



**THE CORPORATION OF THE TOWN OF GEORGINA IN
THE REGIONAL MUNICIPALITY OF YORK**

THE LINK STEERING COMMITTEE

MINUTES

April 10, 2018
10:05 a.m. - **The Link**

1. CALL TO ORDER & ANNOUNCEMENTS
2. ROLL CALL

The following members were in attendance:

Naomi Davison, Regional Councillor
Mary Catherine Macaluso
Steven Jacobson

John De Faveri, Chair
Frank Sebo, Councillor

The following members sent their regrets:

Catherine Cook
Tom Hollands
Margaret Quirk, Mayor

The following guests were in attendance:

Danielle Koren, ED, Routes Connecting Communities

The following staff were in attendance:

Marc Pourvahidi, Director of Special Capital Initiatives
Phil Rose-Donahoe, Manager of Cultural Services
Michele Vandentillaart, The Link Program Coordinator

3. INTRODUCTION OF ADDENDUM ITEMS

The following were identified as addendum items:

- 9.1 Mission Statement – Steve Jacobson
- 9.2 Quilts – Councillor Frank Sebo

4. APPROVAL OF AGENDA

Moved by Steve Jacobson, Seconded by Mary Catherine Macaluso

RESOLUTION NO. TLC-2018-0006

That the agenda for The Link Steering Committee meeting held on April 10, 2018 be approved with the following amendments:

- 9.1 Mission Statement – Steve Jacobson

9.2 Quilts – Councillor Frank Sebo

Carried.

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF - None

6. ADOPTION OF MINUTES

6.1 Minutes of the meeting held on February 13, 2017

Moved by Regional Councillor Naomi Davison, Seconded by Steve Jacobson

RESOLUTION NO. TLC-2018-0007

That the minutes for The Link Steering Committee meeting held on February 13, 2018 be adopted as presented.

Carried

7. CONSIDERATION OF REPORTS ON THE AGENDA

7.1 Phase 2 and 3 – Update from Staff

Mark Pourvahidi:

- Met with the CAO, Winanne Grant, this morning and the contract for Phase 2 and 3 Base Building will be for a commencement date of May 16th pending release of the Request for Proposals which is projected for Thursday, April 12
- Adopted a new approach being a project management system
- Site visit with all potential bidders is proposed for April 28th
- Met with staff briefly regarding the parking lot and the agreement is that parking lot improvement and expansion is now included in the construction RFP
- Issues we are facing are zoning by-law that the parking lot does not currently meet
- Tenants needs will increase traffic and limiting the expansion solely to the west parking area does not make sense, expansion to the north will be reviewed where grading issues will be have to be addressed
- Lighting will be looked at
- Parking on the grass is not recommended from a risk management perspective (ie trip and fall hazards) and will destroy green space
- Money that was allocated in 2017 for the parking lot improvements is not enough to deal with the needed parking expansion (budget in place is \$125,000)
- Concerns raised regarding the planning for appropriate access from the parking lot to Phase 3 for the future tenants that will be housed there
- May be able to bargain with Memme construction to do some of the grading

John DeFaveri:

- Is it possible to look at parking structure with levels that take advantage of the sloping topography and respects the conservation of the green space?

Mark Pourvahidi:

- Anything is possible, a parking structure like that requires major foundation work which is costly and when there is land available, it is not considered the first choice
- A parking structure with levels could be considered in the future
- Phil Rose-Donahoe and myself will be meeting with Memme Construction to discuss the exterior area they are currently occupying until August

Mary Catherine Macaluso:

- Can plantings/landscaping be included in the parking lot plan

Mark Pourvahidi:

- The budget available alone is extremely challenging to just get the parking expanded but the town's in-house landscape architect can assist with future plans

Councillor Frank Sebo:

- Would like to see a focus on the environment (much like the Forest of Possibilities) when considering the parking lot expansion

7.2 Unassigned Space Update: Future Tenants; Sutton Seniors**Phil Rose-Donahoe:**

- Space D is currently being occupied by Memme Construction until August 31, 2018 unless they complete the Dalton watermain work prior to that date.
- Jericho Youth Services Board has indicated a desire to take Space D rather than the original allotted space in Phase 2
- May 16, 2018 report is being presented to Council which includes the proposal for Jericho to take possession of Space D in September 2018
- We have had inquiries regarding the two remaining spaces in Phases 2 and 3 which includes moving the Sutton Seniors to The Link
- A report will be going to Council on their current location which will determine the next steps

Councillor Frank Sebo:

- Requested that Regional Councillor Naomi Davison and himself be included on any correspondence/updates regarding the Sutton Seniors possible relocation

Steve Jacobson:

- Requested that designated parking spaces for tenants' clients be examined

Moved by Mary Catherine Macaluso, Seconded by Councillor Frank Sebo

RESOLUTION NO. TLC-2018-00008

That The Link Steering Committee recommend that Council approve relocating Jericho Youth Services, as per their request, from Phase 2 space to Space D in Phase 1 at The Link.

Carried

7.3 TLC Terms of Reference & Membership – Update from Staff

Michele Vandentillaart:

- a report will be going to Council from the Clerk's Office regarding all Terms of Reference for Committees of Council which will include the recommendations made by the TLC

Councillor Frank Sebo:

- the discussion at Council at a recent meeting questioned the role of the TLC and the recommendation to transition to an Advisory Committee of Council
- the item was deferred to the 2019 budget because of honorariums which were not budgeted for 2018

7.4 Social Enterprise Café Proposal – Update

This item was deferred to a future meeting.

8. COMMUNICATIONS

8.1 General Information Items - None

8.2 Disposition Items - None

9. OTHER BUSINESS

9.1 Mission Statement – Steve Jacobson

Steve Jacobson:

- would like to see The Link's Mission Statement advertised somewhere at the front entrance of the building

Staff will examine some options for posting the Mission Statement in The Link.

9.2 Quilts – Councillor Frank Sebo

Councillor Frank Sebo:

- The Lake Simcoe, Sutton 125 and Georgina 200 (being made) quilts will all be displayed at The Link in hand-built displays

9.3 Next Meeting: Tuesday, May 8, 2018 at 10:00 a.m.

10. MOTION TO ADJOURN

Moved by Steve Jacobson, Seconded by Mary Catherine Macaluso

RESOLUTION NO. TLC-2018-0009

That the meeting adjourn at 11:15 a.m.

Carried.

John De Faveri
Chair

Michele Vandentillaart
The Link Program Coordinator