Annette Piggott felt that is something for the Chamber of Commerce to do.

Phil Rose-Donahoe suggested this letter and the letter for the sticker should be combined. The Committee could do a photo contest of the sticker in the window of the business.

Lorie Ross felt the ability to provide feedback was very important.

Councillor Dave Harding would like to see letter and sticker going out at the same time. A news release could go on website, etc.

Phil Rose-Donahoe will take care of letter, speak to Karen regarding customer service and feedback and will combine the two letters.

Phil Rose-Donahoe will invite Cindy Clarke and Annette Piggott to speak to Tanya Thompson from Communications.

Phyllis Baines advised this is the first step and issues can be fixed later.

Moved by Councillor Dave Harding, Seconded by Lorie Ross

#### **RESOLUTION NO. GAAC-2017-0019**

That Phil Rose-Donahoe revise outreach letter with Communications to prepare final draft to be reviewed and approved by Sub Committee.

**Carried.**

#### **(5) De La Salle Park project costing update**

Phil Rose-Donahoe gave an update on unfunded items. Until tender goes out, it is unsure what funds will be available.

Ken McAlpine provided some rough estimates regarding the De La Salle project. Rubber surfacing in the current configuration of the play structure with no new accessible items would cost between \$80,000 and \$95,000. An expanded playground with rubber surfacing to accommodate swings or a new pod created with rubber surface and accessible swing would cost approximately \$80,000 to \$100,000. Accessible swings cost approximately \$3,200 to \$9,000 installed.

Greg Bagley advised the beach shower would cost approximately \$15,000 to \$25,000 and a design is required prior to tender. Adult change tables are approximately \$3,000 to \$5,000 each installed.

Phil Rose-Donahoe advised the shower would be for everyone. It would be a mobi-mat type of surface at the beachfront.

Phil Rose-Donahoe advised Ken McAlpine suggested creating a new pod may be less expensive than resurfacing the entire playground.

Annette Piggott felt that was isolating and did not want to do that.

Phil Rose-Donahoe anticipated this project to be done July 1 as it is a Canada 150 project.

Councillor Dave Harding felt the committee funding is not for use on capital expenditures and there are many other projects the committee should use funding for. He thought large projects should be budget items.

Phyllis Baines advised the first priority should be for beach access and change tables are also important.

Councillor Dave Harding felt shower is priority as well.

(6) Accessibility Reserve Fund project list

Defer to next meeting

(7) Follow up on changes to service animal sticker

The committee discussed the changes to the service animal sticker.

Annette Piggott talked it over with her communications staff and felt it shouldn't be a clear background. Her communications staff felt that there was too much information on sticker and suggested we get rid of AODA and make the sticker on white background.

Phil Rose-Donahoe advised order takes approximately 5 days. He will make changes and order.

(8) TOG Multi-Year Plan (2018) Work back plan

The committee discussed the Multi-Year Plan and how to best go about updating the Plan.

Phil Rose-Donahoe advised we should try to have all our documents in an accessible format but the disclaimer ensures we are accessible.

Robert McGill questioned if the committee should be advising or articulating standards.

Phil Rose-Donahoe advised the committee puts policy together but it is not binding until it goes to council. This committee has more leeway as legislation is behind it.

Robert McGill felt the committee should know that the Town has done what is required in the compliance schedule.

Phil Rose-Donahoe advised we passed our audit with no issues.

Phyllis Baines felt that we had completed similar spreadsheets already.

Phil Rose-Donahoe will look at compliance and Robert McGill will complete the rest of the to do-list.

Completion will be November 2017. A plan needs to be developed to complete tasks over the coming months.

(9) Follow up on outside agencies interest in Barrier Free Trailer

Councillor Dave Harding spoke to some of the members from the fair board regarding use of the barrier free trailer. They will bring it to a meeting and respond to Councillor Dave Harding. They had some concerns with the fee, however, they may be able to raise the money.

Phil Rose-Donahoe advised Derrick Bunn will be doing a presentation to Council April 5, 2017. He is going to address scheduling concerns, etc. Councillor Harding wants Phil Rose-Donahoe to check and see if fair weekend is still available.

- (10) Annette Piggott advised there will be a forum at the Link on April 22, 2017. These forums are happening all over Ontario. David Lepofsky, AODA Alliance Chair will be speaking and it is hosted by DeafBlind Ontario Services. Deafblind Ontario Services is looking for speakers to get up and speak about their personal thoughts on how AODA is going. Annette Piggott thought Phyllis Baines would like to talk and she will talk to Mayor Quirk as well. Annette Piggott wondered if Cindy Clarke would speak to GDIB (Georgina Does Inclusive Business). Annette Piggott would like committee members to focus on initiatives.

13. CLOSED SESSION, IF REQUIRED, None.

14. MOTION TO ADJOURN

Moved by Cindy Clarke, Seconded by Lorie Ross

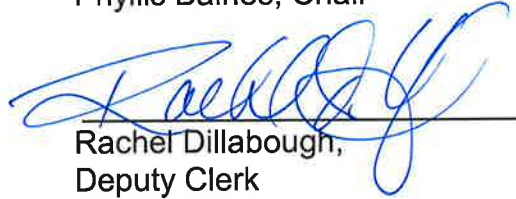
**RESOLUTION NO. GAAC-2017-0020**

That the meeting adjourn at 11:43 a.m.

**Carried.**



Phyllis Baines, Chair



Rachel Dillabough,  
Deputy Clerk