

COOKE'S CEMETERY BOARD MEETING

PEFFERLAW LIONS HALL

THURSDAY, August 14, 2018 – 7:30 p.m.

PRESENT:

Jane Clyde, Sandra James, Gail Moore, Larry Proctor, Councillor David Harding, Greg Forrest

1. WELCOME:

Larry Proctor called this meeting to order at 7:40 p.m.

2. APPROVAL OF THE AGENDA:

Moved by David Harding, Seconded by Sandra James that the Agenda be approved as presented. AIF

3. MINUTES OF THE MEETING – April 5, 2018:

There were no errors or omissions. **Moved by Sandra James, Seconded by Jane Clyde** that the minutes of this meeting be approved as written. AIF

4. TREASURER'S REPORT:

Jane reported the activity that had taken place over the summer months with regard to the finances and reported that the balance in the account as of July 31, 2018 was \$18,921.98.

Moved by Jane Clyde, Seconded by Larry Proctor that the Treasurer's Report be accepted as presented. Carried.

5. CORRESPONDENCE:

(a) An Email was received from Sandra Dipietrantonio, the Committee Services Co-ordinator for the Town of Georgina, inviting the members of this Board to a meeting with the Keswick Cemetery Board to discuss the Town's advertising brochure for both cemeteries. This is discussed under Business.

(b) In late July John Espinosa, the Clerk for the Town of Georgina called to say that new Terms of Reference for the operation of Cooke's Cemetery

Page 2

Board had been drafted and he would like our comments with regard to these in August, if possible. This too is discussed under Business.

6. BUSINESS:

(A) Review of Decoration Day:

A short discussion took place and all members of the Board were of the opinion that Decoration Day went very well. A recommendation was made that, if possible, we should continue to use Debbie Celsi to officiate.

(B) Repair of the Gate at the Vehicle Entrance:

Larry advised that he had been in touch with Elmer Samis about the hinges on the gate. Elmer has repaired the gate and is looking into getting stronger hinges so that the gate stays in place.

(C) Replacement of the Work/Garden Shed:

Larry has been comparing the quality and cost of various sheds that would be appropriate for the Cemetery. He has visited Costco, Home Depot, Northern Sheds and a retail outlet at the corner of Ravenshoe Road and Highway 48. His recommendation with regard to aesthetics, cost, purpose and quality is to purchase a shed for Northern Sheds. These sheds are very high quality, sturdy and attractive. The installed cost is about \$3,000 and we would have to take care of the preparation of the site.

Moved by Sandra James, Seconded by Gail Moore that the Board authorize Larry Proctor to purchase an 8' x 10' garden shed from Northern Sheds at a cost not to exceed \$5,000, including delivery and assembling on site. AIF

A decision will have to be made by the Board about the location of the Shed within the confines of the Cemetery. Gail will ask Chris Shier for a quote on the excavation of the site and to lay the patio stones that the Board now has for a base.

(D) Terms of Reference:

The Board discussed the proposed changes to the Terms of Reference. The notes which were made are appended to these minutes. Gail said that she would get in touch with John Espinosa to explain the concerns of our Board.

Page 3

Of special concern to this Board is Section (E) it states that the Board does not have any decision-making authority. Would there really be any point to keeping a Board in place for the Cemetery?

(E) Meeting with Keswick Cemetery Board:

The Board Members agreed that we will meet with Keswick Cemetery Board at the Civic Centre on September 27, 2018. Gail will advise Sandra Dipietrantonio of this and will in turn let the Board Members know the time of the meeting.

(F) Maintenance:

Councillor Harding advised that we should send a letter to the Town asking to have The Town complete some maintenance items for us in the spring, such as supplying some shrubs, rolling the grounds in order to make the area more level. David said he would check with Lawrence Artin, the Manager of Parks & Facilities about the possibility of obtaining water barrels in the spring as the Cemetery will be without water until the new firehall is completed.

7. OTHER BUSINESS:

There was no new business to discuss.

7. NEXT MEETING:

The next meeting will be September 27, 2018 – a joint meeting with Keswick Cemetery Board. Time to be determined.

Following that the Cooke's Cemetery Board will meet on Friday, October 5, 2018 at 2:30 at the Pepperlaw Library.

8. ADJOURNMENT:

Moved by Jane Clyde Seconded by Sandra James that this meeting be adjourned at 9:40 p.m.

Respectfully submitted,

Larry Proctor

Larry Proctor

Chair

Gail Moore

Gail Moore

Secretary