



**GEORGINA PUBLIC LIBRARY
BOARD
MINUTES**

Thursday October 25, 2018
7:00 PM
P. Nicholls Board Room
Keswick Branch

1. Call to Order

The meeting was called to order at 7:02 p.m.

2. First Nations Acknowledgement Statement

3. *"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."*

4. Roll Call

The following Board members were present:

Suzette Leeming, Chair
Rita Beechey
Charlene Biggerstaff, Councillor
Bobbi Sabatini, Vice Chair
Mary Catherine Macaluso
Gabriel (Sam) Kennedy
Naomi Davison, Regional Councillor
Nancy Rodrigues

The following Board member was absent with notice:

Lori Anderson

The following staff members were in attendance:

Sandra Dipietrantonio, Committee Services Coordinator
David Harvie, Library Director / CEO
Lyndsay Damecour, CUPE 905.13 Union Representative

5. Chair's Remarks

Suzette commented that the coffee with the candidates turned out to be a promising and successful event.

6. Introduction of Addendum Items

Item 9.2 Special meeting minutes from October 18, 2018

7. Approval of the Agenda

Moved by Mary Catherine Macaluso, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2018-0062

That the Georgina Library Board Agenda of Thursday October 25, 2018 be approved as amended.

Carried.

8. Declarations of Pecuniary Interest and General Nature Thereof

None.

9. Adoption of the Past Minutes

(1) Minutes of August 25 2018 Board Meeting

RESOLUTION NO. GLB-2018-0063

Under Item 11.1, item two remove word "October" and replace with "September".

That the minutes of October 25, 2018 Board Meeting be approved as amended.

Carried.

(2) Minutes of October 18, 2018 Special Board Meeting

Moved by Rita Beechey, Seconded by Mary Catherine Macaluso

RESOLUTION NO. GLB-2018-0064

That the minutes of October 18, 2018 Special Board Meeting be

approved as presented.

Carried.

10. Delegations/Speakers

None.

11. Presentations

None.

12. Consent Agenda

- a. Branch Reports
- b. Children's Youth Services Report – Summer 2018
- c. Library Statistics
- d. Website Statistics
- e. Work Plan Report
- f. Financial Statement – September 2018

That Item 12. (a) be pulled for discussion. It was confirmed that the Library would be having a small book sale sometime in November 2018 at the Keswick Branch.

Moved by Charlene Biggerstaff, Seconded by Gabriel (Sam) Kennedy

RESOLUTION NO. GLB-2018-0065

That item 11. Consent Agenda be received as presented.

- a. Branch Reports
- b. Children's Youth Services Report – Summer 2018
- c. Library Statistics
- d. Website Statistics
- e. Work Plan Report
- f. Financial Statement – September 2018

Carried.

13. Communications

- a. CEO Update- Verbal
- b. Friends Report – Verbal

Suzette Leeming, Naomi Davison and Bobbi Sabatini all declared a pecuniary

interest at this time.

Moved by Charlene Biggerstaff, Seconded by Gabriel (Sam) Kennedy

RESOLUTION NO. GLB-2018-0066

Motion for Charlene Biggerstaff to spend up to maximum of \$350.00 for the Friends of the Library to go out for dinner in recognition of their efforts with the Victorian High Tea and the Grate Grown up Spelling Bee.

Carried.

Bobbi passed a draft accounting summary from the Victorian Tea Party and discussed the summary she also wanted to acknowledge the Friends for all their efforts and support.

Moved by Gabriel (Sam) Kennedy, Seconded by Charlene Biggerstaff, Councillor

RESOLUTION NO. GLB-2018-0067

That the Victorian Tea Party Accounting Summary be received for information purposes only.

Carried.

14. Old Business

a. Board Self-Evaluation Review

Bobbi reviewed with the members the evaluation and discussion took place amongst the members.

Moved by Mary Catherine Macaluso, Second Nancy Rodrigues

RESOLUTION NO. GLB-2018-0068

That the Board Self-Evaluation Review be received.

Carried.

b. Complaints Mechanisms

Suzette brought out why the board wanted a policy that other libraries do not have.

Naomi Davison, explained that clarification on a complaint process needed

to be documented and is why the members asked the CEO to create a procedure.

Moved by Naomi Davison, Regional Councillor, Seconded by Gabriel (Sam) Kennedy

RESOLUTION NO. GLB-2018-0069

That the Complaint Mechanisms Report be received.

Carried.

c. Director/CEO Evaluation

David provided an updated CEO Evaluation policy. He was asked to change anywhere that said "a six-month review" to "a six-month probationary review"

Moved by Bobbi Sabatini, Seconded by Gabriel (Sam) Kennedy

RESOLUTION NO. GLB-2018-0070

That the Director/CEO Evaluation Policy be adopted with amendments.

Carried.

15. New Business

d. Hours of Service policy

David explained the changes he added to the policy one being, Easter Sunday and added that from time to time if a need or opportunity came up to close the library then he would seek permission from the board, example of this would be ammonia leak or a severe snowstorm.

Moved by Nancy Rodrigues, Seconded by Charlene Biggerstaff

RESOLUTION NO. GLB-2018-0071

That the Hours of Service Policy be adopted as presented.

Carried.

e. 2019 Draft Budget

Finance committee met and went over the proposed budget. David handed out a revised draft 2019 budget record, he went through the draft budget and the business cases associated with it.

David will bring back testing and feedback from other libraries for the ones who use the Freegal music download/streaming service.

Moved by Bobbi Sabatini, Seconded by Nancy Rodrigues
RESOLUTION NO. GLB-2018-0072

That the Georgina Library Board Members receive the draft 2019 Budget
Carried.

f. Board XMAS Dinner

Moved by Bobbi Sabatini, Seconded Charlene Biggerstaff, Councillor
RESOLUTION NO. GLB-2018-0073

That the Georgina Library Board meeting scheduled for Thursday December 13, 2018 begin at 5:00 p.m. followed by a potluck dinner at a member's residence.

g. Branding Workshop for Board

In response to a Doodle Poll that David had sent out to the members. It was decided that November 6, 7:00 p.m. 2018 at the Keswick branch will be when the branding workshop will be held.

16. Other Business for Which No Notice Has Been Provided

Mary Catherine Macaluso commented that the coffee with the candidates was successful and that more discussion will need to take place on the business plan associated with the MURC.

17. Adjournment

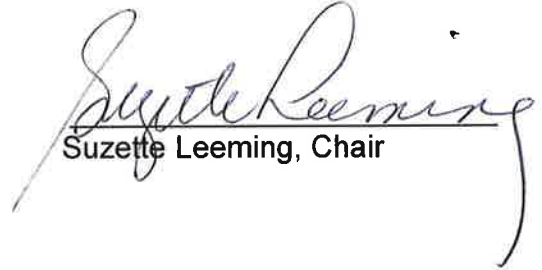
Moved by Mary Catherine Macaluso, Seconded by Rita Beechey
RESOLUTION N O. GLB-2018-0074

That the Georgina Public Library Board October 25, 2018 meeting adjourn at 9:04 p.m.

18. Next Meeting – November 15 @ 7:00 p.m. @ Keswick Branch



Sandra Dipietrantonio
Committee Services Coordinator



Suzette Leeming, Chair