



**THE CORPORATION OF THE TOWN OF GEORGINA IN
THE REGIONAL MUNICIPALITY OF YORK**

THE LINK STEERING COMMITTEE

AGENDA

April 10, 2018
10:00 a.m. - **The Link**

1. CALL TO ORDER & ANNOUNCEMENTS
2. ROLL CALL
3. INTRODUCTION OF ADDENDUM ITEMS
4. APPROVAL OF AGENDA
5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
6. ADOPTION OF MINUTES
 - 6.1 Pages 1-5
Minutes of the meeting held on February 13, 2017
7. CONSIDERATION OF REPORTS ON THE AGENDA
 - 7.1 Phase 2 and 3 – Update from Staff
 - 7.2 Unassigned Space Update: Future Tenants; Sutton Seniors
 - 7.3 TLC Terms of Reference & Membership – Update from Staff
 - 7.4 Social Enterprise Café Proposal - Update
8. COMMUNICATIONS
 - 8.1 General Information Items
 - 8.2 Disposition Items
9. OTHER BUSINESS
 - 9.1 Next Meeting: Tentative: Tuesday, May 8, 2018 at 10:00 a.m.
10. MOTION TO ADJOURN



**THE CORPORATION OF THE TOWN OF GEORGINA IN
THE REGIONAL MUNICIPALITY OF YORK**

THE LINK STEERING COMMITTEE

MINUTES

February 13, 2018
10:04 a.m. - **The Link**

1. CALL TO ORDER
2. ROLL CALL

The following members were in attendance:

Naomi Davison, Regional Councillor	
John De Faveri, Chair	Steven Jacobson
Mary Catherine Macaluso	Tom Hollands
Margaret Quirk, Mayor	Frank Sebo, Councillor

The following member sent their regrets:

Catherine Cook

The following guests were in attendance:

Danielle Koren, ED, Routes Connecting Communities
Jennifer Anderson, ED, Georgina Chamber of Commerce

The following staff were in attendance:

Phil Rose-Donahoe, Manager of Cultural Services
Michele Vandentillaart, The Link Program Coordinator

3. INTRODUCTION OF ADDENDUM ITEMS

3.1 The following were identified as addendum items:

- 7.1 Georgina Chamber of Commerce Construction Update
- 9.1 South Lake Community Futures Development Corporation Member representative on The Link Steering Committee (TLC)

4. APPROVAL OF AGENDA

Moved by Regional Councillor Naomi Davison, Seconded by Steve Jacobson

RESOLUTION NO. TLC-2018-0001

That the agenda for The Link Steering Committee meeting held on February 13, 2018 be approved with the following amendments:

- 7.1 Georgina Chamber of Commerce Construction Update

- 9.1 South Lake Community Futures Development Corporation Member representative on The Link Steering Committee (TLC)

Carried.

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF - None
6. ADOPTION OF MINUTES
- 6.1 Minutes of the meeting held on November 14, 2017

Moved by Mary Catherine Macaluso, Seconded by Mayor Margaret Quirk

RESOLUTION NO. TLC-2018-00002

That the minutes for The Link Steering Committee meeting held on November 14, 2017 be adopted as presented.

Carried

7. CONSIDERATION OF REPORTS ON THE AGENDA

- 7.1 Georgina Chamber of Commerce Construction Update:

Jennifer Anderson:

- Obtaining permits today
- Contractor hired
- April 30, 2018 is the projected completion date
- Sprinklers are to be dropped in the space
- Electrical work will be completed first followed by contractor work
- Home show occurs beginning of May so occupancy will occur at the end of April but may have a few items outstanding to be done in Space B
- Looking into window beside front entrance door, currently a quote received is \$16,000
- Existing front door has to be replaced because it is not fire-rated
- Suggests that the costs moving forward for future tenants be documented (ie door openers, etc.)

- 7.2 The Link Budget – Update from Staff

Phil Rose-Donahoe:

- Budget has been approved for Phase 2 and 3 base building
- This includes exterior backlit sign on front of building and furniture for meeting room #1 (when Georgina Chamber of Commerce moves into their permanent space)

- 7.3 The Link – Phase 2 and 3

7.3.1 Unassigned Space

Phil Rose-Donahoe:

- Memme Construction are renewing their lease for office space which will be Space D located in Phase 1 because of the Phase 2 and 3 build out this year
- Memme, as part of their lease agreement for the exterior space, will be prepping outdoor space for possible parking when their lease is complete
- Staff have approached Jericho Youth Services to consider Space D as their office location rather than space in Phase 2
- Peaceful Hearts Foundation needs to discuss with staff where and when they would like to be located which will also be dependent on Jericho's decision on Space D
- Community Living are still on board as a future tenant in Phase 2 and are ready with a budget and board approval.
- Two classrooms will be left available in Phase 3
- Sutton Seniors may have to move out of their current location (off of High Street) and possibly move into one of the free classrooms in Phase 3

7.4 Social Enterprise Café Proposal – Update from GTTI

Tom Hollands:

- OTF has a seed grant available and applications are due February 21, 2018
- Looking to create a Social Enterprise Café
- Town staff and Tom have met and are preparing information for the application
- The highlights of the Café program would be:
 - Giving back to the community
 - Providing skills training
 - Focus on persons with disabilities
 - Potential collaboration for GTTI, The Link, tenants, other organizations
 - Open to the public
- Grant is for \$75,000 for one year
- We hope to double that amount to total \$150,000 with an application to South Lake Community Futures Development Corporation – their portion would cover construction costs
- Overview of the proposal was included on this agenda

Phil Rose-Donahoe:

- If successful in receiving the grant, the money goes to GTTI, then we need to go to Council to get approval to do this application because it is part of a town owned facility
- Suggested speaking with the CAO to get this introduced at tomorrow's council meeting (Wednesday, February 14, 2018)

Steve Jacobson indicated he would like to participate in the planning process of the Café.

8 COMMUNICATIONS

8.2 General Information Items

8.3 Disposition Items

8.3.1 TLC Tenant Sub-Committee Meeting Draft Minutes: i) January 30, 2018

Mary Catherine Macaluso:

- Tenants are looking into hosting a 'Grand Opening' on Sunday, May 20th, 2018 which will take advantage of the traffic from the Georgina Farmers' Market opening day
- Karen Pitre will be invited

Moved by Mayor Margaret Quirk, Seconded by Tom Hollands

RESOLUTION NO. TLC-2018-0003

That The Link Steering Committee Tenant Sub-Committee Meeting minutes of January 30, 2018 be received.

Carried.

Moved by Mary Catherine Macaluso, Seconded by Steve Jacobson

RESOLUTION NO. TLC-2018-0004

That The Link Steering Committee (TLC) recommend that the Council Selection Sub-Committee consider a replacement for Peter Budreo, to act as the interim representative of South Lake Community Futures Development Corporation on the TLC for the remainder of the 2014-2018 Council Term of Office.

Carried.

9 OTHER BUSINESS

9.1 Tour of The Link – Liberal Riding Candidate

Mayor Margaret Quirk:

- Has recently met with York-Simcoe Liberal candidate and will be hosting a tour of The Link on March 8, 2018

9.2 Next Meeting: Tuesday, March 20, 2018 at 10:00 a.m.

10 MOTION TO ADJOURN

Moved by Councillor Frank Sebo, Seconded by Mary Catherine Macaluso

RESOLUTION NO. TLC-2018-0005

That the meeting adjourn at 10:59 a.m.

Carried.

John De Faveri
Chair

Michele Vandentillaart
The Link Program Coordinator