

**THE CORPORATION OF THE TOWN OF GEORGINA  
TRAILS AND ACTIVE TRANSPORTATION  
ADVISORY COMMITTEE AGENDA**

Tuesday, May 14<sup>th</sup>, 2019  
5:30 PM  
Council Chambers

1. CALL TO ORDER

“We would like to begin today’s meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship.”

2. ROLL CALL

3. INTRODUCTION OF ADDENDUM ITEMS

4. APPROVAL OF AGENDA

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

6. ADOPTION OF MINUTES

**Pages 1 to 5**

(1) April 9, 2019 meeting minutes for adoption

7. DELEGATIONS/SPEAKERS

8. PRESENTATIONS

9. CONSIDERATION OF REPORTS ON THE AGENDA

10. COMMUNICATIONS

11. OTHER BUISNESS

(1) Updates from Ken McAlpine (Ongoing item)

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(2) GAAC Resolution No. 2019-0012 – request to GTATC

**Pages 7 to 10**

(3) GTATC Draft Terms of Reference – request for comment

12. CLOSED SESSION, IF REQUIRED

13. MOTION TO ADJOURN

Next Meeting: Tuesday, June 4, 2019

**THE CORPORATION OF THE TOWN OF GEORGINA  
TRAILS AND ACTIVE TRANSPORTATION  
ADVISORY COMMITTEE MINUTES**

Wednesday, April 9<sup>th</sup>, 2019  
5:30 PM  
Council Chambers

The meeting will follow a member orientation

1. CALL TO ORDER

The meeting was called to order at 5:33.

“We would like to begin today’s meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship.”

2. ROLL CALL AND ELECTION OF CHAIR AND VICE CHAIR

The following Committee members were in attendance:

Councillor Mike Waddington  
Charlene Biggerstaff  
Janet Hall  
Leanna Karremans

The following Committee member was absent (due to notification error):  
Michael Vos

The following staff members were in attendance:  
Ken McAlpine, Manager of Parks Development & Operations  
Sarah Brislin, Committee Services Coordinator

The Committee Services Coordinator opened the floor for nominations for the election of Chair for the 2019-2022 Georgina Trails and Active Transportation Advisory Committee.

The following Committee member was nominated for position of Chair:  
Councillor Mike Waddington

There were no additional nominations

Councillor Mike Waddington was pronounced Chair through acclamation.

Councillor Mike Waddington assumed the role of Chair and opened the floor for nominations for the election of Vice Chair for the 2019-2022 Georgina Trails and Active Transportation Advisory Committee.

The following Committee member was nominated for position of Vice Chair:  
Charlene Biggerstaff

There were no additional nominations

Charlene Biggerstaff was pronounced Vice Chair through acclamation

Moved by Charlene Biggerstaff, Seconded by Leanna Karremans

### **RESOLUTION NO. GTATC-2019-0001**

That the Georgina Trails and Active Transportation Advisory Committee elect a Chair and Vice Chair on an annual basis.

#### **Carried**

3. INTRODUCTION OF ADDENDUM ITEMS - *None*
4. APPROVAL OF AGENDA

Moved by Charlene Biggerstaff, Seconded by Leanna Karremans

### **RESOLUTION NO. GTATC-2019-0002**

That the Georgina Trails and Active Transportation Advisory Committee agenda be approved as presented.

#### **Carried**

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF - *None*
6. ADOPTION OF MINUTES - *None*
7. DELEGATIONS/SPEAKERS - *None*
8. PRESENTATIONS

The Chair called for a 5 minute recess at 6:20 PM. The meeting resumed at 6:25 PM.

- (1) Georgina Trails and Active Transportation (GTATC) high-level overview
  - Role of the TATAC
  - Trails and active transportation (AT) resources currently available
  - Trails and AT work to date
  - Future trails and AT challenges and opportunities
  - Maintenance
  - Communications

Moved by Leanna Karremans, Seconded by Janet Hall

**RESOLUTION NO. GTATC-2019-0003**

That the Georgina Trails and Active Transportation Advisory Committee receive the Georgina Trails and Active Transportation (GTATC) high-level overview information.

**Carried**

9. CONSIDERATION OF REPORTS ON THE AGENDA

- (1) Trails and Active Transportation Master Plan ([http://live-georgina.pantheon.io/sites/default/files/page\\_assets/trails\\_georginatrailsandmasterplan.pdf](http://live-georgina.pantheon.io/sites/default/files/page_assets/trails_georginatrailsandmasterplan.pdf))

Moved by Leanna Karremans, Seconded by Moved by Charlene Biggerstaff

**RESOLUTION NO. GTATC-2019-0004**

That the Georgina Trails and Active Transportation Advisory Committee receive the Trails and Active Transportation Master Plan as information.

**Carried**

10. COMMUNICATIONS

- (1) Town website (<https://www.georgina.ca/getting-active/parks-trails-green-spaces/trails-system>)
- (2) External Resources:
  - [Lake Simcoe Region Conservation Authority](#)
  - [York Region Cycling Map](#)
  - [York Regional Forests](#)

- [Ontario Trails](#)
- [Hike Ontario](#)
- [Georgina Trail Riders](#)
- [Ontario Federation of Snowmobile Clubs](#)

Moved by Moved by Charlene Biggerstaff, Seconded by Leanna Karremans

**RESOLUTION NO. GTATC-2019-0005**

That the Georgina Trails and Active Transportation Advisory Committee receive the following communication items as information:

1. Town website
2. External Resources:

**Carried**

1. OTHER BUISNESS

- (1) Maintenance
- (2) 2019 Meeting dates (for approval):
  - May 7
  - June 4
  - September 10
  - October 8
  - November 5

All meetings are currently scheduled for 5:30 PM.

2. CLOSED SESSION, IF REQUIRED - *None*
3. MOTION TO ADJOURN

Next Meeting: Wednesday May 7, 2019

Moved by Leanna, Seconded by Janet

**RESOLUTION NO. GTATC-2019-0006**

That the Georgina Trails and Active Transportation Advisory Committee meeting adjourn at 7:37 PM.

**Carried.**

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Councillor Mike Waddington, Chair

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Sarah Brislin,  
Committee Services Coordinator



The Clerks  
Division

# Memo

To: Council  
From: Sarah Brislin, Committee Services Coordinator  
C.C.: John Espinosa, Town Clerk  
Date: 5/7/2019  
Re: Georgina Accessibility Advisory Committee – Trails and Active Transportation request

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At their meeting on April 1, 2019 the Georgina Accessibility Advisory Committee (“GAAC”) discussed the creation of the new Georgina Trails and Active Transportation Advisory Committee and passed the following resolution:

Moved by Regional Councillor Robert Grossi, Seconded by Councillor Harding

## **RESOLUTION NO. GAAC-2019-0013**

That the Georgina Accessibility Advisory Committee (GAAC) Recommend Council amend the Georgina Trails and Active Transportation Advisory Committee (GTATC) Terms of Reference to allow one if not two members of the GAAC appointment(s) to the GTATC.

**Carried.**





# Town of Georgina Trails and Active Transportation Advisory Committee (GTATC)

## Terms of Reference

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### 1. Purpose

1. To provide information, advice and assistance to Council and staff of the Town of Georgina on trails and active transportation issues impacting the Municipality. The Georgina Trails and Active Transportation Advisory Committee (“GTAAC” or “Committee”) is a trails advisory body that will promote and encourage opportunities for active and sustainable modes of transportation for recreation and utilitarian purposes, which includes walking and cycling in the Town of Georgina. The Committee will assist and provide advice to Council in their on-going commitment to develop an integrated, connected and continuous trail and active transportation system as well as implementation of recommendations in the Town’s Trails and Active Transportation Master Plan (TATMP).

### 2. Meetings

1. The Committee shall meet as required through the year (to a maximum of eight (8) times per year).
2. Quorum for the Committee shall be the majority of the active members (50% plus 1 or round up to nearest whole number).
3. Members of the Committee who are unable to attend a regular meeting are required to report their absence prior to the meeting date and/or time.

### 3. Responsibilities

1. The Committee will elect and appoint a Chair and Vice Chair, and shall:
2. Discuss, review and make recommendations from the Trails and Active Transportation Master Plan.
3. Advise Council and staff of the Town of Georgina and seek public input on trails and active transportation issues referred from Council and/or staff.
4. Undertake projects on behalf of the Town of Georgina at the direction of Council.

5. Seek input and advice from other agencies and committees regarding trails and active transportation, including: York Region; Lake Simcoe Region Conservation Authority; York Regional Police; Georgina Accessibility Advisory Committee; Georgina Environmental Advisory Committee; York Region District School Board; York Catholic School Board; The Chippewas of Georgina; **Georgina Trail Riders Snowmobile Club; Ontario Federation of Snowmobile Clubs.**
6. Review studies, plans, development proposals and other documents referred to the Committee by Council or staff and provide advice regarding their trails and active transportation implications.
7. **Provide public education and a Assist** in the promotion of trails and active transportation modes.

#### **4. Term & Membership Composition**

1. Appointed by Council, the Committee shall consist of five (5) members composed of:
  - a. One (1) member of Council;
  - b. ~~Three (3)~~ **Four (4)** citizen appointments; who reside in the Town of Georgina and possess ~~demonstrated expertise respecting trails and active transportation and/or~~ **demonstrated expertise respecting trails and active transportation** and/or personal interest in the trails and active transportation.
  - c. **One (1) representative of the Georgina Trail Riders Snowmobile Club.**
2. To be eligible to make application and to serve on this Committee the individual must be a resident of the Town of Georgina and over the age of 18 years.
3. Under the direction of the Clerk's Division, secretarial support services will be provided by the Town of Georgina.
4. Under the direction of the Director of Recreation and Culture, other support services will be provided on an as needed basis by the Town of Georgina.
5. Resignations from the Committee must be in writing.
6. The Committee shall be appointed for the term of Council, but shall continue until such time as new Committee members are appointed by a new Council following an election. Members may be reappointed at the discretion of Council.

7. The office of a member becomes vacant if the member is absent from the meetings for three successive meetings without being authorized to do so by a resolution of the Committee.
8. Recognizing that vacancies may arise, Council will request submissions from the public and will appoint citizens to fill such vacancies.

## **5. Remuneration**

1. \$40.00 per meeting, not to exceed eight (8) paid meetings per year.

## **6. Member in Good Standing**

1. The rules governing the procedure of Council and the conduct of members shall be observed by this Committee. All members should reflect appropriate conduct when attending meetings and/or representing the GTAAC.

## **7. General Conduct**

1. All members will abide by the Town of Georgina's Code of Conduct and other applicable Town policies and guidelines.

## **8. Budget**

1. The Committee, if deemed necessary, will submit a budget for Council's approval, to include anticipated revenue and estimated expenditures.
2. Purchases will adhere to the Town's purchasing By-law or require the CAO's approval.
3. The budget will be administered by the Director of Recreation and Culture. Other funds may be requested of Council for special projects or undertakings.

## **9. Use of Town Logo/Letterhead**

1. The Committee has the ability to draft correspondence and make contacts with external organizations/individuals to solicit information to/from the public, to carry out its mandate. However, the nature and information shall be approved by the Communications Manager and shall not bind the Town. The Committee shall adhere to the Town logo policy in carrying out the mandate of the Committee.

## **10. Authority**

1. The Committee shall work within the scope of their responsibilities as set out in this Terms of Reference. The Committee has no decision-making authority. Recommendations to Council in the form of resolutions are required. Any information or action that binds the Corporation will require Council's approval.

## **11. Confidentiality**

1. The *Municipal Act, S.O. 2001, c. 25*, shall bind the members of the Committee as it relates to confidentiality, conflict of interest, closed sessions, and any other requirements under the *Act*, which pertain to the conduct of officials.

## **12. Procedural By-Law**

1. The rules and regulations contained in the Town of Georgina Procedural By-law shall be observed in all proceedings of the Committee and shall be the rules and regulations of the dispatch of business by the Committee.