



THE TOWN OF GEORGINA
SAFE STREETS ADVISORY COMMITTEE

AGENDA

Monday, April 23, 2018
7:00 PM
Committee Room

1. CALL TO ORDER

“We would like to begin today’s meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship.”

2. ROLL CALL

3. INTRODUCTION OF ADDENDUM ITEMS

4. APPROVAL OF AGENDA

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

6. ADOPTION OF MINUTES

Pages 1-3

(1) Minutes of the GSSC meeting held on January 29, 2018.

7. DELEGATIONS/SPEAKERS

8. PRESENTATIONS

9. CONSIDERATION OF REPORTS ON THE AGENDA

(1) Safe Streets Complaints, inquiries, tracker and follow-up. Regular update by Scott Edwards if available.

10. COMMUNICATION

11. OTHER BUSINESS

- (1) Campaign (continued discussion).
- (2) New area(s) of interest for further investigation (ongoing agenda item).

Pages 4 - 7

Terms of Reference – Original

Pages 8 - 11

Term of Reference – First Revision

12. CLOSED SESSION, IF REQUIRED

13. MOTION TO ADJOURN

Next meeting Monday, June 25, 2018.



**THE TOWN OF GEORGINA
SAFE STREETS ADVISORY COMMITTEE
MINUTES**

Monday, January 29, 2018
7:00 PM
Council Chambers

1. CALL TO ORDER

The meeting was called to order at 7:06 PM

2. ROLL CALL

The following Committee members were present:

Regional Councillor Naomi Davison, Chair

Marc Lavergne, Vice Chair

Rob Bassie

Cathy Hasted

Gavin James

Mike Roots, Sergeant

Tanya Hilton

The following staff members were in attendance:

Scott Edwards, Road Superintendent

Sarah Brislin, Committee Services Coordinator

3. INTRODUCTION OF ADDENDUM ITEMS

4. APPROVAL OF AGENDA

Moved by Rob Bassie, Seconded by Tanya Hilton

RESOLUTION NO. GSSC-2018-0001

That the agenda for the Georgina Safe Streets Committee for January 29, 2018, be approved with the removal of presentation by MADD (delivered at the November 27, 2017 meeting).

Carried.

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF - *None*

6. ADOPTION OF MINUTES

(1) Minutes of the GSSC meeting held on November 27, 2017.

Moved by Cathy Hasted, Seconded by Marc Lavergne

RESOLUTION NO. GSSC-2018-0002

That the Georgina Safe Streets Committee adopt the November 27, 2017, meeting minutes.

Carried.

7. DELEGATIONS/SPEAKERS - *None*

8. PRESENTATIONS - *None*

9. CONSIDERATION OF REPORTS ON THE AGENDA

- (1) Safe Streets Complaints, inquiries, tracker and follow-up. Regular update by Scott Edwards if available.

Scott Edwards provided an update on the Budget approvals and advised the cold weather continues to prevent any speed studies from being conducted.

10. COMMUNICATIONS

- (1) Georgina - Brock border roundabout
- (2) Distracted driving fine not deterring York Region Drivers
- (3) Winter Road Salt (Chloride) in Lake Simcoe Tributaries
- (4) Snowy Roads Cause 13 times the normal number of Collisions in York Region
- (5) Nasty Weather Leads to 20 plus collisions on York Region Roads
- (6) Major New Investment to Make Cycling Safer and More Convenient
- (7) Traffic measures proposed after fatal accidents rise in Georgina
- (8) York Region Police release 'incredibly disappointing' 2017 impaired driving stats

Moved by Rob Bassie, Seconded by Tanya Hilton

RESOLUTION NO. GSSC-2018-0003

That the Georgina Safe Streets Committee receive the following Communications Items:

- 1. Georgina - Brock border roundabout
- 2. Distracted driving fine not deterring York Region Drivers
- 3. Winter Road Salt (Chloride) in Lake Simcoe Tributaries
- 4. Snowy Roads Cause 13 times the normal number of Collisions in York Region
- 5. Nasty Weather Leads to 20 plus collisions on York Region Roads
- 6. Major New Investment to Make Cycling Safer and More Convenient
- 7. Traffic measures proposed after fatal accidents rise in Georgina
- 8. York Region Police release 'incredibly disappointing' 2017 impaired driving

stats

Carried.

11. OTHER BUSINESS

(1) Campaign (continued discussion).

The Committee requested an invite be sent to the Communications Division to attend the next meeting and discuss the possibility of sharing the York Region videos through Town Media Channels. Regional Councillor Davison offered to find out if the videos could be put on screens at ice palace

(2) New area(s) of interest for further investigation (ongoing agenda item).

The Committee noted the speed boards at Joe Dales have gone up.

12. CLOSED SESSION, IF REQUIRED

13. MOTION TO ADJOURN

Next meeting Monday, February 26, 2018

Moved by Cathy Hasted, Seconded by Marc Lavergne

RESOLUTION NO. GSSC-2018-0004

That the Georgina Safe Streets Committee meeting for January 29, 2018, be adjourned at 8:42 PM.

Carried

Councillor Naomi Davison,
Chair

C. Sarah A. Brislin, Committee
Services Coordinator



TOWN OF GEORGINA SAFE STREETS COMMITTEE (GSSC)

TERMS OF REFERENCE

1. PURPOSE

To consult with the community and to provide information, advice and assistance to the community and Town Council relating to the Georgina Safe Streets Program. Further to assist and provide advice to Town Council in their on-going commitment to the efficient traffic flow of its residents through safe, well-planned and engineered streets as well as the implementation of the Town's Traffic Calming Policy.

2. MEETINGS

- i. The Committee shall meet as required throughout the year, to a maximum of eight (8) times a year.
- ii. Quorum for the Committee shall be the majority of the appointed membership (50% plus 1 or round up to nearest whole number).
- iii. Members of the Committee who are unable to attend a regular meeting are required to report their absence prior to the meeting date and/or time.
- iv. A member shall not be absent for three (3) consecutive meetings without notice. For any anticipated lengthy absence (3 meetings or more), the member shall submit a request for leave of absence in order to preserve membership standing. Without a valid and acceptable reason, the individual's appointment to the Committee will be rescinded.

3. AGENDA

The Agenda of the Georgina Safe Streets Committee may contain the following items:

- 1. Call To Order**
- 2. Approve/Amend Agenda**
- 3. Declaration of Pecuniary Interest**
- 4. Deputations/Presentations if required**
- 5. Adoption of Minutes**
- 6. Unfinished Business**
- 7. New Business**

8. **Correspondence**
9. **Information** Next meeting date: _____
10. **Adjournment**

4. **RESPONSIBILITIES**

The Committee will elect and appoint a Chair and Vice Chair, and shall:

- i. Review, monitor and implement the Traffic Calming Policy RD 18 (attached) and to investigate the financial feasibility and operational effectiveness of suggested traffic calming initiatives brought forward from the public or Committee members and advise Council of same.
- ii. Endeavour to analyse the many issues surrounding traffic calming in order to provide advice and/or recommendations to Council to rectify them.
- iii. To consider immediate traffic-calming measures as set out in Policy RD 18 (attached) and to review and consider further initiatives if warranted and to advise Council on recommended local improvement traffic calming measures.
- iv. Where deemed necessary by the Committee, sub-committees may be established to conduct research and report back to the Georgina Safe Streets Committee. Sub-committee members are not necessarily required to be Committee members but a Georgina Safe Streets Committee member shall Chair sub-committee meetings. Sub-committees must report in a timely fashion to the Georgina Safe Streets Committee.

5. **REPORTING AND RECOMMENDATIONS TO TOWN COUNCIL**

- i. When requiring a matter to be considered or a decision of Council, the Committee shall make recommendations to Council, by reporting in a report format to include:
 - background information to be a brief synopsis or history of the issue
 - options for consideration to include financial and policy implications
 - a recommendation for Council's consideration
- ii. The report will be separate from the minutes. However, information in the minutes pertinent to the recommendation will be summarized in the report to Council.
- iii. Reports for consideration to Council shall be provided to the Town Clerk for processing.

- iv. Should the Committee wish to provide a deputation to Council, a request shall be made in writing through the Clerk's Office.

6. MEMBERSHIP

- i. Appointed by Council, the Committee shall consist of seven members composed of:
 - One (1) Members of Council;
 - One (1) representative from the York Regional Police
 - five (5) citizen appointments; preferably one from each ward.
- ii. The Committee be assigned One (1) or more non-voting Staff Liason Representative(s) appointed by the Chief Administrative Officer.
- iii. Resignations from the Committee must be in writing to the Committee and Council.

7. LENGTH OF TERM/VACANCIES

- i. The Committee shall be appointed for the term of Council, but shall continue until such time as new Committee members are appointed by a new Council following an election. Members may be reappointed at the discretion of Council.
- ii. Recognizing that vacancies may arise, Council will request submissions from the public and will appoint citizens to fill such vacancies.
- iii. An end of term report indicating accomplishments and, if required, outlining objectives going forward is required.

8. REMUNERATION

\$40.00 per meeting, not to exceed ten (10) paid meetings per year.

9. MEMBER IN GOOD STANDING

The rules governing the procedure of Council and the conduct of members shall be observed by this Committee. All members should reflect appropriate conduct when attending meetings and/or representing the Georgina Safe Streets Committee in public.

10. BUDGET

- i. The Committee, if deemed necessary, will submit a budget for Council's approval, to include anticipated revenue and estimated expenditures.
- ii. Any purchases over and above the approved budget and the Procurement By-law will require Council's approval.

11. USE OF TOWN LOGO/LETTERHEAD

- i. The Committee has the ability to draft correspondence and make contacts with external organizations/individuals to solicit information to/from the public, to carry out its mandate. However, the nature and information shall not significantly bind the Municipality and shall be approved by the Communications Coordinator.
- ii. The Committee shall adhere to the Town logo policy in carrying out the mandate of the Committee.

12. AUTHORITY

- i. The Committee shall work within the scope of their responsibilities as set out in this Terms of Reference.
- ii. The Committee has no decision-making authority. Recommendations to Council in the form of resolutions are required.
- iii. Any information or action that binds the Corporation will require Council's approval.

13. CONFIDENTIALITY

The *Municipal Act*, S.O. 2001, c. 25, shall bind the members of the Committee as it relates to confidentiality, conflict of interest, closed sessions, and any other requirements under the *Act*, which pertain to the conduct of officials.

14. PROCEDURAL BY-LAW

The rules and regulations contained in the procedural by-law shall be observed in all proceedings of the Committee and shall be the rules and regulations of the dispatch of business by the Committee.



Town of Georgina Safe Streets Committee (GSSC)

Terms of Reference

Purpose

To consult with the community and to provide information, advice and assistance to the community and Town Council relating to the Georgina Safe Streets Program. Further to assist and provide advice to Town Council in their on-going commitment to the efficient traffic flow of its residents through safe, well-planned and engineered streets as well as the implementation of the Town's Traffic Calming Policy.

Meetings

1. The Committee shall meet as required throughout the year, to a maximum of eight (8) times a year.
2. Quorum for the Committee shall be the majority of the active members (50% plus 1 or round up to nearest whole number).
3. Members of the Committee who are unable to attend a regular meeting are required to report their absence prior to the meeting date and/or time.
4. The office of a member becomes vacant if the member is absent from the meetings for three successive months without being authorized to do so by a resolution of the Committee.

Responsibilities

1. The Committee will elect and appoint a Chair and Vice Chair, and shall:
2. Review, monitor and implement the Traffic Calming Policy RD 18 (attached) and to investigate the financial feasibility and operational effectiveness of suggested traffic calming initiatives brought forward from the public or Committee members and advise Council of same.
3. Endeavour to analyse the many issues surrounding traffic calming in order to provide advice and/or recommendations to Council to rectify them.

4. To consider immediate traffic-calming measures as set out in Policy RD 18 (attached) and to review and consider further initiatives if warranted and to advise Council on recommended local improvement traffic calming measures.
5. Review and monitor the residential inquiry tracker to understand areas of community concern and assist in the identification of areas requiring further traffic-calming measures.
6. The GSSC will assist Council and staff in the identification and recommendation of useful traffic calming measures in the identified areas of community concern.
7. To report to Council, on an annual basis, documenting the activities, accomplishments and comments deemed appropriate as the Committee attempts to fulfil its purpose.

Term & Membership Composition

1. Appointed by Council, the Committee shall consist of nine (9) members composed of:
 - One (1) Members of Council;
 - One (1) representative from the York Regional Police
 - Five (5) citizen appointments; preferably one from each ward.

To be eligible to make application and to serve on this Committee the individual must be a resident of the Town of Georgina and over the age of 18 years.

2. Under the direction of the Clerk of the Clerk's Division, secretarial support services will be provided by the Town of Georgina.
3. Under the direction of the Director of Recreation and Culture, other support services will be provided by the Town of Georgina as required.
4. Resignations from the Committee must be in writing.
5. The Committee shall be appointed for the term of Council, but shall continue until such time as new Committee members are appointed by a new Council following an election. Members may be reappointed at the discretion of Council.
6. Recognizing that vacancies may arise, Council will request submissions from the public and will appoint citizens to fill such vacancies.

Remuneration

\$40.00 per meeting, not to exceed eight (8) paid meetings per year.

Member in Good Standing

The rules governing the procedure of Council and the conduct of members shall be observed by this Committee. All members should reflect appropriate conduct when attending meetings and/or representing the GSSC.

General Conduct

All members will abide by the Town of Georgina's Code of Conduct and other applicable Town policies and guidelines.

Budget

The Committee, if deemed necessary, will submit a budget for Council's approval, to include anticipated revenue and estimated expenditures. Purchases will adhere to the Town's purchasing By-law or require the CAO's approval. The budget will be administered by the Director of Infrastructure and Operations. In addition, other funds may be requested of Council for special projects or undertakings.

Use of Town Logo/Letterhead

The Committee has the ability to draft correspondence and make contacts with external organizations/individuals to solicit information to/from the public, to carry out its mandate. However, the nature and information shall be approved by the Communications Manager and shall not bind the Town. The Committee shall adhere to the Town logo policy in carrying out the mandate of the Committee.

Authority

The Committee shall work within the scope of their responsibilities as set out in this Terms of Reference. The Committee has no decision-making authority. Recommendations to Council in the form of resolutions are required. Any information or action that binds the Corporation will require Council's approval.

Confidentiality

The *Municipal Act*, S.O. 2001, c. 25, shall bind the members of the Committee as it relates to confidentiality, conflict of interest, closed sessions, and any other requirements under the *Act*, which pertain to the conduct of officials.

Procedural By-Law

The rules and regulations contained in the Town of Georgina Procedural By-law shall be observed in all proceedings of the Committee and shall be the rules and regulations of the dispatch of business by the Committee.