

Georgina Public Library Board
Regular Board Meeting Minutes
January 20, 2022 @ 7:00 p.m.
Zoom

1. Call to Order

The meeting was called to order by the Chair at 7:01 p.m.

2. First Nations Acknowledgement Statement

"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewa's of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

3. Roll Call

The following Board Members were present:

Mary Catherine Macaluso, Chair
Bobbi Sabatini, Vice Chair
Rita Beechey
Leslie Johnstone
Adrienne McDowell
Nancy Rodrigues
Shari Hawkins
Naomi Davison

The following Board member was absent with notice:

Councillor Dave Neeson

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*
Serena Hamlyn, *Executive Assistant (Recording Secretary)*
Anna DeLong, *eServices Library Technician / CUPE Representative*
Sarah James, *Manager, Library Customer Experience*
Amy Butcher, *Manager, Library Community Engagement*

4. Introduction of Addendum Items - *None*

5. Approval of the Agenda

Moved by Nancy Rodrigues, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2022-001

That the Georgina Public Library Board meeting Agenda of January 20, 2022 be approved as circulated.

Carried.

6. Announcements

a. Introduction of new *Manager, Library Customer Experience* – Sarah James

b. Introduction of new *Manager, Library Community Engagement* – Amy Butcher

The CEO introduced Georgina Public Library's newest Managers, the Manager, Library Customer Experience, Sarah James, and Manager, Library Community Engagement, Amy Butcher to the Library Board members. Each spoke briefly of their past experiences and what they hope to bring to GPL.

7. Declarations of Pecuniary Interest – *None*

8. Adoption of the Past Minutes– December 16, 2021 Board meeting minutes

Moved by Shari Hawkins, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-002

That the minutes of the December 16, 2021 Board meeting be adopted as circulated.

Carried.

9. Delegations/Speakers – *None*

10. Presentations – None

11. Consent Agenda

- a. Branch Report
- b. Quarterly Statistics
- c. Work Plan Update
- d. Financial Statement – December 2021

Moved by Naomi Davison, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2022-003

That Item 11 – Consent Agenda be received as presented.

Carried.

12. Verbal Communications

- a. CEO Update (V. Stevens)

COMMUNITY CONNECTIONS

- Nothing to report

SPACES

- Indoor library spaces are currently closed to the public. In consultation with the Town CAO and the Library Board, GPL shifted to curbside service only as of January 5, 2022. This decision was made in order to best protect both staff and the public from the highly contagious Omicron variant. We are hopeful this wave will be short-lived and we can return to in-branch service shortly.

PEOPLE & LEADERSHIP

- Significant staff movement in the wake of staff retirements, temporary position fills, and upcoming leaves; interviewing is ongoing.

COLLECTIONS & PROGRAMS

- Interlibrary loan continues to be suspended; we are currently interviewing for the position and hope to re-start the program within the next few weeks.
- We had planned to offer a combination of virtual and in-person programs for our winter session, but have pivoted to entirely virtual as a result of the current COVID situation.

TECHNOLOGY

- GPL's new catalogue, Bibliocommons, launched in late December. Feedback has been

primarily positive, with minimal negative feedback primarily around adjusting to the new interface. Some positive comments:

- "I love the new online experience in my accounts..thanks"
- "I love the new interface!"

MISCELLANEOUS

- Finalizing contract with consultant for focus groups to inform Strategic Plan.
- b. Board Chair Update (M.C. Macaluso)
 - The Board Chair has been in communication with CEO regularly
 - The Board Chair has signed up for the Legacy program with OLS
- c. Friends of the Library Update (B. Sabatini)
 - The Friends held a meeting last week
 - The Friends have decided that they will be continuing with the Book a Friend program until the end of February

Moved by Rita Beechey, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2022-004

That items 12 a., b., and c. Verbal Communications be received as presented.

Carried.

13. Old Business - None

14. New Business

- a. Policy Review: Adopt Town of Georgina's Health and Safety Policy and Respectful Workplace Policy and Procedures, Violence-Free Workplace Program

Moved by Shari Hawkins, Seconded by Naomi Davison

RESOLUTION NO. GLB-2022-005

That the Town of Georgina's Health and Safety Policy and Respectful Workplace Policy and Procedures, Violence-Free Workplace Program be adopted as presented

Carried.

b. 2022 Work Plan

The CEO presented a rough draft of the 2022 Work Plan Update. The Board members and CEO went through the Plan making amendments as required

c. Discuss and adopt updated Land Acknowledgement:

The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and on behalf of the Mayor and Council, we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.

Moved by Bobbi Sabatini, Seconded by Naomi Davison

RESOLUTION NO. GLB-2022-006

That the updated Land Acknowledgement be adopted as presented

Carried.

15. Other Business For Which No Notice Has Been Given

- a. SuperConference – The CEO asked if there are any Board members interested in attending this year's conference

B. Sabatini, S. Hawkins, R. Beechey, and A. McDowell all expressed their interest in attending the virtual conference

16. Closed Session

Moved by Nancy Rodrigues, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-007

That the Georgina Public Library Board move into closed session at 7:58 pm

Carried.

1. Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act

-Human Resources Matter

2. Review of Closed Session minutes

- **November 11, 2020** – Personal matters about an identifiable individual

- update on a staffing matter

- **October 21, 2021** – Personal matters about an identifiable individual

-CEO job description

Moved by Nancy Rodrigues, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2022-008

That the Georgina Public Library Board reconvene into open session at 8: 09 pm

Carried.

Moved by Rita Beechey, Seconded by Shari Hawkins

RESOLUTION NO. GLB-2022-009

That the closed session minutes of November 11, 2020 and October 21, 2021 be adopted as presented

Carried.

In regards to Closed Session item #1 of the agenda - Personal matters about an identifiable individual, Section 16.1 (4) of the Public Libraries Act
-Human Resources Matter

Moved by Leslie Johnstone, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-010

That the Library Board receive the CEO's verbal communications and that they be accepted as presented

Carried.

3. Next Meeting Date /Time

February 17, 2022 @ 7:00 p.m. - Zoom

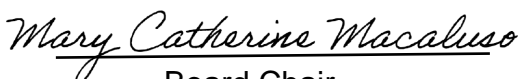
4. Adjournment

Moved by Bobbi Sabatini, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2022-011

That the Georgina Public Library Board meeting of January 20, 2022 adjourn at 8:14 p.m.

Carried.


Board Chair


Recording Secretary