THE TOWN OF GEORGINA

ACCESSIBILITY ADVISORY COMMITTEE

AGENDA

Monday, February 3, 2020
9:00 AM

1. CALL TO ORDER

   "We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewa's of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

2. ROLL CALL

3. INTRODUCTION OF ADDENDUM ITEMS

4. APPROVAL OF AGENDA

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

6. ADOPTION OF MINUTES

   Pages 1 to 4

   (1) Minutes of the meeting held on Monday, January 13, 2020

7. DELEGATIONS/SPEAKERS

8. PRESENTATIONS

9. REPORTS

   (1) Lawrence Artin, Perkin + Will/Colliers – Design of the Multi-Use Recreational Complex.

   (2) Ken McAlpine & Stephanie Fraser – High-level overview of future Capital Projects.

10. COMMUNICATIONS

11. OTHER BUSINESS

Pages 5 to 9

(1) Action Items to be discussed from Item Tracking Sheet.

Pages 10

(2) Site Inspections

(3) Outreach Working group – updates if available

(4) Toby Merker follow up

12. CLOSED SESSION, IF REQUIRED

13. MOTION TO ADJOURN

(1) Motion to Adjourn

Next Meeting: Monday, March 2, 2020

THE TOWN OF GEORGINA

ACCESSIBILITY ADVISORY COMMITTEE

MINUTES

Monday, January 13, 2020
9:00 AM

1. CALL TO ORDER

Cindy Clarke, Vice Chair assumed the roll of Acting Chair.

"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewa's of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

2. ROLL CALL

The following Committee members were in attendance:
Cindy Clarke, Vice Chair
Regional Councillor Robert Grossi
Councillor Dave Harding
Laurie Pangman
Annette Piggott
Robert McGill

The following Committee members were absent:
Michelle Radigan-Marriott (with regrets)
Phyllis Baines, Chair (with regrets)
Toby Merker (with regrets)

The following staff members were in attendance:
Rob Flindall, Director of Operations & Infrastructure
Tim McClatchie, Manager of Facilities
Patti White, Manager of Recreation Services
Sandra Dipietrantonio, Records Coordinator

3. INTRODUCTION OF ADDENDUM ITEMS - *None*

4. APPROVAL OF AGENDA

Moved by Annette Piggott, Seconded by Regional Councillor Robert Grossi

RESOLUTION NO. GAAC-2020-0058

That the Georgina Accessibility Advisory Committee agenda for January 13, 2020, be approved.

Carried.

5. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF - *None*

6. ADOPTION OF MINUTES

(1) Minutes of the meeting held on Monday, December 2, 2019

Moved by Annette Piggott, Seconded by Robert McGill

RESOLUTION NO. GAAC-2020-0059

That the Georgina Accessibility Advisory Committee meeting minutes from December 2, 2019, be adopted.

Carried.

7. DELEGATIONS/SPEAKERS - *None*

8. PRESENTATIONS - *None*

9. REPORTS

(1) Rob Flindall, Waterfront Parks Masterplan update

Rob Flindall introduced himself and began explaining that a report was going to council on January 22, 2020 regarding awarding a RFP to hire a consultant for the Waterfront Parks Masterplan, which was issued in late November of 2019. The consultant if approved by Council will be responsible for three phases of this masterplan. Rob Flindall advised that the committee members will have an opportunity to meet with the consultant prior to the public information sessions. Rob Flindall advised once he receives the former GAAC site visit reviews he can distinguish what items staff can quickly attend to.

Rob Flindall recommended that a staff member from Operations and Infrastructure sit on this committee as an additional staff liaison.

Moved by Cindy Clarke, Second Councillor Dave Harding

RESOLUTION NO. GAAC-2020-0060

That Rob Flindall, Director of Operations & Infrastructure will assign a full time staff representation from Operations and Infrastructure to sit on the Georgina Accessibility Advisory Committee.

Carried.

10. COMMUNICATIONS

11. OTHER BUSINESS

(1) Accessibility Project List (BCAs) – was reviewed by members.

(2) Action Items to be discussed from Item Tracking Sheet – Robert McGill to update sheet with amounts and what are priorities and send them to Sarah.

Patti White told the members that the Zipline paths will be repaired to allow for better accessible usage and that the committee is to follow up in May of this year to see if this was completed. Patti also mentioned that Ken McAlpine is working on a grander scheme by doing the Trails Masterplan and will take into consideration accessible issues.

(3) Outreach Working group – Sarah to provide an update

(4) The members requested that Sarah Elliot advertise for a new member to sit on the Georgina Accessibility Advisory Committee.

Patti White told the members that Council did not approve the requested video cameras at arenas. Councillor Harding requested the report backing up this decision. The members would like to re-visit this request for the year 2020.

Patti updated the members that the washroom at the ROC is now in working condition and that she would confirm if they were timed properly.

Tim McClatchie told the members that his staff is aware of the contrast painting that is to be used moving forward.

12. CLOSED SESSION, IF REQUIRED - *None*

13. MOTION TO ADJOURN

(1) Motion to Adjourn

Next Meeting: Monday, February 3, 2020

Moved by Councillor Harding, Seconded by Annette Piggott

RESOLUTION NO. GAAC-2019-0061

That the Georgina Accessibility Advisory Committee adjourn at 10:57 AM.

Carried.

_____
Councillor Rob Grossi, Acting Chair

_____
Sandra Dipietrantonio
Records Coordinator

Town of Georgina GAAC Action Items/Open Issues									
No.	Description	Source	Category	Owner	Date Assigned	Target Date	Revised Target Date	Status	Notes/Next Steps
AI-011	Outreach Working Group letter update		Outreach and Information Sub-committee	Cindy C Annette P Phil R	9/Jan/17	6/Mar/17	3/Feb/20	Overdue	6-Mar-2017 Scope of letter has changed to include sticker. Phil, Cindy and Annette will speak to Tanya from Communications about the letter and provide final draft for Subcommittee. 9-Apr-18 - Phil to follow-up with communications 01-Oct-18 - Phil to talk to Sean re including sticker in new business orientation package/visit 01-Oct-18 - Sub-committee to schedule next meeting and resume regular meetings. 01-Oct-18 - Sub-committee to make a list of committee accomplishments to have published in local print/social media 14-Jan-19 - Item deferred - follow up with Annette & Cindy at next meeting 4-Mar-19 - Sub-committee to prepare a list of GAAC accomplishments and present list April 4 meeting 3-Jun-19 - defer or next meeting - Cindy to ask Annette if the list is done and bring to next meeting for review 3-Jun-19 - Rename sub-committee to Working Group 9-Sep-19 - Deferred to Nov 4 Meeting 4-Nov-19 - Working Group to meet before the next meeting and to work with staff on how to publish accomplishments 2-Dec-19 - The Committee was advised the working group is working on the letter and expect to have a draft shortly which will be circulated to the Committee for review.
AI-022	Accessible Seating at the ice palace		Building/Facility Accessibility	Phil R	11/Sep/17	1/Oct/18	3/Feb/20	Follow-up	11-Sep-2017 the project will require lifts as ramps will not fit. The money allocated will not be enough. Council will need to approve additional funds in order to proceed this year. Council will also be asked to consider having both pads done at once for a potential cost savings. 9-Apr-18 Naomi to provide an update at the next meeting 01-Oct-18 - Naomi reported to the committee that seating is in but none of the accessibility improvements have been made 01-Oct-18 - Motion to recommend a CCTV viewing system in the heated viewing areas. 01-Oct-18 - Add this item to the 2019 budget 14-Jan-19 - Council discussed that it was not a budgetary item. This will be done through maintenance. 14-Jan-19 - Sandra to email Lawrence requesting this item be added to the 2019 Budget 4-Mar-19 - Lawrence recommend to senior management to add item to budget 4-Mar-19 - Invite Ken McAlpine to April 1 meeting to discuss all the budget in inquires on this list 3-Jun-19 - Get an update from councillor Harding for next meeting 7-Oct-19 - Councillor Harding to follow-up and report back 4-Nov-19 - Update from staff - no signage has been erected, however, the railing has been repositioned 4-Nov-19 - Committee asked staff to review if there was anything in budget and if staff could review seating issues at rink 2-Dec-19 - The Committee Service Coordinator passed on updates from Tim McClatchie, Manager of Facilities. Tim advised that he investigated options and advised Cameras appear to be the best option. The Committee requested Patti carry out a review of options and purchase according to

Town of Georgina GAAC Action Items/Open Issues									
No.	**Description**	**Source**	**Category**	**Owner**	**Date Assigned**	**Target Date**	**Revised Target Date**	**Status**	**Notes/Next Steps**
AI-023	Accessibility at Youngs Harbor		Building/Facility Accessibility	Phil R	11/Sep/17	5/Nov/18	2/Dec/19	Follow-up	11-Sep-2017 new gates will be installed and will make the park more accessible. 9-Apr-18 - It is beloved that the gates were installed last year - Phil to follow-up for next meeting 01-Oct-18 - Gate has been installed but the access is not sufficient for wheel chair access. 01-Oct-19 - Add this item to the 2019 budget 14-Jan-19 - Sandra to email Lawrence requesting this item be added to the 2019 Budget 4-Mar-19 - Lawrence recommend to senior management to add item to budget 4-Mar-19 - Invite Ken McAlpine to April 1 meeting to discuss all the budget in inquires on this list 4-Mar-19 - Councillor Harding to speak with staff re adjusting the boulders to allow wheelchair accessibility 4-Mar-19 - Committee would like to explore tackling this with operating budget 3-JUn-19 - Phil to follow up with Ken 7-Oct-19 - Need to review status and decide whether to close or assign to Phil's replacement 4-Nov-19 - Members of the committee believe that the boulders have been moved 6 inches. Staff to check and confirm that the boulders have been moved and that there is better wheelchair access 4-Nov-19 - Committee asked if the a sign can be erected to mark the entrance - see AI-066. 2-Dec-19 - The Committee discussed this item with respect to a broader discussion on signage
AI-031	Accessibility Policy	Feb 5, 2018 Minutes	Multi-year plan	Phil R	5/Feb/18	9/Apr/18	3/Feb/20	Follow-up	5-Feb-18 - Phil advised committee that he and Toby are continuing to work on the policy 9-Apr-18 - Phil advised committee that this action item is ongoing 01-Oct-18 - Review again in 2019 4-Mar-19 - Targeting May 3-Jun-19 - Ask Phil for an update at next meeting 7-Oct-19 - Need to review status and decide whether to close or assign to Phil's replacement 4-Nov-19 - Staff to follow up and report back 2-Dec-19 - No update 11-Jan-20 - No update
AI-033	Make Zipline path more accessible (e.g. more ramps).		Building/Facility Accessibility	Dave Harding	1-Oct-18	5-Nov-18	1/May/20	Open	01-Oct-18 - Dave to meet with staff (Pops & infrastructure) re the committees concerns and come back to committee with a budget estimate 01-Oct-18 - Add this item to the 2019 budget 14-Jan-19 - Invite Lawrence back to provide update 14-Jan-19 - Sandra to email Lawrence requesting this item be added to the 2019 Budget 4-Mar-19 - Invite Ken McAlpine to April 1 meeting to discuss all the budget in inquires on this list 3-Jun-19 - Have to revisit once a contractor is chosen for Belhaven 7-Oct-19 - Need status update from Committee and decide whether to close 4-Nov-19 - Staff to report back if this is in a budget 2-Dec-19 - Councillor Harding advised the path is in the budget. 2-Dec-19 - The Committee requested statistics on the use of the accessible arm for the Zip-line (see AI-069) 11-Jan-20 - Entry and Exit points are in the towns spring workplan to improve transition

Town of Georgina GAAC Action Items/Open Issues									
No.	**Description**	**Source**	**Category**	**Owner**	**Date Assigned**	**Target Date**	**Revised Target Date**	**Status**	**Notes/Next Steps**
AI-035	Mobility Beach Chair		Accessibility Devices	Cindy C	1-Oct-18	5-Nov-18	3/Feb/20	Follow-up	01-Oct-18 - Cindy to investigate mobility beach chairs Nov 5 - 2018 - Cindy met with local business (Ride the Wind) last Friday. (see email). First question, SNAP, summer students , on line reservation 05-Nov-18 0 Cindy to speak to Jennifer Anderson for options on incorporating this into the tourist side of things. 14-Jan-19 - Cindy was absent - move to next meeting 4-Mar-19 - Sandra to resend response from Jennifer Anderson to committee 4-Mar-19 - Phil to speak with Darrel O'Neal on options (e.g. storing, booking, staffing, use Active Net program) 3-Jun-19 - Ride The Wind is firm on admin, insurance and web site cost - Cindy to send email to Sarah to distribute to committee 3-Jun-19 - Committee does not want to sole-source, Ride The Wind may be to expensive - decision is to handle in house 3-Jun-19 - Motion is to purchase chair -and work out details (e.g. store in DE LaSalle office - talk to Darrel O'Neil on chair cleaning/maintenance) 7-Oct-19 - Committee was informed that a chair had been purchased 7-Oct-19 - The committee requested that the Committee Services Coordinator follow-up with the Recreation and Culture Staff regarding the purchase of the chair (e.g. were it is being stored, picture, costs, etc.) 4-Nov-19 - Chair arrived in July, 2019and is still in box. Ask staff to come back in Feb with plan on how chair will be made available to public.
AI-040	Was a duplicate of 19								
AI-042	Manager of Facilities to provide the upcoming facilities project list to the members	Nov 5, 2018 Minutes	Building/Facility Accessibility	Phil R	5-Nov-18	14-Jan-19	Feb 3, 202	Follow-up	13-Jan-19 - Added to log - taken from Nov 5, 2018 minutes 14-Jan-19 - Sandra to email Lawrence for his response 4-Mar-19 - No Update - follow up at next meeting 3-Jun-19 - Remind Lawrence to send committee facilities project list 7-Oct-19 - Need decision from Committee on whether to pursue this request or close 4-Nov-19 - Sarah to follow-up 2-Dec-19 - That the Georgina Accessibility Advisory Committee redirects Tasks AI-042 and AI-043 to Tim McClatchie, Manager of Facilities. Further that Lawrence Artin's response be forwarded to Tim McClatchie for consideration. 1-Jan-20 - A facilities list was provided in the agenda.
AI-043	Lawrence to provide two facilities that require the contrast painting to the committee.	Nov 5, 2018 Minutes	Building/Facility Accessibility	Phil R	5-Nov-18	14-Jan-19	3/Feb/20	Follow-up	13-Jan-19 - Added to log - taken from Nov 5, 2018 minutes 14-Jan-19 - Sandra to email Lawrence for his response 4-Mar-19 - No Update - follow up at next meeting 3-Jun-19 - Remind Lawrence to provide committee with two facilities that require contrast painting 7-Oct-19 - Need decision from Committee on whether to pursue this request or close 4-Nov-19 - Sarah to follow-up 2-Dec-19 - That the Georgina Accessibility Advisory Committee redirects Tasks AI-042 and AI-043 to Tim McClatchie, Manager of Facilities. Further that Lawrence Artin's response be forwarded to Tim McClatchie for consideration
AI-051	Councillor Harding received a concern from the public re the ramp at the Sutton arena being removed	Jan 14, 2019 Meeting	Building/Facility Accessibility	Councillor Harding	14-Jan-19		3/Feb/20	Follow-up	14-Jan-19 - Councillor Harding to investigate 4-Mar-19 - Reviewed pictures taken by councillor Harding. A ramp would be a capital item. The town will put up accessible/priority signs. 3-Jun-19 - Defer to next meeting 7-Oct-19 - Councillor Harding advised he is waiting for an update from staff. 4-Nov-19 - Tim to provide an update at next meeting 11-Jan-20 - No update

Town of Georgina GAAC Action Items/Open Issues									
No.	**Description**	**Source**	**Category**	**Owner**	**Date Assigned**	**Target Date**	**Revised Target Date**	**Status**	**Notes/Next Steps**
AI-056	Sarah to follow up with engineering to clarify how committee site plan comments/recommendations are communicated to counsel	May 6, 2019 Meeting		Sarah	6-May-19		3/Feb/20	Follow-up	6-May-19 - Add to list 3-Jun-19 - GAAC is listed as a stakeholder in engineering site plan chart and 99% recommendations are addressed 3-Jun-10 - defer to next meeting 7-Oct-19 - The committee requested staff request feedback from developers on committee recommendations. If recommendations are not accepted the committee would like to be informed along with an explanation. 4-Nov-19 - Sarah to follow-up 2-Dec-19 - The Committee requested this be considered at a future meeting, to determine if responses from the applicant or agent for previous submissions are consistently being included with additional submission
AI-060	Accessibility Week 2020 Planning	Jun 3, 2019 Meeting	Operational Budget		3-Jun-19		Mar, 2020	Follow-up	03/19: Accessibility Week May 31, 2020 7-Oct-19 - A accessibility week sub-committee was formed to make recommendation for GAAC sponsored award selection criteria. Recommendation due in Feb
AI-061	GAAC Photo Archive - committee to submit phots as appropriate	Jun 3, 2019 Meeting	Miscellaneous		3-Jun-19		On Going	New	03/19: i.e. zipline, pool, mopimat, beach chair, Chamber award
AI-062	Holmes Point Bid	Sep 9 2019 Meeting	Building/Facility Accessibility	Sarah	9-Sep-19	4/Nov/19	3/Feb/20	Follow-up	7-Oct-19 - The committee was informed that the Holmes Point bid documentation would be released soon 7-Oct-19 - The Committee requested staff to follow-up with purchasing on release date 4-Nov-19 - Town looking at renting washroom trailers 2-Dec-19- Councillor Harding advised the Town is looking for a bidder. 11-Jan-20 - Lawrence Artin advise Sarah in a Dec 11, 2019 email that a report ,that will include the results of the bid process, will go before council on Jan 15.
AI-064	Risk Hansen Foundation Certification (Training opportunity for staff)	Sep 9 2019 Meeting	Miscellaneous	Sarah	9-Sep-19	7-Oct-19	3/Feb/20	Follow-up	9-Sep-19 - The Committee requested Council be made aware of the training opportunity 4-Nov-19 - Recommendation was made, council directed staff to discuss and circulate. Departments to decide whether to add to training. 2-Dec-19 - The Committee was advised HR is investigating future Rick Hansen Certification courses being held in the GTA. 11-Jan-20 - Ask HR to provide update
AI-065	Kin Hall Parking is not properly marked - request to staff to investigate - New Item	7 Oct, 2019	Building/Facility Accessibility	Sarah	4 Nov, 2019		1/May/20	Follow-up	7-Oct-19 - Request staff to investigate Kin Hill Parking marking 4-Nov-19 - Bylaw investigated standards, bylaw says signage does not meet requirements of parking bylaw. Town is investigating further.. Tim will follow-up. 2-Dec-19 - The Committee was advised parking spots across from the Hall to the west will have signage reinstalled according to code compliance. Parking spot on the south side of the building will be extended to two spots and properly signed in the spring. The Committee requested follow up next spring.
AI-066	Review accessibility signage at all town facilities and make recommendations to staff/council	Nov 4, 2019 Meeting	Building/Facility Accessibility	Committee	4 Nov, 2019	TBD	Feb 3,2020	Follow-up	4-Nov-19 - Committee added this item - needs an action plan and target completion date 2-Dec-19 - Pending 11-Jan-20 - No update
AI-069	The Committee requested statistics on the use of the accessible arm for the Zip-line.	11-Jan-20	Building/Facility Accessibility	Sarah	Jan 11,2020	3-Feb-20		Follow-up	

Town of Georgina GAAC Action Items/Open Issues									
No.	Description	Source	Category	Owner	Date Assigned	Target Date	Revised Target Date	Status	Notes/Next Steps
AI-070	reach out to former committee member Dale Genge who had been reviewing BCA's to see if she had any work saved and how far into the review she got.	2-Dec-19	Building/Facility Accessibility	Sarah	Dec 2,2019	11-Jan-20	Feb 3,2020	Follow-up	2-Dec-19 - The Committee Requested that the town services Coordinator reach out to former committee member Dale Genge who had been reviewing BCA's to see if she had any work saved and how far into the review she got.
AI-071	GEDAC Working Group Opportunity	2-Dec-19	Miscellaneous	Sarah	Dec 2,2019	11-Jan-20	Feb 3,2020	Follow-up	2-Dec-91 - GAAC member Laurie Pangman requested additional information. 11-Jan-20 - No update
AI-072	Forward the committee all site inspections reports	11-Jan-20	Building/Facility Accessibility	Sarah	11-Jan-20	3-Feb-20	Feb 3,2020	Follow-up	11-Jan-20 - The committee requested the site inspection reports 17-Jan-20 - Sarah emailed the set inspections reports to the committee
AI-073	Forward the committee the FADS	11-Jan-20	Building/Facility Accessibility	Sarah	11-Jan-20	3-Feb-20	Feb 3,2020	Follow-up	11-Jan-20 - The committee requested the FADS 17-Jan-20 - Sarah advised committee that she didn't have the FADS 17-Jan-20 - Cindy advised committee that the FADS can be found on the Towns website
AI-074	Review site inspections reports and make a list of issues that should be tracked/monitored.	11-Jan-20	Building/Facility Accessibility	Committee	11-Jan-20	3-Feb-20	Feb 3,2020	Follow-up	11-Jan-20 - Implement quarterly site inspection report review 11-Jan-20 - Prioritize issue and Inform consultant of all issues found
AI-075									
AI-076									

Date	Inspection #	Site	Area of Inspection	Barriers to Accessibility	Next Steps/Suggested Solutions		Priority	Status	Notes/Comments
					Ref #	Description			
##################	I1	Bonnie Boats	Parking	• Pay station is at far end of the parking lot • No Hatching • Line painting • To far from public washroom	I1-P1	Move parking spots from west side of lot to east side (safety issue)			
					I1-P2	Parking spots and line painting to be redone according to new standards			
			Entrance Path of Travel	• No existing paths • Rocks/boulders blocking accessible access	I1-E1	Remove rocks			
					I1-E2	Have posts with appropriate turning radius			
					I1-E3	Put in a path from parking lot to pavilion			
					I1-E4	Put in a path from parking lot to eating area			
					I1-E5	Put in a path from parking lot to washrooms			
					I1-E6	Put in a path from parking lot to Playground			
					I1-E7	Put in a path from parking lot to beaches			
			Walkways & Ramps	• Accessible entrance and pathways are required from parking lot to seating area and beach • No pathway access to dock • Rocks/boulders preventing access to	I1-WR1	Remove boulders to create access to dock			
					I1-WR2	Put in pathway to dock			
					I1-WR3	Install a railing to dock			
					I1-WR4	Create a smooth egress			
					I1-WR5	Install benches on dock			
			Site Furniture	• Accessible tables •Pathways to eating/sitting areas	I1-F1	Install accessible picnic tables			
					I1-F2	Install accessible pavilion with a concrete base			
					I1-F3	Put in a pathway to beach			
					I1-F4	Put in a pathway to parking			
					I1-F5	Put in a pathway to dock			
					I1-F6	Put in a pathway to washrooms			
			Washrooms	•Pipes not wrapped • Lip at entrance • Distance to beach	I1-W1	Lower soap dispenser			
					I1-W2	Increase turning radius			
					I1-W3	Install push stop			
					I1-W4	INTAL auto flush			
					I1-W5	Install sensor faucets			
			Playground	• Woodchips • Path needs to be closer to playground	I1-PG1	Install accessible play equipment			
					I1-PG2	Lower end of slide (to high off the ground)			
##################	I2	Lions Park	Parking	• No Hatching	I2-P1	Parking spots and line painting to be redone according to new standards			
			Entrance Path of Travel	• No Path between playground gazebo • No path to ball diamond	I2-E1	Put in path between playground and gazebo			
					I2-E2	Put in path to ball to ball diamond			
					I2-E3	Put in a path to washrooms			
			Walkways & Ramps	• NOTHING NOTED					
			Site Furniture	• There are no accessible tables • Trash can opening is to high (1360 mm from ground) • Pit around the trach can needs to be level off	I2-F1	Install accessible picnic tables			
					I2-F2	Lower trash can opening			
					I2-F3	Level ground around trash can			
			Washrooms	• Washrooms are not accessible	I2-W1	Change men and women's washrooms into two universal washrooms			
			Playground	• Needs more wood chips/mulch (safety hazard and barrier)	I2-PG1	Priority - Fill in woodchips/mulch	Y		Committee Services Coordinator filed request with Facilities Department
##################	I3	Holmes Point	Parking	•Accessible parking is not close to pay machine • Needs a hard surface • Panel at Pay machine is to high (121 cm to buttons) • Parking spaces not lined • No lighting	I3-P1	Parking spots and line painting to be redone according to new standards			
					I3-P2	Lower Pay machine panel			
					I3-P3	Add more accessible parking			
			Entrance Path of Travel	• No pedestrian entrance • No hard surface entrance •No access to park (boulders are to close to each other) • No path to picnic tables	I3-E1	Mark picnic tables as accessible			
					I3-E2	Put in path to picnic tables			
					I3-E3	Move boulders to allow for accessible access			
					I3-E4	Put in a hard surface pedestrian entrance			
			Walkways & Ramps	• No walkway or ramps • Needs a surface	I3-WR1	Put in Walkway and ramps			
			Site Furniture	• Needs a paved area around table • Needs accessible tables and benches	I3-F1	Install accessible picnic tables			
					I3-F2	Install accessible benches			
			Washrooms	• Does not meet code	I3-W1	Install accessible washroom			
			Playground	• No pathway to access playground • No accessible equipment	I3-PG1	Put in pathway to playground			
					I3-PG2	Install accessible playground equipment			
##################	I4	Willow Beach	Parking- East	• No accessible parking signs • Pay station is east of parking lot	I4-P1	Install accessibility parking signage			
					I4-P2	Create accessible parking spots close to entrance and Pay machine			
			Parking - West	• Parking spots need to be closer to entranceway • No boundries/indicatos (accessible parking not clearly marked) • No bralie or tactile on Meter signage • Pay station to high (buttons are 55 inches from the ground)	I4-P3	Priority - remove old No Parking sign with adcesible symbol	Y		
					I4-P4	Priority - remove post west side of lot , near wahroom entrance	Y		
					I4-P5	Ensure number of accessible parking spots meet code			
					I4-P6	Install rubber bumpers to mark accessibl;e parking spots			
					I4-P7	Widden/create entrance			
			Entrance Path of Travel	• No existing path(s)	I4-E1	Put in an accessible entrance and pathway from parking lot to washroom			
					I4-E2	Put in an accessible entrance and pathway from parking lot to sitting area			
					I4-E3	Priority - Put in an accessible entrance and pathway from parking lot to beaches			
			Walkways & Ramps	• Accessible entrance and pathways are required from parking lot to seating area, facilites and beach	See I4-E1, I4-E2 & I4-E3				
			Site Furniture	• No accessible tables • No accessible eating in spectator seating/viewing areas	I4-F1	Install accessible picnic table(s)			
					I4-F2	Put in a path from parking ot to accessible picninc table(s)			
					I4-F3	Install accessible seating in spectator seating/viewing areas			
			Washrooms	• Door being propped open • No grabs bars in accessible washroom stalls • Accessible washroom to small (54" wide, 57" deep, 30/1/2 door, distance to toilet waal 28 1/2 and 11' 31" to door) • Main door to washroom not wide enough (29 1/2")	I4-W1	Widen main door to washroom			
					I4-W2	Bring accessiblity stall up to code			
					I4-W3	Install push stop			
			Playground	• No accessible playground equipment	I4-PG1	Install accessible playground equipment			