



GEORGINA PUBLIC LIBRARY BOARD MINUTES

Thursday April 19, 2018

7:00 PM

Keswick Branch

1. Call to Order

The meeting was called to order at 7:02 p.m.

2. First Nations Acknowledgement Statement

"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

3. Roll Call

The following Board members were present:

Suzette Leeming, Chair
Bobbi Sabatini, Vice Chair
Charlene Biggerstaff, Councillor
Mary Catherine Macaluso
Lori Anderson
Rita Beechey
Gabriel (Sam) Kennedy
Naomi Davison, Regional Councillor (arrived 7:22 p.m.)

The following Board members were absent with notice:

None.

The following staff members were in attendance:

Sandra Dipietrantonio, Committee Services Coordinator
David Harvie, Director of Library Services/CEO
Kate Gibson, Branch Librarian

A minute of silence was observed for the passing of Liz Roach who was a long time member of the Georgina Public Library Board.

4. Chair's Remarks

Jordan Donald has tendered his resignation effective 12 April 2018, and two vacancies for the Georgina Public Library Board will be posted.

5. Introduction of Addendum Items – Item 15 Closed Session

16.1(4) (b) personal matters about an identifiable individual.

6. Approval of the Agenda

Member requested that item 11(a) Monthly Circulation Reports be pulled from the Consent agenda for discussion and will be discussed under Item 12 (e) Communications.

Moved by Mary Catherine Macaluso, Seconded by Councillor Charlene Biggerstaff

RESOLUTION NO. GLB-2018-0018

That the Georgina Public Library Board Agenda of April 19, 2018 be approved as amended.

Carried.

7. Declarations of Pecuniary Interest and General Nature Thereof

None.

8. Adoption of the Past Minutes

(1) Minutes of the meeting held on Thursday February 15, 2018.

Note: March Meeting cancelled due to a lack of quorum.

Moved by Rita Beechey, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2018-0019

Remove "Bobbie" and replace with "Bobbi" throughout the minutes of February 15, 2018.

Carried.

9. Delegations/Speakers

None.

10. Presentations

(a) Collection Development – Kate Gibson, Sutton Branch Librarian

Ms. Kate Gibson presented on the process that is utilized in building and maintaining the Library's collection.

11. Consent Agenda

Pages 7 - 27

- a. Monthly Circulation Reports – February & March 2018
- b. Monthly Branch Reports – February & March 2018
- c. Website Statistics – February & March 2018
- d. 2018 Work Plan Report – April 2018
- e. Correspondence: 2018 Ontario Provincial Budget

Moved by Lori Anderson, Seconded by Mary Catherine Macaluso

RESOLUTION NO. GLB-2020

That item 11. Consent Agenda be received as presented.

- a. Monthly Circulation Reports – February & March 2018
- b. Monthly Branch Reports – February & March 2018
- c. Website Statistics – February & March 2018
- d. 2018 Work Plan Report – April 2018
- e. Correspondence: 2018 Ontario Provincial Budget

Carried.

12. Communications

A brief presentation and plaque was given to Jordan Donald for all his contributions and support that he made on the Georgina Public Library Board. The Board members all wished Jordan well in his future endeavors.

- a. Financial Statements – 28 February 2018 & 29 March 2018

David Harvie, Director of Library Services/CEO went through the financial categories line by line, members agreed to the new financial statement format but asked if the Municipal and Provincial grants could be broken down. In the future, the financial statements will be added into the consent agenda.

Moved by Gabriel (Sam) Kennedy, Seconded Mary Catherine Macaluso

RESOLUTION NO. GLB-2018-0021

That the Georgina Public Library Board receive the Financial Statements dated 28 February 2018 & 29 March 2018.

Carried.

b. CEO Update - Verbal

David wanted to express his gratitude to his staff members at all the libraries for their dedication on coming into work on the inclement weather that took place on the weekend of April 14 allowing the branches to remain open for regular business hours.

He also extended his praise for the hard work of Joel Sutherland and all staff involved in the Fanfest 3, saying that it was a huge success with about 1,300 attendees, which was more people than last year.

David also reminded the members about the Bat house workshop and that it is moving ahead very well. The Shades of Hope will be doing a small presentation. Becky Stark, Pepperlaw Branch Librarian, was able to reach out to a local carpenter to provide pre-cut wood, and David Harvie wanted to express his thanks and good job done to Becky and all staff involved for organizing this event.

c. SOLS Trustee Council Area #5 Report – Verbal

The SOLS meeting was cancelled due to inclement weather. The meeting has been re-scheduled for May 12, 2018, same place and time.

d. Friends Report – Verbal

The Friends meeting was cancelled due to inclement weather and will meet on their next scheduled day and time. Bobbi Sabatini did confirm eight teams for the “Grate Groan-Up” Spelling Bee Contest.

e. Georgina Public Library Usage Statistics -2018

Moved Bobbi Sabatini, Seconded by Rita Beechey

RESOLUTION NO. GLB-2018-0022

Question arose as to why the page seven data did not match the page eight

data, David Harvie explained it was due to missing data and in future he will make side notes of any discrepancies to avoid confusion.

Carried.

13. Old Business

a. Paul Nicholls' Memorial Room

David Harvie will prepare the wording for the naming of the room.

b. Report – MPP Meeting – 2 March 2018

Brief discussion took place amongst the members.

c. Library Branch at MURC

Moved by Gabriel (Sam) Kennedy, Seconded Lori Anderson

RESOLUTION NO. GLB-2018-0023

David Harvie provided the background history on the MURC, after some lengthy discussion the members agreed that they would not be recommending anything less than 10, 0000 square feet of library space. David will be writing a report to Council on suggested recommendations and the need for the space. Once a draft copy is completed himself and the Chair will review it prior to submitting it to Council.

Carried.

14. New Business

a. Policy Review

i. Staff Code of Conduct Policy

Moved by Councillor Charlene Biggerstaff, Second by Regional Councillor Naomi Davison.

RESOLUTION NO. GLB-2018-0024

That Item 14.(a)(i) Staff Code of Conduct Policy be adopted as presented.

Carried.

ii. Invigilation of Examinations

Moved by Rita Beechey, Mary Catherine Macaluso

RESOLUTION NO. GLB-2018-0025

That Item 14(a)(ii) Invigilation of Examinations be adopted as presented.

Carried.

iii. Use of Election Purposes

Moved by Gabriel (Sam) Kennedy, Seconded by Lori Anderson

RESOLUTION NO. GLB-2018-0026

That Item 14(a)(iii) Use of Election Purposes be adopted as presented.

Carried.

15. Other Business for Which No Notice Has Been Provided

Moved by Councillor Charlene Biggerstaff, Seconded by Gabriel (Sam) Kennedy

RESOLUTION NO. GLB-2018-0027

That the Georgina Public Library Board move into Closed Session.

Carried.

Moved by Gabriel (Sam) Kennedy, Seconded by Councillor Charlene Biggerstaff

RESOLUTION NO. GLB-2018-0028

That the Georgina Library Board reconvene from Closed Session at 9:19 p.m. and reported out on matters discussed which was in regards to updating the board on a personal identifiable individual concerning financial matters.

16. Adjournment 9:23 p.m.

Moved by Naomi Davision, Regional Councillor, Second by, Rita Beechey

RESOLUTION NO. GLB-2018-0029

That the Georgina Public Library Board April 19, 2018 meeting adjourn at 9:23 p.m.

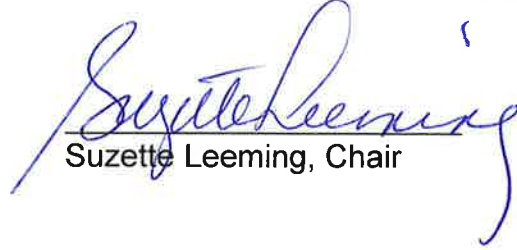
Carried.

17. Next Meeting: Thursday, May 17, 2018

Time: 7:00 p.m. – Keswick Branch



Sandra Dipietrantonio,
Committee Services Coordinator



Suzette Leeming, Chair