



**THE TOWN OF GEORGINA**  
**ACCESSIBILITY ADVISORY COMMITTEE**

**MINUTES**

Monday, June 4, 2018

9:00 am

Followed by Site Plan Review Sub-Committee

Site Visit to De La Salle Park after meeting is adjourned- Cancelled

1. **CALL TO ORDER**

"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewa's of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

2. **ROLL CALL**

Sandra Dipietrantonio, Committee Services Coordinator, introduced the new Accessibility Advisory member, Michelle Radigan-Marriott. All members and staff present introduced themselves and welcomed her to the committee.

Committee members who were in attendance:

Regional Councillor Naomi Davison

Councillor Dave Harding

Dale Genge

Cindy Clarke

Phyllis Baines, Chair

Michelle Radigan-Marriott

Committee members who were absent with regrets:

Robert McGill

Toby Merker

Annette Piggott, Vice Chair

Staff members in attendance:

Lawrence Artin, Manager of Parks & Facilities

Randi-Lynn Ballingall, Clerk's Department, Summer Student

Rachel Dillabough, Deputy Clerk

Sandra DiPietrantonio, Committee Services Coordinator

Ken McAlpine, Landscape Architectural Planner

Phil Rose-Donahoe, Manager of Cultural Services

3. INTRODUCTION OF ADDENDUM ITEMS

Item No. 11 (1) Dovedale Plaza – Accessible Parking Spot

Item No. 11 (2) Update on the Accessible Washroom Trailer

4. APPROVAL OF AGENDA

Moved by Dale Genge, Seconded by Cindy Clarke

**RESOLUTION NO. GAAC-2018-0036**

That the Georgina Accessibility Advisory Committee agenda for June 4, 2018, be approved.

**Carried.**

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF None.

6. ADOPTION OF MINUTES

(1) Minutes of the meetings held on Monday, May 7, 2018

Moved by Councillor Dave Harding, Seconded by Cindy Clarke

**RESOLUTION NO. GAAC-2018-0037**

(1) Minutes of the meetings held on Monday, May 7, 2018

**Carried.**

7. DELEGATIONS/SPEAKERS None.

## 8. PRESENTATIONS

### (1) Accessibility Election Plan – Rachel Dillabough, Deputy Clerk

Rachel Dillabough, Deputy Clerk asked that the members review the report and if there are any concerns to email Sandra Dipietrantonio, Committee Services Coordinator at [sdipietrantonio@georgina.ca](mailto:sdipietrantonio@georgina.ca) and Sandra will forward them to Rachel.

Rachel reinforced that adequate training of accessibility and the use of the accessible voting machines will be given to all election workers.

Accessible Voting Machine locations will be advertised prior to the Advance Polls taking place through all the appropriate communication channels.

Moved by Dale Genge, Seconded by Regional Councillor Naomi Davison

#### **RESOLUTION NO. GAAC-2018-0038**

That the Georgina Accessibility Advisory Committee receive the presentation, Accessibility Election Plan, provided by Rachel Dillabough, Deputy Clerk.

**Carried.**

### (2) Processes at Town's Facilities – Lawrence Artin, Manager of Parks & Facilities

Phil provided a background on what the committee was hoping to accomplish in regards to site visits at various Town Facilities, an example given was the painting of the doors and walls a separate colour.

Lawrence suggested that the first step in proceeding with this matter is to create an assessment program. This program will speak specifically to that one project so that all the facilities could be done at the same time with the same colours.

Moved by Cindy Clarke, Seconded by Councillor Dave Harding

#### **RESOLUTION NO. GAAC-2018-0039**

That Phil Rose-Donahoe, Manager of Cultural Services find the colour spectrum that is used by the Deaf and Blind association and email it to Lawrence Artin, Manager of Parks & Facilities and copy the rest of the members.

**Carried.**

The members asked how does accessibility issues get noticed when maintenance is being done. Lawrence explained that he will need to create an Asset Management plan which will incorporate a policy or checklist, once completed he will bring the report to the committee for any input.

Member asked how a complaint is forwarded to the appropriate staff member, Phil and Lawrence both explained that it should be utilized through the Town's PSR System (Public Service Request System), which is located on the Town's website. A form is filled out and a tracking number is assigned if further follow up is required.

Ice Palace - Lawrence explained that he would be budgeting for a full Accessibility Assessment to address accessible seating at the Ice Palace, at this time the best solution is leaving end buffers opened.

Young Harbour's Facility – Phil will get confirmation that the gate has been finished and is now accessible and will let the members know.

Councillor Dave Harding asked if Phil could check out the rock situations at the different Facilities to ensure that they are not compromising wheelchair access. Phil will follow up and report to the members.

Moved by Cindy Clarke, Seconded by Michelle Radigan- Marriott

**RESOLUTION NO. GAAC-2018-0040**

That the Georgina Accessibility Advisory Committee receive the verbal presentation from Lawrence Artin, Manager of Parks & Facilities.

**Carried.**

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9. CONSIDERATION OF REPORTS ON THE AGENDA None.

10. COMMUNICATIONS

- (1) GAAC Action Items – Not available
- (2) Accessibility in the Municipality of Kincardine

Cindy Clarke will research on implementing, maintenance required, staff responsibility etc. on an Accessible Beach Wheelchair at De La Salle and will report to the committee at the next scheduled meeting.

(3) Young's Harbour Entrance

Item (5) Communications (3) was discussed under Item 8 Presentations (2).

- (4) CIP150 Projects Update – Ken McAlpine, Landscape Architectural Planner gave an update on De La Salle, He confirmed that the interior and exterior improvements, such as parking, washrooms, doors etc. has been improved. The Moby Mat will be placed soon and he will let the members know of its progress.

Phil explained that notices such as the Moby Mat installation are available on the Town's Website.

The scheduled site visit for today was cancelled due to weather conditions and was re-scheduled for Monday June 25, 2018 at 9:00 a.m. at De La Salle Park.

Phil extended an invite to all the members for the presenting and installing of the Danny Wheeler plaque on Saturday July 21, at 10:00 a.m. at De La Salle Park.

Moved by Michele Radigan-Marriott, Seconded by Regional Councillor Naomi Davison

**RESOLUTION NO. GAAC-2018-0041**

That the Georgina Accessibility Advisory Committee receive the following Communications:

- (1) Accessibility in the Municipality of Kincardine
- (2) CIP150 Projects Update

**Carried.**

**11. OTHER BUSINESS**

- (1) Dovedale Plaza – Accessible Parking Issue

A complaint on the accessible parking space in the Dovedale Plaza was recognized at this meeting and was explained that the concern is if you have a passenger and when they are getting out of the vehicle they will hit the ramp. If you back your car in to park then you cannot get out at all because your door will hit the high curve. Phil asked that Phyllis Baines, Chair forward the pictures so that he can communicate them to the appropriate staff.

(2) Accessible Washroom – Phil will follow up on the available dates and if the Town Logo will be placed on the trailer.

Moved by Regional Councillor Naomi Davison, Seconded by Cindy Clarke

**RESOLUTION NO. GAAC-2018-0042**

That the Georgina Accessibility Advisory Committee receive the two addendum items under Other Business:

Item No. 11 (1) Dovedale Plaza – Accessible Parking Spot  
Item No. 11 (2) Update on the Accessible Washroom Trailer

**Carried.**

12. CLOSED SESSION, IF REQUIRED None.

13. MOTION TO ADJOURN

Moved by Regional Councillor Naomi Davison, Seconded by Councillor Dave Harding

**RESOLUTION NO. GAAC-2018-0043**

That the Georgina Accessibility Advisory Committee adjourn the meeting at 11:37 a.m.

**Carried.**



Sandra Dipietrantonio  
Committee Services Coordinator



Phyllis Baines, Chair