

# **COOKE'S CEMETERY BOARD MEETING**

**Pefferlaw Library**

**THURSDAY, October 5, 2018 – 2:30 p.m.**

## **PRESENT:**

Jane Clyde, Sandra James, Gail Moore, Larry Proctor, Greg Forrest

## **1. WELCOME:**

Larry Proctor called this meeting to order at 2:30 p.m.

## **2. APPROVAL OF THE AGENDA:**

**Moved by Jane Clyde, Seconded by Larry Proctor** that the Agenda be approved as presented. AIF

## **3. MINUTES OF THE MEETING – August 14, 2018:**

There were no errors or omissions. **Moved by Sandra James, Seconded by Jane Clyde** that the minutes of this meeting be approved as written. AIF

## **4. TREASURER'S REPORT:**

Jane reported that the balance in the account is \$14,268.99 with the payment to North Sheds having been made for the new shed.

**Moved by Gail Moore, Seconded by Larry Proctor** that the Treasurer's Report be accepted as presented. AIF

## **5. CORRESPONDENCE:**

There is no correspondence.

## **6. BUSINESS**

### **(A) Wording for the Town of Georgina Pamphlet**

With contributions from all members, the following is the wording that the Board has prepared for the pamphlet that is being designed by the Town of Georgina for promoting Cooke's Cemetery:

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**Cooke's Cemetery in Pefferlaw is an historical community cemetery established in 1889 on land donated by John Johnston. It was affiliated with Cooke's Presbyterian Church later the United Church of Canada. It operated as a cemetery until 1981 and was re-opened as a municipal, non-denominational cemetery in 1993 under the guidance of the Cooke's Cemetery Board.**

**This serene and tranquil property is appreciated by all who use it. The variety of trees and the well-maintained flower beds, courtesy of the Georgina/Brock Garden Club, instill pride for the eternal resting place of your loved ones.**

**For further information regarding Cooke's Cemetery contact anyone of the Board Members.**

Gail will email the wording to Sandra DiPietrantonio at The Town so that it can be forwarded to the Communications Department.

Larry advised that he would take photos of the Cemetery to forward to the Town. Weather permitting, the Board will meet on Monday, October 8, 2018 to do some maintenance work around the pedestrian entrance.

### **(B) Meeting – Town of Georgina:**

Gail advised that the meeting with The Town to review and approve the pamphlet is on Thursday, November 29, 2018 at 5:00 p.m.

### **(C) Purchase of Work/Garden Shed:**

Larry has purchased a shed, 10 feet by 10 feet, from North Sheds at a cost of \$3,708.66 including tax. It is a dark grey and includes some shelving and a ramp.

At the adjournment of this portion of the meeting we will gather at the cemetery at 4:00 p.m. to meet with Chris Shier from Off The Wall Landscaping to determine and advise him of the placement of the shed. Chris will be providing a quote and doing the work to excavate and fill a proper base for the shed.

**(D) Letter to Town re Maintenance Items:**

Items to be included in the letter to the Town so that planning can be undertaken to have maintenance work in the cemetery done in the spring:

- removal two dead trees,
- pruning of the hedge and cleaning out dead trees and vines,
- completing the hedge on the north east end and filling in the gaps,
- trimming and pruning trees within the cemetery grounds,
- digging out the roots in the arbour garden,,
- rolling of the grounds to make the property more level for those who have accessibility issues,
- cutting of the grass in the cemetery and outside the fence on a regular basis, and
- ensuring that there is a supply of water until the pump is reconnected following the completion of the new fire hall.

It was suggested that as part of the letter, we thank the Town for continuing to provide continued financial support for our Decoration Day Service.

**7. OTHER BUSINESS:**

**(A) Ontario Association of Funeral Homes –**

An email will be sent to Sandra DiPietrantonio at The Town of Georgina to inquire if the Town belongs to the Ontario Association of Funeral Homes as Greg received notice that a training was being held for cemetery administrative workers. The cost of the training is \$230.00 but if The Town or Keswick Cemetery is not a member we would not be eligible to attend.

**8. Councillor Harding's Report -**

Councillor Harding was not able to attend so there is no report.

**9. NEXT MEETING:**

The next meeting is scheduled for Thursday, November 1, 2018 at the Pefferlaw Lions Hall.

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Also, on Thursday, November 29, 2018, the Cooke's Cemetery Board will meet with the Keswick Cemetery Board and The Town of Georgina in the Council Chambers at the Civic Centre.

**10. COOKE'S CEMETERY PROPERTY:**

The meeting moved to the Cemetery Property at 3:55 p.m. to meet with Chris Shier.

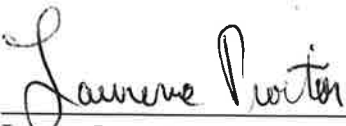
After examining several sites in the Cemetery, it was determined that the shed would be placed at the northwest end of the Cemetery. This information was discussed with Chris and he advised that he would provide us with a quote to build a base for the shed. The cost of the project will depend on the extent of the excavation required for the base and the amount of fill required. He will advise soon and the Board will make a decision upon receipt of the quotation.

**11. ADJOURNMENT:**

Moved by Sandra James, Seconded by Jane Clyde that this meeting be adjourned at 4:45 p.m.

Following that the Cooke's Cemetery Board will meet on Friday, October 5, 2018 at 2:30 at the Pepperlaw Library.

**Respectfully submitted,**

  
Larry Proctor

Chair

  
Gail Moore

Secretary