



**TOWN OF  
GEORGINA**

**THE TOWN OF GEORGINA  
WATERWAYS ADVISORY COMMITTEE**

**AGENDA**

Tuesday, April 3, 2018  
6:30 PM  
Council Chambers

1. CALL TO ORDER

The meeting was called to order at

“We would like to begin today’s meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, **one with which** we strive to build a cooperative and respectful relationship.”

2. ROLL CALL

3. INTRODUCTION OF ADDENDUM ITEMS

4. APPROVAL OF AGENDA

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

6. ADOPTION OF MINUTES

Pages 1-6

- (1) Minutes of the GWAC meeting held on March 6, 2018.

7. DELEGATIONS/SPEAKERS

8. PRESENTATIONS

- (1) Understanding MNR Business – Danielle Aulenback, Ministry of Natural Resources & Forestry
- (2) How does Georgina Deal with Flooding Issues – Chief Jenkins & Scott Edwards

9. CONSIDERATION OF REPORTS ON THE AGENDA

10. COMMUNICATIONS

- (1) Use of sandbags in other municipalities – Verbal Update, Sandra Dipietrantonio, Committee Services Coordinator

11. OTHER BUSINESS

Pages 7 -14

Terms of Reference – Original

Pages 15-18

Terms of Reference – First Revision

12. CLOSED SESSION, IF REQUIRED

13. MOTION TO ADJOURN

- (1) Motion to Adjourn

Next meeting: Tuesday May 1<sup>st</sup>, 2018, 6:30 PM, Council Chambers.



**THE TOWN OF GEORGINA**  
**WATERWAYS ADVISORY COMMITTEE**

**MINUTES**

Monday, March 6, 2018  
6:30 PM  
Council Chambers

1. CALL TO ORDER

The meeting was called to order at 6:45 PM.

The Chair made the following statement:

“We would like to begin today’s meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewa’s of Georgina Island First Nation as our close neighbour and friend, one that we strive to build a cooperative and respectful relationship with.”

2. ROLL CALL

The following Committee members who were in attendance:

Councillor Frank Sebo, Chair  
David Goldstein, Vice Chair  
Mayor Margaret Quirk (Ex-Officio)  
Councillor Dan Fellini  
Jerry Kucharchuk  
Natasha Charles

The following Committee members who were absent with regrets:

Scott Davidson  
Andy Adams

The following staff members were present:

Sandra DiPietrantonio, Committee Services Coordinator  
Karyn Stone, Manager of Economic Development & Tourism Development

3. INTRODUCTION OF ADDENDUM ITEMS

Item No.11.2 Other Business Georgina Advocate: Lake Simcoe can't handle sewage solution: Chippewas of Georgina Island.

Item No. 11.3 Other Business Report RC-2018-0006: Roches Point Community Association – Agreement Renewals.

Item No. 11.4 Item 11.2 Other Business Water Soldier Barrier at Sutton Dam – update becomes Item 11.4.

4. APPROVAL OF AGENDA

Moved by David Goldstein, Seconded by Mayor Margaret Quirk

**RESOLUTION NO. GWAC-2018-0008**

That the Georgina Waterways Advisory Committee approve the March 6, 2018, agenda as presented and amended.

**Carried.**

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF - *None*

6. ADOPTION OF MINUTES

(1) Minutes of the Georgina Waterways Advisory Committee meeting held on Monday February 5, 2018.

Moved by Natasha Charles, Seconded by David Goldstein

**RESOLUTION NO. GWAC-2018-0009**

That the Georgina Waterways Advisory Committee adopt the meeting minutes of Monday February 5, 2018.

**Carried.**

7. DELEGATIONS/SPEAKERS – None

## 8. PRESENTATIONS

### (1) Gateway Signage for Navigable Waterways

Karyn Stone, Manager of Economic Development & Tourism Development presented the different ideas and possible costs for signage for navigable waterways.

Moved by Mayor Margaret Quirk, Seconded by Jerry Kucharchuk

#### **RESOLUTION NO. GWAC-2018-0010**

That the Georgina Waterways Advisory Committee receive the presentation, Gateway Signage for Navigable Waterways provided by Karyn Stone, Manager of Economic Development & Tourism Development.

**Carried.**

Moved by David Goldstein, Seconded by Natasha Charles

#### **RESOLUTION NO. GWAC-2018-0011**

That the Georgina Waterways Advisory Committee recommend Council to direct staff continue to investigate the different options for the gateway signage of all three navigable rivers and the Jackson's Point Harbour.

**Carried.**

## 9. CONSIDERATION OF REPORTS ON THE AGENDA

## 10. COMMUNICATIONS

- (1) Ontario News: Governments of Ontario and Canada release action to reduce harmful algal blooms in Lake Erie.
- (2) TVO News: How chemical-laden human waste is hurting fish
- (3) Simcoe. Com: Solution to global threat being floated in Lake Simcoe watershed

Moved by Mayor Margaret Quirk, Seconded by Councillor Fellini

#### **RESOLUTION NO. GWAC-2018-0012**

That the Georgina Waterways Advisory Committee receive the following Communication items:

1. Ontario News: Governments of Ontario and Canada release action to reduce harmful algal blooms in Lake Erie.
2. TVO News: How chemical-laden human waste is hurting fish
3. Simcoe. Com: Solution to global threat being floated in Lake Simcoe watershed

**Carried.**

11. OTHER BUSINESS

(1) York Region – Upper York Sewage Solutions individual Environmental Assessment Approval Status Update

Moved by Councillor Harding, Seconded by Regional Councillor Davison

**RESOLUTION NO. C-2018-0093**

That the York Region report entitled 'Upper York Sewage Solutions Individual Environmental Assessment Approval Status Update' be received and referred to the **Georgina Environmental Advisory Committee and the Georgina Waterways Advisory Committee for comment**, and that Regional staff be requested to attend a Council meeting to provide answers to outstanding questions and to provide an update on the progress of the UYSS.

**Carried.**

General discussion took place in regards to the flooding that has taken place in and around Georgina and that there is no provision in place for the use of sandbags. The Committee Services Coordinator will investigate different surrounding municipalities on who does provide sandbags in an emergency.

Moved by Mayor Margaret Quirk, Seconded by Councillor Fellini

**RESOLUTION NO. GWAC-2018-0013**

That the Georgina Waterways Advisory Committee invite the Town of Georgina's Fire Chief and Roads Manager to one of the Waterways Meeting in order to discuss the option of purchasing sandbags and utilizing them into our Emergency Plan.

**Carried.**

(2) Article: Lake Simcoe can't handle sewage solution: Chippewa's of Georgina Island.

(3) RC-2018-0006: Roche's Point Community Association – Agreement Renewals

(4) Water Soldier Barrier at Sutton Dam – Update

Moved by Councillor Fellini, Seconded by Jerry Kucharchuk

**RESOLUTION NO. GWAC-2018-0014**

That the Georgina Waterways Advisory Committee receive the following Items:

2. Article: Lake Simcoe can't handle sewage solution: Chippewa's of Georgina Island.
3. RC-2018-0006: Roche's Point Community Association – Agreement Renewals
4. Water Soldier Barrier at Sutton Dam – Update

**Carried.**

12. CLOSED SESSION, IF REQUIRED – *None*

13. MOTION TO ADJOURN

(1) Motion to Adjourn – 7:50 P.M.

Next meeting: Tuesday April 9, 2018, 6:30 PM, Council Chambers.

Moved by Jerry Kucharchuk, Seconded by Mayor Margaret Quirk

**RESOLUTION NO. GWAC-2018-0015**

That the Georgina Waterways Advisory Committee adjourn the meeting at 7:50 P.M.

**Carried.**

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Councillor Frank Sebo, Chair

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Sandra Dipietrantonio, Committee  
Services Coordinator



**TOWN OF GEORGINA  
WATERWAYS ADVISORY COMMITTEE (GWAC)**

**TERMS OF REFERENCE**

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**1. GOAL**

- 1) To provide information, advice and assistance to Council and staff of the Town of Georgina on navigable waterways stewardship, promotion, preservation, protection and public awareness of waterway matters.

**2. PURPOSE AND MANDATE**

- 1) To consult with the community and to provide information, advice and assistance to the community and Town Council relating to Georgina's navigable waterways. Further to assist and provide advice to Town Council with respect to promoting the navigable waterways and attracting tourism; water levels; weeds; sediment and erosion; water quality; access to and from the water; recreational uses and other areas related to concerns on the waterways as may be identified.

**3. GENERAL ACTIVITIES**

Policy Review

- 1) At the request of the Town, the Georgina Waterways Advisory Committee ("GWAC") will provide input and comments on policies, procedures and regulations of the Town and the initiatives of government and non-government organizations that pertain to municipal planning and operations or waterway matters impacting the Town and residents.

Review and Comment on Planning Act matters

- 2) The GWAC shall review studies, plans, development proposals and other documents referred to the Committee by Council or staff and provide advice regarding their implications.

Education and Public Awareness

- 3) The GWAC will undertake educational initiatives, both formally and informally, which will help to raise the profile of waterways in the Town of Georgina, in accordance with the Council approved Strategic Action Plan.

- 4) The Committee may act as Liaison group with non-governmental organizations and community organizations, including schools, for the purpose of public education and awareness.

#### Research

- 5) The GWAC will assist Council and staff in identifying research needs, gathering data, undertaking research and formulating a strategy to improve the information available for private and public use.

#### **4. RESPONSIBILITIES**

- 1) The Committee will elect and appoint a Chair and Vice Chair, and shall:
  - a) Undertake to research and recommend policies and initiatives that would promote tourism through the navigable waterways;
  - b) Endeavour to analyse the many issues surrounding the waterways in order to provide advice and/or recommendations to Council to rectify them;
  - c) Endeavour to provide advice and/or recommendations to Council regarding the promotion advocacy and awareness of the many issues surrounding the waterways;
  - d) Work with external agencies and upper levels of government where deemed necessary by jurisdiction and mandate; and
  - e) Liaise with other appropriate committees (i.e. Economic Development, Environmental, Agricultural) and engage in joint meetings with such committees as required.

#### **5. FREQUENCY OF MEETINGS**

- 1) The Committee shall meet between six (6) and 8 (eight) times per year.
- 2) GWAC shall meet on a regular basis, as determined by Council. Meetings will be open to the general public and delegations will be welcomed. Delegations are required to notify the Staff Liaison or Chair at least one (1) week in advance to ensure they are placed on the agenda. If a delegation wished to address the Committee but has not reserved an opportunity, they may do so at the discretion of the Committee.

- 3) The Committee may not respond immediately to the presentation by delegations. Time will be taken to consider the points raised to solicit other opinions or data and to formulate advice/recommendations for discussions at a future meeting.
- 4) The Committee will strive for consensus on all issues, however, if consensus is not reached, minority views are welcomed on any issue and decisions of the Committee will be reflected in the Minutes of the meeting.
- 5) A Quorum for the Committee shall be the majority of the appointed membership (50% plus 1 or round up to nearest whole number). All members will have one vote and a simple majority carries the motion. As a full member, the Chair is entitled to vote on any motion.
- 6) Members of the Committee who are unable to attend a regular meeting are required to report their absence prior to the meeting date and/or time.
- 7) A member shall not be absent for three (3) consecutive meetings without notice. For any anticipated lengthy absence (3 meetings or more), the member shall submit a request for leave of absence in order to preserve membership standing. Without a valid and acceptable reason, the individual's appointment to the Committee will be rescinded.

**6. AGENDA**

- 1) The Committee agenda will be prepared by the Staff Liaison in consultation with the Committee Chair and/or the Vice-Chair and will be posted to the Town's website for the public one week in advance of the scheduled meeting.
- 2) The agenda of the Georgina Waterways Advisory Committee may contain the following items:
  1. Call To Order
  2. Moment of Contemplation
  3. Roll Call
  4. Community Announcements
  5. Introduction of Addendum Items
  6. Approval of Agenda
  7. Declaration of Pecuniary Interest and General Nature Thereof
  8. Adoption of Minutes
  9. Speakers
  10. Deputations/Petitions
  11. Presentations

12. Public Meetings
13. Reports
14. Motions/Notice of Motions
15. Regional Business
16. Communications
17. Other Business
18. Closed Session, if required
19. Next Meeting Date
20. Adjournment

**7. REPORTING AND RECOMMENDATIONS TO TOWN COUNCIL**

- 1) When requiring a matter to be considered or a decision of Council, the Committee shall make recommendations to Council, by reporting in a report format to include:
  - a) background information to be a brief synopsis or history of the issue;
  - b) options for consideration to include financial and policy implications; and
  - c) a recommendation for Council's consideration
- 2) The report will be separate from the Minutes. However, information in the minutes pertinent to the recommendation will be summarized in the report to Council.
- 3) Reports for consideration to Council shall be provided to the Clerk for processing.
- 4) Should the Committee wish to provide a deputation to Council, a request shall be made in writing through the Clerk's Office.

**8. MEMBERSHIP**

- 1) The GWAC shall be composed of a maximum of [seven (7)] members, including
  - a) Two (2) members of Council; and
  - b) Five (5) citizen appointments.
- 2) The Mayor is an Ex-Officio member of the Committee.
- 3) All members to GWAC must be appointed by Council.

- 4) One (1) non-voting Staff Liaison Resource Representative appointed by the Chief Administrative Officer (CAO) to provide guidance with respect to tourism and environmental based matters.
- 5) Appointment of members to the Committee, other than the Member of Council and Staff Liaison, shall be advertised to the general public. The Selection Committee shall make recommendations on appointees to Council. Council will make the final decision on all appointments. The appointment will be concurrent with the Term of Council.
- 6) Annually, the Committee shall elect a Chair and Vice-Chair amongst its members.
- 7) Annually, the Committee shall prepare and submit for approval by Council, a year-end Activity Report that provides an overview of the work conducted by the Committee, as well as an Action Plan and budget for the upcoming year.
- 8) The Chair shall vote on every motion. In the event of a tie vote, the motion is lost. The Staff Liaison member on the Committee shall not be a voting member.
- 9) The GWAC reports directly to Council, under the signature of the Chair, Vice-Chair or designate. Committee reports and communications will normally be directed to Council through the Director of Development Services. In addition, the Committee may also appear before Council as a delegation.
- 10) All member appointees to the Committee shall receive an orientation session to be conducted by the Chair or Vice-Chair and Town Clerk or designate.
- 11) Resignations from the Committee must be in writing to the Committee and Council.

**9. TOWN OF GEORGINA STAFF LIAISON**

- 1) One (1) Staff Liaison shall be appointed to the Georgina Waterways Advisory Committee and will be the conduit to provide administrative, procedural and/or technical assistance. The Staff Liaison will co-ordinate all requests, responses, departmental involvement and assist in the preparation of any reports, resolutions or replies as necessary.

- 2) Under the direction of the Director of Development Services, secretarial and other support services will be provided on an as needed basis by the Town of Georgina. The Council will also provide a budget and this budget will be administered by the Director of Development Services. In addition, other funds may be requested of Council for special projects or undertakings.
- 3) In carrying out the function of Staff Liaison and with respect to the provision of secretarial and other support services, the Director of Development Services and the GWAC shall recognize and acknowledge staff's primary objective to deliver resources and administrative services to Council and the public.

**10. LENGTH OF TERM/VACANCIES**

- 1) The Committee shall be appointed for the term of Council, but shall continue until such time as new Committee members are appointed by a new Council following an election. Members may be reappointed at the discretion of Council.
- 2) Recognizing that vacancies may arise, Council will request submissions from the public and will appoint citizens to fill such vacancies.
- 3) An end of term report indicating accomplishments and, if required, outlining objectives going forward is required.

**11. MINUTES**

- 1) The Minutes of each Committee meeting will be amended when necessary and adopted at the following meeting. When adopted, the Minutes will be passed on to Council, as information.
- 2) The Minutes shall contain decisions of the Committee without note or comment, pursuant to the *Municipal Act, S.O. 2001, c. 25, as amended*.

**12. AMENDMENTS TO THE TERMS OF REFERENCE**

- 1) A recommendation to amend the Terms of Reference can be made by a motion endorsed by at least two thirds of the voting membership of the Committee.
- 2) Proposed amendments to the Terms of Reference must be reviewed by the Selection Committee and then recommendation from the Selection Committee to Council of any proposed changes.

**13. GENERAL CONDUCT**

- 1) All Committee meetings shall be conducted in accordance with the Procedural By-law and Code of Conduct as adopted by Council.

**14. COMMITTEE RESOLUTIONS**

- 1) Only resolutions as they appear in the adopted Minutes may be considered as officially representing the position of the Committee.

**15. REMUNERATION**

- 1) \$40.00 per meeting, not to exceed [eight (8)] paid meetings per year, if required.

**16. MEMBER IN GOOD STANDING**

- 1) All members will abide by the Town of Georgina's Code of Conduct and the Procedural By-law.
- 2) The rules governing the procedure of Council and the conduct of members shall be observed by this Committee. All members should reflect appropriate conduct when attending meetings and/or representing the GWAC in public.

**17. BUDGET**

- 1) The Committee, if deemed necessary, will submit a budget for Council's approval, to include anticipated revenue and estimated expenditures.
- 2) Any purchases over and above the approved budget and the Procurement By-law will require Council's approval.

**18. USE OF TOWN LOGO/LETTERHEAD**

- 1) The Committee has the ability to draft correspondence and make contacts with external organizations/individuals to solicit information to/from the public, to carry out its mandate. However, the nature and information shall not significantly bind the Town and shall be approved by the Manager of Communications.
- 2) The Committee shall adhere to the Town logo policy in carrying out the mandate of the Committee.

**19. AUTHORITY**

- 1) The Committee shall work within the scope of their responsibilities as set out in this Terms of Reference.
- 2) The Committee has no decision-making authority. Recommendations to Council in the form of resolutions are required.
- 3) Any information or action that binds the Corporation will require Council's approval.

**20. CONFIDENTIALITY**

- 1) The Town's Code of Conduct shall bind the members of the Committee as it relates to matters considered by the Committee.

**21. PROCEDURAL BY-LAW**

- 1) The rules and regulations contained in the procedural by-law shall be observed in all proceedings of the Committee and shall be the rules and regulations of the dispatch of business by the Committee.





## Town of Georgina Waterways Advisory Committee (GWAC)

### Terms of Reference

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#### **Purpose**

To consult with the community and to provide information, advice and assistance to the community and Town Council relating to Georgina's navigable waterways. Further to assist and provide advice to Town Council with respect to promoting the navigable waterways and attracting tourism; water levels; weeds; sediment and erosion; water quality; access to and from the water; recreational uses and other areas related to concerns on the waterways as may be identified.

#### **Meetings**

1. The Committee shall meet as required throughout the year, to a maximum of eight (8) times a year.
2. Quorum for the Committee shall be the majority of the active members (50% plus 1 or round up to nearest whole number).
3. Members of the Committee who are unable to attend a regular meeting are required to report their absence prior to the meeting date and/or time.
4. The office of a member becomes vacant if the member is absent from the meetings for three successive months without being authorized to do so by a resolution of the Committee.

#### **Responsibilities**

1. The Committee will elect and appoint a Chair and Vice Chair, and shall:
2. Undertake to research and recommend policies and initiatives that would promote tourism through the navigable waterways;
3. Endeavour to analyse the many issues surrounding the waterways in order to provide advice and/or recommendations to Council to rectify them;
4. Endeavour to provide advice and/or recommendations to Council regarding the promotion advocacy and awareness of the many issues surrounding the

waterways;

5. Liaise with other appropriate committees (i.e. Economic Development, Environmental, and Agricultural) and engage in joint meetings with such committees as required.
6. Provide information, advice and assistance to Council and staff of the Town of Georgina on navigable waterways stewardship, promotion, preservation, protection and public awareness of waterway matters.
7. Review studies, plans, development proposals and other documents referred to the Committee by Council or staff and provide advice regarding their implications.
8. The GWAC will undertake initiatives which will help raise the profile of the navigable waterways in Georgina.
9. The GWAC will assist Council and staff in identifying research needs, gathering data, undertaking research and formulating a strategy to improve the information available for private and public use.
10. To report to Council, on an annual basis, documenting the activities, accomplishments and comments deemed appropriate as the Committee attempts to fulfill its purpose.

## **Term & Membership Composition**

1. Appointed by Council, the Committee shall consist of seven (7) members composed of:
  - Two (2) members of Council;
  - Five (5) citizen appointments.
  - The Mayor is an Ex-Officio member of the Committee

To be eligible to make application and to serve on this Committee the individual must be a resident of the Town of Georgina and over the age of 18 years.

2. Under the direction of the Clerk of the Clerk's Division, secretarial support services will be provided by the Town of Georgina.
3. Under the direction of the Director of Development Services, other support services will be provided by the Town of Georgina as required.
4. Resignations from the Committee must be in writing.

5. The Committee shall be appointed for the term of Council, but shall continue until such time as new Committee members are appointed by a new Council following an election. Members may be reappointed at the discretion of Council.
6. Recognizing that vacancies may arise, Council will request submissions from the public and will appoint citizens to fill such vacancies.

## **Remuneration**

\$40.00 per meeting, not to exceed eight (8) paid meetings per year, if required.

## **Member in Good Standing**

The rules governing the procedure of Council and the conduct of members shall be observed by this Committee. All members should reflect appropriate conduct when attending meetings and/or representing the GWAC.

## **General Conduct**

All members will abide by the Town of Georgina's Code of Conduct and other applicable Town policies and guidelines.

## **Budget**

The Committee, if deemed necessary, will submit a budget for Council's approval, to include anticipated revenue and estimated expenditures. Purchases will adhere to the Town's purchasing By-law or require the CAO's approval. The budget will be administered by the Director of Development Services. In addition, other funds may be requested of Council for special projects or undertakings.

## **Use of Town Logo/Letterhead**

The Committee has the ability to draft correspondence and make contacts with external organizations/individuals to solicit information to/from the public, to carry out its mandate. However, the nature and information shall be approved by the Communications Manager and shall not bind the Town. The Committee shall adhere to the Town logo policy in carrying out the mandate of the Committee.

## **Authority**

The Committee shall work within the scope of their responsibilities as set out in this Terms of Reference. The Committee has no decision-making authority. Recommendations to Council in the form of resolutions are required. Any information or action that binds the Corporation will require Council's approval.

## **Confidentiality**

The *Municipal Act, S.O. 2001, c. 25*, shall bind the members of the Committee as it relates to confidentiality, conflict of interest, closed sessions, and any other requirements under the *Act*, which pertain to the conduct of officials.

## **Procedural By-Law**

The rules and regulations contained in the Town Procedural By-law shall be observed in all proceedings of the Committee and shall be the rules and regulations of the dispatch of business by the Committee.