THE TOWN OF GEORGINA

ACCESSIBILITY ADVISORY COMMITTEE

AGENDA

Monday, September 10, 2018
9:00 am
Council Chambers

1. CALL TO ORDER

   "We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

2. ROLL CALL

3. INTRODUCTION OF ADDENDUM ITEMS

4. APPROVAL OF AGENDA

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

6. ADOPTION OF MINUTES

   Pages 1-6
   (1) Minutes of the meeting held on Monday, June 4, 2018

7. DELEGATIONS/SPEAKERS

8. PRESENTATIONS

9. CONSIDERATION OF REPORTS ON THE AGENDA None

10. COMMUNICATIONS

11. OTHER BUSINESS

    Page 7
    (1) Proposed Accessible Canada Act (Bill C-81) – Email

Pages 8-18

(2) Amendment to Traffic and Parking by-Law No. 2002-0046 (TR-1), as amended, regarding accessible Parking Requirements – Report and Bylaw

(3) Stairs on Fontaine – Verbal Discussion

12. CLOSED SESSION, IF REQUIRED None

13. MOTION TO ADJOURN

(1) Motion to Adjourn

Next Meeting: Monday October 1st, 2018 9:00 a.m.

THE TOWN OF GEORGINA

ACCESSIBILITY ADVISORY COMMITTEE

MINUTES

Monday, June 4, 2018
9:00 am
Followed by Site Plan Review Sub-Committee
Site Visit to De La Salle Park after meeting is adjourned- Cancelled

1. CALL TO ORDER

"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewa's of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

2. ROLL CALL

Sandra Dipietrantonio, Committee Services Coordinator, introduced the new Accessibility Advisory member, Michelle Radigan-Marriott. All members and staff present introduced themselves and welcomed her to the committee.

Committee members who were in attendance:
Regional Councillor Naomi Davison
Councillor Dave Harding
Dale Genge
Cindy Clarke
Phyllis Baines, Chair
Michelle Radigan-Marriott

Committee members who were absent with regrets:
Robert McGill
Toby Merker
Annette Piggott, Vice Chair

Staff members in attendance:
Lawrence Artin, Manager of Parks & Facilities
Randi-Lynn Ballingall, Clerk's Department, Summer Student
Rachel Dillabough, Deputy Clerk
Sandra DiPietrantonio, Committee Services Coordinator
Ken McAlpine, Landscape Architectural Planner
Phil Rose-Donahoe, Manager of Cultural Services

3. INTRODUCTION OF ADDENDUM ITEMS

Item No. 11 (1) Dovedale Plaza – Accessible Parking Spot

Item No. 11 (2) Update on the Accessible Washroom Trailer

4. APPROVAL OF AGENDA

Moved by Dale Genge, Seconded by Cindy Clarke

RESOLUTION NO. GAAC-2018-0036

That the Georgina Accessibility Advisory Committee agenda for June 4, 2018, be approved.

Carried.

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF None.

6. ADOPTION OF MINUTES

(1) Minutes of the meetings held on Monday, May 7, 2018

Moved by Councillor Dave Harding, Seconded by Cindy Clarke

RESOLUTION NO. GAAC-2018-0037

(1) Minutes of the meetings held on Monday, May 7, 2018

Carried.

7. DELEGATIONS/SPEAKERS None.

8. PRESENTATIONS

(1) Accessibility Election Plan – Rachel Dillabough, Deputy Clerk

Rachel Dillabough, Deputy Clerk asked that the members review the report and if there are any concerns to email Sandra Dipietrantonio, Committee Services Coordinator at sdipietrantonio@georgina.ca and Sandra will forward them to Rachel.

Rachel reinforced that adequate training of accessibility and the use of the accessible voting machines will be given to all election workers.

Accessible Voting Machine locations will be advertised prior to the Advance Polls taking place through all the appropriate communication channels.

Moved by Dale Genge, Seconded by Regional Councillor Naomi Davison

RESOLUTION NO. GAAC-2018-0038

That the Georgina Accessibility Advisory Committee receive the presentation, Accessibility Election Plan, provided by Rachel Dillabough, Deputy Clerk.

Carried.

(2) Processes at Town's Facilities – Lawrence Artin, Manager of Parks & Facilities

Phil provided a background on what the committee was hoping to accomplish in regards to site visits at various Town Facilities, an example given was the painting of the doors and walls a separate colour.

Lawrence suggested that the first step in proceeding with this matter is to create an assessment program. This program will speak specifically to that one project so that all the facilities could be done at the same time with the same colours.

Moved by Cindy Clarke, Seconded by Councillor Dave Harding

RESOLUTION NO. GAAC-2018-0039

That Phil Rose-Donahoe, Manager of Cultural Services find the colour spectrum that is used by the Deaf and Blind association and email it to Lawrence Artin, Manager of Parks & Facilities and copy the rest of the members.

Carried.

The members asked how does accessibility issues get noticed when maintenance is being done. Lawrence explained that he will need to create an Asset Management plan which will incorporate a policy or checklist, once completed he will bring the report to the committee for any input.

Member asked how a complaint is forwarded to the appropriate staff member, Phil and Lawrence both explained that it should be utilized through the Town's PSR System (Public Service Request System), which is located on the Town's website. A form is filled out and a tracking number is assigned if further follow up is required.

Ice Palace - Lawrence explained that he would be budgeting for a full Accessibility Assessment to address accessible seating at the Ice Palace, at this time the best solution is leaving end buffers opened.

Young Harbour's Facility – Phil will get confirmation that the gate has been finished and is now accessible and will let the members know.

Councillor Dave Harding asked if Phil could check out the rock situations at the different Facilities to ensure that they are not compromising wheelchair access. Phil will follow up and report to the members.

Moved by Cindy Clarke, Seconded by Michelle Radigan- Marriott

RESOLUTION NO. GAAC-2018-0040

That the Georgina Accessibility Advisory Committee receive the verbal presentation from Lawrence Artin, Manager of Parks & Facilities.

Carried.

9. CONSIDERATION OF REPORTS ON THE AGENDA None.

10. COMMUNICATIONS

(1) GAAC Action Items – Not available
(2) Accessibility in the Municipality of Kincardine

Cindy Clarke will research on implementing, maintenance required, staff responsibility etc. on an Accessible Beach Wheelchair at De La Salle and will report to the committee at the next scheduled meeting.

(3) Young's Harbour Entrance

Item (5) Communications (3) was discussed under Item 8 Presentations (2).

(4) CIP150 Projects Update – Ken McAlpine, Landscape Architectural Planner gave an update on De La Salle, He confirmed that the interior and exterior improvements, such as parking, washrooms, doors etc. has been improved. The Moby Mat will be placed soon and he will let the members know of its progress.

Phil explained that notices such as the Moby Mat installation are available on the Town's Website.

The scheduled site visit for today was cancelled due to weather conditions and was re-scheduled for Monday June 25, 2018 at 9:00 a.m. at De La Salle Park.

Phil extended an invite to all the members for the presenting and installing of the Danny Wheeler plaque on Saturday July 21, at 10:00 a.m. at De La Salle Park.

Moved by Michele Radigan-Marriott, Seconded by Regional Councillor Naomi Davison

RESOLUTION NO. GAAC-2018-0041

That the Georgina Accessibility Advisory Committee receive the following Communications:

(1) Accessibility in the Municipality of Kincardine
(2) CIP150 Projects Update

Carried.

11. OTHER BUSINESS

(1) Dovedale Plaza – Accessible Parking Issue

A complaint on the accessible parking space in the Dovedale Plaza was recognized at this meeting and was explained that the concern is if you have a passenger and when they are getting out of the vehicle they will hit the ramp. If you back your car in to park then you cannot get out at all because your door will hit the high curve. Phil asked that Phyllis Baines, Chair forward the pictures so that he can communicate them to the appropriate staff.

(2) Accessible Washroom – Phil will follow up on the available dates and if the Town Logo will be placed on the trailer.

Moved by Regional Councillor Naomi Davison, Seconded by Cindy Clarke

RESOLUTION NO. GAAC-2018-0042

That the Georgina Accessibility Advisory Committee receive the two addendum items under Other Business:

Item No. 11 (1) Dovedale Plaza – Accessible Parking Spot
Item No. 11 (2) Update on the Accessible Washroom Trailer

Carried.

12. CLOSED SESSION, IF REQUIRED None.

13. MOTION TO ADJOURN

Moved by Regional Councillor Naomi Davison, Seconded by Councillor Dave Harding

RESOLUTION NO. GAAC-2018-0043

That the Georgina Accessibility Advisory Committee adjourn the meeting at 11:37 a.m.

Carried.

_____
Sandra Dipietrantonio
Committee Services Coordinator

_____
Phyllis Baines, Chair

From: Navolskyy, Valentyna [mailto:Valentyna.Navolskyy@york.ca]
Sent: June-22-18 12:12 PM
Subject: Proposed Accessible Canada Act (Bill C-81)

To: Members of the Municipal Diversity and Inclusion Group (MDIG)

Hello,

In support of the accessibility portfolio of the MDIG's mandate, we are pleased to share the news that Bill C-81 An Act to ensure a barrier-free Canada (Short Title: Accessible Canada Act) was introduced in the House of Commons on June 20. You can view the high level summary of the proposed federal accessibility legislation here.

Following extensive consultation with Canadians with disabilities, the Honourable Kirsty Duncan, Minister of Science and Minister of Sport and Persons with Disabilities, introduced the proposed Accessible Canada Act to Parliament. This historic legislation would enable the Government of Canada to take a proactive approach to improve accessibility and would apply to matters under federal authority.

This Bill might not have a direct impact on some organizations, but it will have an impact on our communities and the areas/entities under federal jurisdiction across Canada, such as Canada Post, banks, broadcasting, telecommunications, transportation (air, rail, ferry and bus carriers that operate across provincial, territorial or international borders), the Canadian Forces and the Royal Canadian Mounted Police (RCMP), etc.

We will continue to monitor and share the updates with this group as the Bill goes through the legislative process.

Please share with your networks and leadership, as appropriate.

Thank you,

Valentyna Navolskyy | Senior Policy Analyst, Accessibility
Strategies and Partnerships Branch, Community and Health Services Department
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130 Mulock Dr. | Newmarket, ON L3Y 7C5
O: 1-877-464-9675 ext. 74043 | valentyna.navolskyy@york.ca | www.york.ca
Mail to: The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1

*Our Values: **I**ntegrity, **C**ommitment, **A**ccountability, **R**espect, **E**xcellence*

THE CORPORATION OF THE TOWN OF GEORGINA

REPORT NO. RC-2018-0021

FOR THE CONSIDERATION OF COUNCIL JUNE 27, 2018

SUBJECT: AMENDMENT TO TRAFFIC AND PARKING BY-LAW NO. 2002-0046 (TR-1), AS AMENDED, REGARDING ACCESSIBLE PARKING REQUIREMENTS

1. RECOMMENDATION:

1. **That Council receive Report No. RC-2018-0021 prepared by the Cultural Services Division, Recreation and Culture Department, dated June 27, 2018, respecting revisions to By-law No. 2002-0046 (TR-1), as amended, being the Traffic and Parking By-law.**

2. **That a by-law be passed to amend Traffic and Parking By-law No. 2002-0015 (TR-1), as amended, to reconcile the Town's Facility Accessibility Design Standards with provincial legislation, and with the provisions of the previous amending by-law as they relate to accessible parking.**

2. PURPOSE:

The purpose of this report is to seek Council's approval of a by-law to amend the Traffic and Parking By-law, being By-law No. 2002-0015 (TR-1), as amended, in relation to accessible parking requirements.

3. BACKGROUND:

In 2010/2011, Council approved two by-laws in relation to the provisions surrounding the requirements for accessible parking spaces in the Town. Through an amendment to the Town's Zoning By-law (By-law No. 500-2011-0009), the requirements related to accessible spaces were removed, and instead, were implemented through an amendment to the Town's Traffic and Parking By-law (i.e. "Traffic By-law") by By-law No. 2010-0008. Since the passing of the 2010 amendment, the provisions within the Traffic By-law in relation to accessible parking provisions have been implemented by staff through their review of applications for building permits and Site Plan Approval pursuant solely to the requirements of the Traffic By-law (and not the Zoning By-law**).**

On October 18, 2017 Council approved By-law No. 2017-0015 (TR-1), which enacted amendments to Sections 1.0 and 5.8 of the Traffic By-law that were intended to align

the Town's requirements and standards for accessible parking with the Facility Accessibility Design Standards approved by Council in 2016.

Subsequently, staff identified the need to further analyze how the amendments impact plan review when having regard to accessible parking. Consequently, based on feedback from the Development Services and Operations and Infrastructure staff, it was agreed that the 2017 amendment to Traffic By-law should be repealed until further analysis and additional revisions can be made in order to reconcile the Town's Facility Accessibility Design Standards with provincial legislation, together with the provisions of the 2010 amending by-law as they relate to accessible parking.

Staff prepared Report RC-2018-0004 seeking approval for the repeal of the amended by-law and on February 7, 2018 Council passed Resolution No. C-02018-0064 as follows:

1. That Council receive Report No. RC-2018-0004 prepared by the Cultural Services Division, Recreation and Culture Department, dated January 31, 2018, respecting the Motion to Repeal the Traffic and Parking By-law No. 2017-0015 (TR-1), as amended.

2. That Council approve the Motion to Repeal the Traffic and Parking By-law No. 2017-0015 (TR-1), as amended and that Bylaw No. 2010-0008 remain in full force.

4. ANALYSIS:

Since February 7, 2018, staff have undertaken the necessary analysis and incorporated the requisite revisions to reconcile the Town's Facility Accessibility Design Standards with provincial legislation, together with the provisions of the previous amending by-law as they relate to accessible parking.

In particular, various modifications have been made, including:

- Amendment to Section 1 – Definitions, such that the definitions of *"Accessible Parking Space"* and *"Person with a Disability"* have been updated;
- Amendment to Section 1 – Definitions, such that additional definitions have been added regarding access aisle, the Accessibility for Ontarians with Disabilities Act, Accessible Parking Permit, Public Parking Area, and the differing types of accessible parking spaces;
- Amendment to Section 5.8 – Accessible Parking, regarding such matters as the number of parking spaces and standards applicable to same; and,
- Amendment to Section 5.8 – Accessible Parking, so as to address the number of accessible parking spaces required within parking lots or parking facilities constructed or approved between June 15, 2009 and April 25, 2018.

In having completed our review, staff are satisfied that the draft amending by-law, provided herein as Attachment '1', may be presented to Council for approval.

5. RELATIONSHIP TO STRATEGIC PLAN:

This report addresses the following strategic goal:
GOAL 4: “Provide Exceptional Municipal Service”

6. FINANCIAL AND BUDGETARY IMPACT:

Not applicable.

7. PUBLIC CONSULTATION AND NOTICE REQUIREMENTS:

Public consultation was not required for this report. The report is available on the Town’s website and upon request from the Town Clerk.

8. CONCLUSION:

In consideration of the need to update the Town’s applicable standards associated with accessible parking requirements, the necessary revisions to the Traffic and Parking By-law, being By-law No. 2002-0015 (TR-1), as amended, are recommended.

Prepared and Recommended by:

_____
Phil Rose-Donahoe, B.A. Hons., MMSt
Manager of Cultural Services

Recommended by:

_____
Zaidun Alganabi
Manager, Development Engineering

Approved by:

_____
Dave Reddon
Director of Corporate Services/Deputy CAO

Attachment 1 – DRAFT amending by-law

CORPORATION OF THE TOWN OF GEORGINA
IN THE
REGIONAL MUNICIPALITY OF YORK

BY-LAW NO. 2018-00 (TR-1)

BEING A BY-LAW TO AMEND BY-LAW NO. 2002-0046 (TR-1) BEING THE TRAFFIC AND PARKING BY-LAW FOR THE CORPORATION OF THE TOWN OF GEORGINA

WHEREAS the Town of Georgina wishes to amend Section 1.0 and Section 5.8 of By-law No. 2002-0046 (TR-1), the Traffic and Parking by-law.

NOW THEREFORE, the Council of the Corporation of the Town of Georgina enacts as follows:

1) That Section 1.0 Definitions, be amended as follows: replace (e) and (v) and add (oo), (pp), (qq), (rr), (ss) and (tt):

(e) **"Accessible Parking Space"** means an unobstructed rectangular area exclusive of any aisle or driveway for the temporary parking of a motor vehicle, for persons with disabilities in accordance with the requirement of this By-law;

(v) **"Person with a Disability"** means any person who has been deemed to be disabled by a designated medical authority and who possesses a valid Accessible Parking Permit;

(oo) ***"Access Aisle"*** means an accessible pedestrian space between elements, such as parking spaces, seating and desks, that provides clearances appropriate for the use of the elements;

(pp) ***"Accessibility for Ontarians with Disabilities Act"*** means the *Accessibility for Ontarians with Disabilities Act,*

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Attachment 1

2005, S.O. 2005, c. 11, as amended, and the regulations made thereunder;

(qq) ***"Accessible Parking Permit" means:***

(1) A current and valid parking permit for a Person with a Disability as issued by the Ministry of Transportation under the provisions of the *Highway Traffic Act; or*

(2) A current and valid permit, number plate or other marker or device bearing the international symbol of access for people with disabilities which has been issued by a legally recognized jurisdiction outside Ontario;

(rr) ***"Public Parking Area"*** means any open area or portion of a structure other than a street or highway, intended for the temporary parking of vehicles and on which there are Accessible Parking Spaces, whether their use involves the payment of a fee or otherwise;

2) That Section 5.8 be amended and replaced as follows:

5.8 ACCESSIBLE PARKING

a) <u>Number of Parking Spaces</u>

i) Every owner or operator of a parking lot or of a parking facility to which the public has access shall designate parking spaces for the exclusive use of a motor vehicle operated by persons with disabilities, or a motor vehicle carrying persons with disabilities, in respect of which a permit has been issued by the Province of Ontario and is properly displayed.

ii) The minimum number of Accessible Parking spaces which must be provided shall be calculated in accordance with the table found in Schedule "A" to this By-law.

b) <u>Accessible Parking Spaces</u>

For parking lots or parking facilities constructed or approved between June 15, 2009 and April 25, 2018

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TOTAL NUMBER OF PUBLIC PARKING SPACES	NUMBER OF ACCESSIBLE SPACES REQUIRED
1-29	0
30-75	1
76-150	2
151-400	3
401-800	6
800 or more	6 plus 5 for each additional 800 or fewer spaces

For parking lots or parking facilities constructed or approved after January 1, 2018, each and every Accessible Parking Space shall:

i) be located so as to be readily accessible to a Person with a Disability, whether via ramps, depressed curbs or other appropriate means and where the Public Parking Area is intended to serve a particular building or complex, within easy access of said building or complex;
ii) have a firm, level surface with a maximum of 1.5% running slope for drainage;
iii) have a maximum cross slope of 1%;
iv) have a height clearance of at least 2750 mm (9 ft.) at the parking space and along the vehicle access and egress routes;
v) be provided in one size when located side-by-side and shall:
    - have an unobstructed rectangular area with a minimum width of 5000 mm (+/- 10 cm) (16 ft. 4 in.) and a minimum length of 5700 mm (17 ft);
vi) be at least 7250 mm (23 ft. 10 in.) in length and 4600 mm (15 ft.) in width for a parallel parking space;
vii) provide a clear space of at least 2440 mm (8 ft.) by 2440 mm (8 ft.) at the curb level, adjacent to the passenger side for parallel parking spaces;
viii) incorporate pavement markings containing the International Symbol of Access, with markings to include a 1525 mm x 1525 mm (5 ft. x 5 ft.) white border and symbol with a blue background field colour;
ix) include an access aisle as illustrated in Schedule “A” that:
    - is at least 1500 mm (59 in.) wide; and
    - is clearly marked with high tonal contrast diagonal lines.

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x) have a height clearance at the parking space and along the vehicle access and egress routes of at least:
   - 2750 mm (9 ft.) at outdoor parking; and
   - 2590 mm (98 in.) at indoor parking, including vehicular entrances; and

xi) incorporates signage as outlined in this By-law.

c) Maintenance of Accessible Parking Spaces

Each and every Accessible Parking Space shall be kept free and clear from obstructions, and kept free and clear of snow, ice or other material which could render the parking space unusable.

d) Accessible Parking Signage

Each accessible parking space shall be designated with signage as illustrated in Schedule "B" and "C" that conforms to the Ontario Regulation made under the Highway Traffic Act and that is:

i) mounted vertically in a permanent manner;
   - if mounted on a post, the post shall be colour contrasted with the background environment;

ii) at least 300 mm (11-3/4 in.) wide x 450 mm (17-3/4 in.) high;
iii) installed at a height of 1200 mm (47 in.) from the ground/floor surface to the bottom edge of the sign;
iv) centered on the parking space for perpendicular parking;
v) located toward the end of the parking space for parallel parking, on the opposite side from the access aisle;

A second sign to deter illegal usage of the accessible parking space is to be mounted below the regulated sign, noting the maximum fine of $5,000 as illustrated in Schedule "C".

e) Prohibition

i) No owner or operator of a public parking lot or parking facility shall charge fees for use of an Accessible Parking Space by persons with disabilities in excess of fees charged to other members of the general public in respect of non-accessible parking spaces;

ii) No person other than a Person with a Disability who is the operator of a motor vehicle or a person operating a motor

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vehicle that carries a Person with a Disability shall acquire or use an Accessible Parking Permit pursuant to this by-law;

iii) No person shall park, store or leave standing, a motor vehicle in an Accessible Parking Space unless a valid Accessible Parking Permit is properly and visibly displayed in the vehicle.

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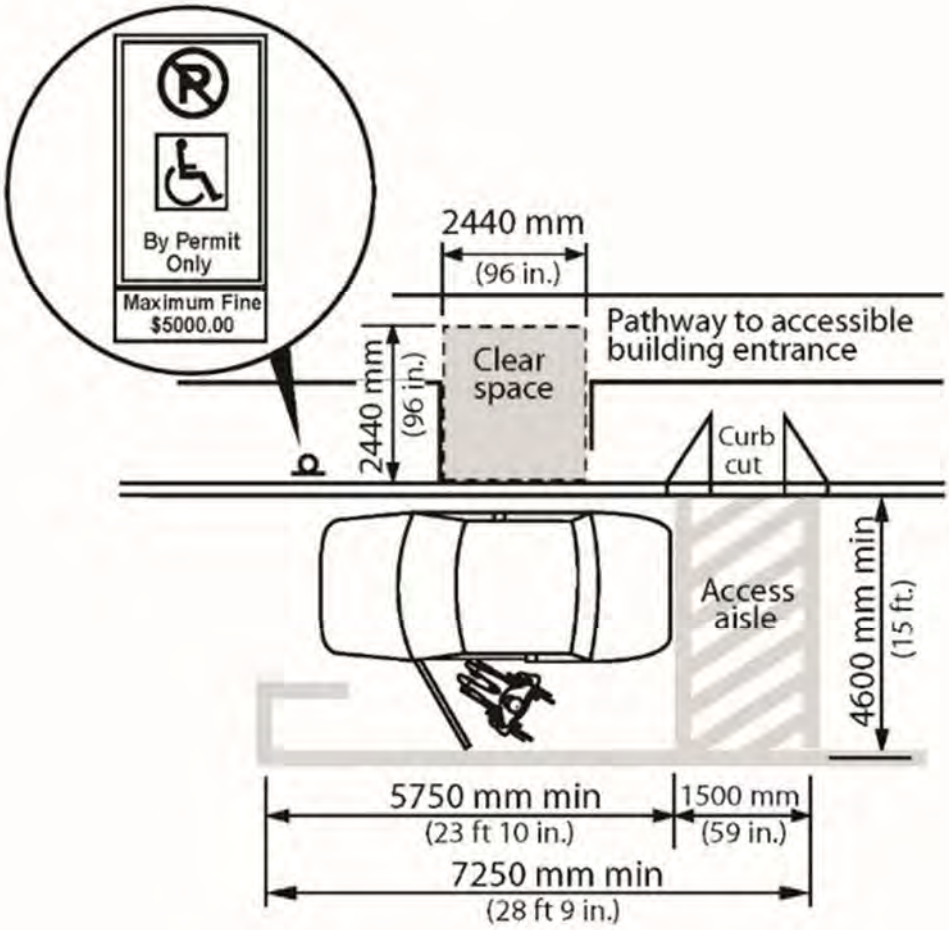
SCHEDULE "A"

ACCESSIBLE PARKING SPACE REQUIREMENTS

Total Number of Required Parking Spaces	**Minimum Number of Required Accessible Parking Spaces**
25 or less	1
26 to 100	4% of the total
101 to 200	1 space plus 3% of the total
201 to 1000	2 spaces plus 2% of the total
more than 1000	11 spaces plus 1% of the total



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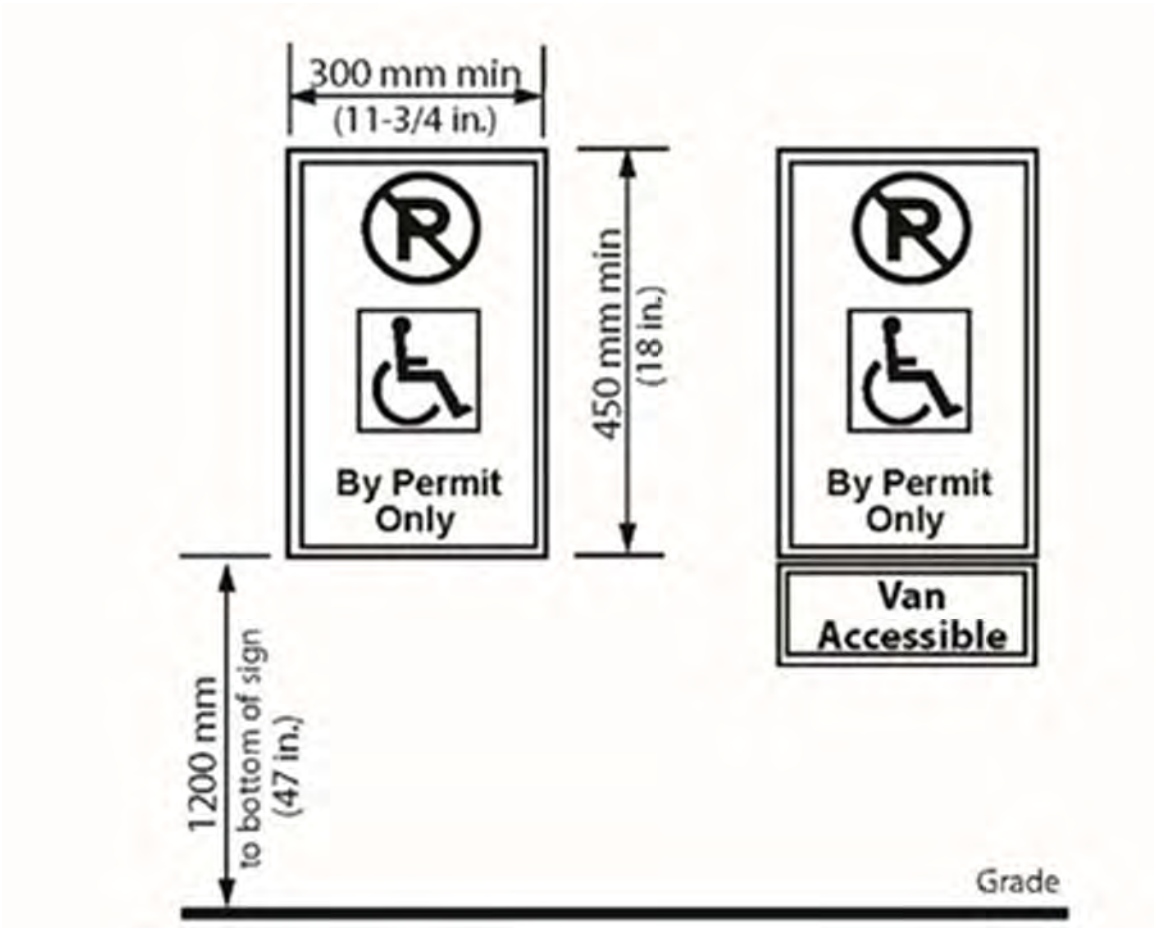
SCHEDULE "B"

ACCESSIBLE PARKING SPACE SIGNAGE REQUIREMENTS



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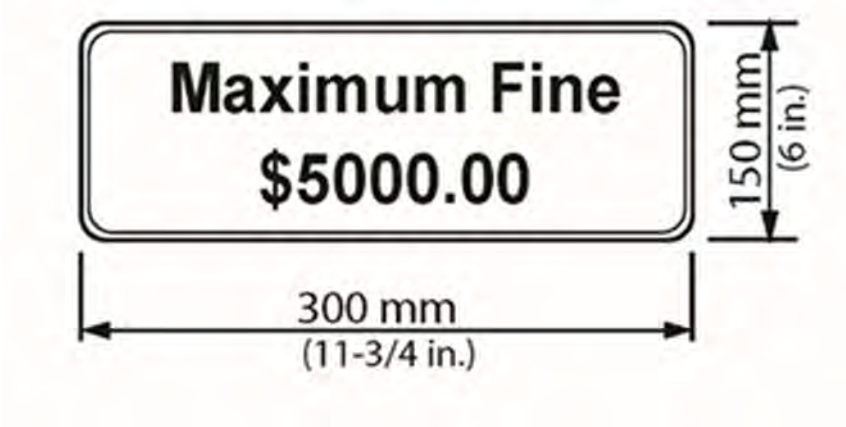
Attachment 1

SCHEDULE "C"

ADDITIONAL PARKING SPACE SECOND SIGN REQUIREMENTS



READ and enacted this 27th day of June, 2018.

_____
Margaret Quirk, Mayor

_____
John Espinosa, Town Clerk

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Attachment 1