

THE CORPORATION OF THE TOWN OF GEORGINA
IN THE
REGIONAL MUNICIPALITY OF YORK

**SUTTON BIA
BOARD MEETING**

AGENDA (revised)

July 9, 2019

7:00 p.m.

Fahey Crate Law Office, 100 High Street, Sutton

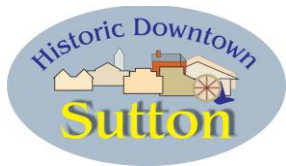
1. CALL TO ORDER
2. ROLL CALL
3. INTRODUCTION OF ADDENDUM ITEMS
4. APPROVAL OF AGENDA
5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
6. ADOPTION OF THE MINUTES

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1. Minutes of the Board meeting held on May 14, 2019
7. SPEAKERS
8. PRESENTATIONS
9. REPORTS
 - (1) Adoption of Reports NOT Requiring Separate Discussion
 - (2) Reports Requiring Separate Discussion
10. DISPOSITION/PROCLAMATIONS, GENERAL INFORMATION ITEMS
 - (1) Disposition Items

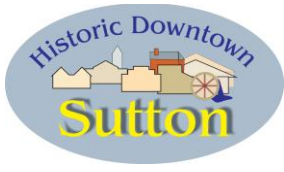
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- (a) Treasurer's Report - Greg Forrest
- (2) General Information Items



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- (a) Town Update – Sean Columbus
- (b) Festival on High
 - a. Grant Application
 - b. Road Closure – Town confirmed
 - c. Road Closure – Region of York status pending
 - d. Stinsons – confirmed – road closure signs installed already – ins binder recd.
 - e. Horse Drawn Wagon Rides – confirmed & \$2M ins binder recd- price increased by \$50 for \$5M CGL - \$5M ins binder to follow
 - f. Inflatables – ins binder recd.
 - g. Music/Entertainment – confirmed – ins reqd – will have to purchase through the Town – will probably have to increase their pay to cover the cost of this – Will need Sean to confirm the cost
 - h. Sound Equipment – confirmed – ins binder recd.
 - i. Stages - confirmed
 - j. Portable toilets & handwashing stations – confirmed – Tim advises Town has evidence of ins on file as he supplies facilities to Town parks and beaches
 - k. Radio Advertising – 98.5, 105.9, NISH – 98.5 booked & paid/NISH and 105.9 are free – need to approve the wording
 - l. Print Advertising, Snap'd, Georgina Post, Georgina Advocate – we missed July Snap'd; will someone take responsibility for Advocate? Ad placed in the Post.
 - m. Print materials – posters, flyers, map/brochure/event times, Sutton BIA passports – who is doing this?
 - n. Give aways and prizes – what are we doing?
 - o. Banners – updated and installed – was there a charge?
 - p. Paid duty officers – booked and paid for
 - q. St. John's Ambulance – confirmed
 - r. Auxiliary police - confirmed
 - s. Fire department - confirmed
 - t. Generators – are they needed or have we arranged power through neighbouring buildings? I contacted Delpark Homes
 - u. Photo booth – confirmed & ins binder recd.
 - v. Face painting – Misty confirmed and ins binder to follow – Miss B (Brittney) from Squiggles & Dots quoted \$100/hour but she will match \$425 flat rate that Misty charges – she also is arranging insurance
 - w. Vendors – Greg to provide update
 - x. Volunteers – do we have any extra volunteers? Can we ask merchants to donate 1-2 hours on the day of the event?
 - y. Tents/chairs – Greg/Masons to donate use



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- z. Garbage cans – will Town provide?
- aa. Huts – to be moved over the morning of the event
- bb. Volunteer rest station – Carolyn to organize – ins binder recd from FCL
- cc. Kids' zone – Shoberry's is manning this – ins binder on file with the Town
- dd. Neil Kinnear and Leslie Chung Photography - promotional video – contract provided quoted \$500 + HST – contract to be signed by board member

Communications to be Received

NONE

11. OTHER BUSINESS

12. NEXT MEETING

September 10, 2019

13. MOTION TO ADJOURN