

Georgina Public Library

Minutes

February 21st 2019 @ 7:00 p.m.

P. Nicholls Board Room, Keswick Branch

1. Call to Order

The meeting was called to order at 7:02 pm by the Chair.

2. First Nations Acknowledgement Statement

"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

3. Roll Call

The following Board members were present:

Suzette Leeming, Chair
Bobbi Sabatini, Vice Chair
Mary Catherine Macaluso
Rita Beechey
Nancy Rodrigues

The following Board members were absent with notice:

Lori Anderson
Gabriel (Sam) Kennedy

The following staff members were in attendance:

David Harvie, Director of Library Services/CEO
Sandra Dipietrantonio, Committee Services Coordinator
Sara Forsyth, CUPE 905.13 Union Representative

4. Chair's Remarks

Suzette thanked everyone for their dedication and hard work over the past four years and reminded everyone to turn off cell phones and avoid side conversations during the meeting.

5. Introduction to Addendum Items

None

6. Approval of the Agenda

Moved by Bobbi Sabatini, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2019-0001

That the Georgina Library Board Agenda of February 21st, 2019 be approved as presented and amended.

Carried

7. Declarations of Pecuniary Interest

None

8. Adoption of the Past Minutes

Minutes of December 18, 2018 Board Meeting

Bobbi requested that arrival and departure times be recorded on all future Library Board meeting minutes.

Moved by Mary Catherine Macaluso, Seconded by Rita Beechey

RESOLUTION NO. GLB-2019-0002

That the minutes of December 18, 2018 be approved as presented.

Carried

9. Delegations/Speakers

None

10. Presentations

a. 2019 GPL Freedom to Read Week Video

The CEO showed a draft video, created by the Library's Teen Advisory Group, that will be aired during Freedom to Read Week (February 24 – March 2, 2019). The video shows Library staff and patrons reading the first line of a banned book.

11. Consent Agenda

- a. Branch Reports
- b. Library Statistics
- c. Website Statistics

Moved by Bobbi Sabatini, Seconded by Mary Catherine Macaluso

RESOLUTION NO. GLB-2019-0003

That Item 11 Consent Agenda be received as presented.

Carried

12. Communications

a. CEO Update – Verbal

Community Connections

- The York-Simcoe Libraries (East Gwillimbury, Bradford West Gwillimbury and Georgina) will be meeting with Caroline Mulroney, MPP on Friday March 15th at the East Gwillimbury Library in support of increased public library funding in the 2019 Provincial Budget.
- A Branding Workshop for Staff was held on February 11th.
- The legal agreement between the School Boards, Town and Library for the Sutton Multi-Use Facility is in progress.
- The 2019 Budget was approved by Council of \$2.7 million operating (2.8% increase) and \$16,250 capital.

Collections & Programs

- 2018 Year End Library Statistics Highlights
 - 12% increase in total Circulation System-wide (Physical & Digital) over previous year.
 - 11% increase in Circulation of Physical Items over previous year
 - 24% increase in Circulation of Digital items over previous year
 - 7% increase in Circulation at Keswick Branch over last year

- 12% increase in Circulation at the Pepperlaw Branch over 2017
- 19% increase in Circulation at Sutton Branch over 2017
- 1,275 Programs
- 20,171 program attendance (7% increase over previous year)
- Lynda.com Stats (new service introduced in April 2018)
 - 964 logins
 - 491 Distinct Courses Viewed
 - 5,430 Total Views

People and Leadership

- The Executive Assistant position should be filled by mid-March.
- Library Board appointments should be made at the March 6th Council Meeting. Trustee interviews are finishing up this week.

Spaces

- MURC Architects RFQ has been issued by the Town.
- Lighting in the Sutton Branch continues to be a problem with new LED lighting and ballasts that are burning out.
- Early closure of all branches on February 12th due to weather conditions.

Technology

- Bento Boxes Discovery Layer – Launch Feb 26

b. Friends of the Library Update – Verbal

- The Friends supported the Library's "Blind Date with a Book" campaign with the purchase of Tim Horton gift cards.
- In partnership with the Library's Children's and Youth Services, the Friends are planning an Earth Hour Event on March 30th.
- The Friends have agreed to finance the purchase of children's AWE tablets for use in all branches.
- The Friends have agreed to financially support the Drag Queen Story Time event at FanFest this year.
- The Friend's Annual Spelling Bee will take place on April 26, 2019 at the LINK. CUPE will be supporting this event with a donation of \$5,000.
- Sara Forsyth thanked the friends for donating a fridge for the Sutton branch.

Moved by Mary Catherine Macaluso, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2019-0004

That items 12. a and b. be received as presented.

Carried

13. Closed Session

a. Motion to move into closed session of the Board

Moved by Bobbi Sabatini, Seconded by Rita Beechey

RESOLUTION NO. GLB-2019-0005

That the Georgina Library Board meeting move into closed session.

Carried

i. Personal Matters About an Identifiable Individual, Section 16.1(4) of the Public Library Act

Moved by Mary Catherine Macaluso, Seconded by Rita Beechey

RESOLUTION NO. GLB-2019-0006

That the Georgina Library Board reconvene into open session

Carried.

Moved by Rita Beechey, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2019-0007

Motion to direct the CEO to transfer \$78,043.00 from Library reserves to the 2018 operating budget in order to cover the 2018 deficit.

Carried

14. Old Business

None

15. New Business

a. OLA Super Conference Reports

Chair Suzette Leeming gave an overall review of what the conference offered and touched upon some areas that she participated in, such as the venues that covered governance, advocacy, public library – transformative leadership, engaging our stakeholders and fundraising. She has materials if anyone is interested in receiving any. She stressed upon dealing with political action groups by having hands-on meetings with potential fundraisers, and investing in a close relationship with the Town's Economic Development Department. She attended book signings, and received a number of free books from publishers. She ended her remarks with comments about the gala awards dinner, and the Library's nomination for a Minister's Award for Innovation. Trustee Rita Beechey provided her experience in regards to the Trustee Boot Camp held on Saturday; she found that the amount of dedication and service experience among attendees created a high level of energy in the room. She said that they gave very interesting and creative suggestions, especially on how to be a good board member and chair.

Suzette and Rita both stressed that the amount of help that is available to Boards from organizations on and off line is very refreshing and helpful.

b. Policy Review – Board Members' Code of Conduct Policy

Moved by Nancy Rodrigues, Seconded Mary Catherine Macaluso

RESOLUTION NO. GLB-2019-0008

That the Board Members' Code of Conduct Policy be adopted as amended.

Carried

16. Other Business For Which No Notice Has Been Given

Bobbi Sabatini complimented on the library making the front page of the Georgina Advocate (7 Feb 2019) in regards to its multilingual collection.

Suzette thanked all the members who came out for the budget process and strongly suggest that members continue to attend these budget meetings to allow for a visual strong support.

17. Adjournment

Moved by Rita Beechey, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2019-0009

That the Georgina Public Library Board February 21, 2019 meeting
adjourn 8:40 at pm

18. Next Meeting Date /Time – 21 March 2019 @ 7:00 pm – Keswick Branch


Board Chair


Recording Secretary