

**Georgina Public Library Board**  
**Regular Board Meeting Minutes**  
**April 21, 2022 @ 7:00 p.m.**

**Zoom**

**1. Call to Order**

The meeting was called to order by the Chair at 7:03 p.m.

**2. First Nations Acknowledgement Statement**

*“The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”*

**3. Roll Call**

The following Board Members were present:

Mary Catherine Macaluso, Chair  
Rita Beechey  
Leslie Johnstone  
Nancy Rodrigues  
Shari Hawkins  
Councillor Dave Neeson  
Naomi Davison (arrived at 7:17)

The following Board members were absent with notice:

Bobbi Sabatini, Vice-Chair  
Adrienne McDowell

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*  
Serena Hamlyn, *Executive Assistant (Recording Secretary)*  
Anna DeLong, *eServices Library Technician / CUPE Representative*

**4. Introduction of Addendum Items**

August Board meeting date added to **15**. Other items

Closed session item added

**5. Approval of the Agenda**

Moved by Rita Beechey, Seconded by Shari Hawkins

**RESOLUTION NO. GLB-2022-029**

That the Georgina Public Library Board meeting Agenda of April 21, 2022 be approved as amended.

**Carried.**

**6. Announcements - *None***

**7. Declarations of Pecuniary Interest – *None***

**8. Adoption of the Past Minutes– March 24, 2022 Board meeting minutes**

Moved by Dave Neeson, Seconded by Nancy Rodrigues

**RESOLUTION NO. GLB-2022-030**

That the minutes of the March 24, 2022 Board meeting be adopted as circulated.

**Carried.**

**9. Delegations/Speakers – *None***

**10. Presentations – *None***

**11. Consent Agenda**

- a. Branch & CYS Report
- b. Quarterly Statistics
- c. Work Plan Update
- d. Financial Statement – March 2022

Moved by Nancy Rodrigues, Seconded by Leslie Johnstone

**RESOLUTION NO. GLB-2022-031**

That Item 11 – Consent Agenda be received as presented.

**Carried.**

*(N. Davison arrived)*

**12. Verbal Communications**

a. CEO Update (V. Stevens)

**COMMUNITY CONNECTIONS**

- Welcome Centre mobile unit returned to onsite services in Keswick as of April 7, 2022
- Launched Community Survey on April 19, 2022 (online and hard-copy)

**SPACES**

- The two year sidewalk and parking lot refurbishment project at the Sutton Multi-Use facility has been postponed by a year, now slated to start in summer 2023.
- Foundation of the Discovery Branch is complete; work at the site is ongoing

**PEOPLE & LEADERSHIP**

- Staff are settling into new roles, though hiring and some staff movement continue

**COLLECTIONS & PROGRAMS**

- Library staff attended Seedy Saturday in Pefferlaw, and connected with many attendees including a popular storytime
- Spring session of children's programming includes both in-person and virtual options

**TECHNOLOGY**

- Nothing to report

**MISCELLANEOUS**

- At Council on April 6, there was discussion around in-person vs. virtual meetings. The agenda item stated:  
At this time, staff are recommending Committee meetings remain virtual. The Clerks Division have received positive feedback from Committee members with

respect to virtual meetings. Members have indicated their preference is to remain fully virtual at this time as it adds flexibility. Attending virtually also increases the number of prospective candidates interested in becoming a member on our committees.

Council discussed further what the options would be for Council meetings; Town staff will bring a report back at a later date.

b. Board Chair Update (M.C. Macaluso)

- The Board Chair attended the Strategic Planning committee meeting on April 11<sup>th</sup> and has been meeting with the CEO regularly
- The Board Chair has been going through Board Legacy information
- The Board Chair has signed up for a Board Succession Planning session

c. Friends of the Library Update (B. Sabatini via V. Stevens)

- The Friends have a meeting coming up on Monday
- The Friends have been discussing reactivating more volunteers for the VLS (Visiting Library Service), following all library policies including masking and limiting contact

d. Strategic Planning Committee Update (N. Rodrigues)

- The Strategic Planning committee met on April 11<sup>th</sup>
- Stephen had given homework on the SWOT (Strengths, Weaknesses, Opportunity, and Threat) analysis and PEST (political, economic, social, and technological) analysis, the discussion was focused around these
- Next steps:
  - The next planned meeting is on May 9<sup>th</sup>, where the consultant will be presenting first findings from the focus group.
    - Will also start discussing mission and vision

e. OLS Board Assembly update (N. Rodrigues)

- The Board Assembly meeting was held on April 6 via zoom
- Talking about key webinars that are coming up
- There was discussion surrounding:
  - Having an election policy regarding the use of library resources during the campaign period.
  - Bill 27 and disconnecting from work.
    - A written policy needs to be created by June of this year
- During the open discussion –there was much discussion around Library relationships with the municipality

N. Rodrigues provided a copy of the power point that was presented to the Board members.

Moved by Rita Beechey, Seconded by Shari Hawkins

**RESOLUTION NO. GLB-2022-032**

That items 12 a., b., c., d., and e. Verbal Communications be received as presented.

**Carried.**

**13. Old Business**

- a. Policy: Dress Code

Moved by Rita Beechey, Seconded by Shari Hawkins

**RESOLUTION NO. GLB-2022-033**

That the Dress Code policy be accepted as amended

**Carried.**

**14. New Business**

- a. Policy Review: Use of Library Resources for Election Purposes

Council updated their Use of Corporate Resources for Election Purposes policy at the last Council meeting, the Library Board reviewed the updated policy.

Moved by Nancy Rodrigues, Seconded by Dave Neeson

**RESOLUTION NO. GLB-2022-034**

That the Use of Library Resources for Election Purposes be adopted as presented

**Carried.**

b. Board Recruitment Pamphlet

The CEO asked the Board for suggested edits to the current Board Recruitment pamphlet. The Library Board suggested one minor edit, otherwise saw no necessary changes to be needed. The CEO will likely make some visual changes to the pamphlet, but no major changes to the content is required.

c. Town-Library MoU

Moved by Nancy Rodrigues, Seconded by Shari Hawkins

**RESOLUTION NO. GLB-2022-036**

That the Library Board accept the Town-Library MoU as amended and that the CEO continue to proceed with discussions regarding a dispute resolution clause

**Carried.**

d. 2023 budget sub-committee

Moved by Dave Neeson, Seconded by Naomi Davison

**RESOLUTION NO. GLB-2022-037**

That the budget sub-committee consist of:

Leslie Johnstone  
Mary Catherine Macaluso  
Rita Beechey

**Carried.**

e. When to return to in-person Board meetings

The Board will revisit this topic at a later meeting, noting that they would like to return to fully in-person at some point this calendar year.

**15. Other Business For Which No Notice Has Been Given**

- a. August Board meeting date

The CEO has a scheduling conflict with the August Board meeting date. The suggestion was made to either push that month's meeting back one week, or cancel the meeting. The discussion will be revisited at the next Board meeting.

**16. Closed Session**

Moved by Naomi Davison, Seconded by Nancy Rodrigues

**RESOLUTION NO. GLB-2022-035**

That the Georgina Public Library Board moved into closed session at 8.26 p.m.

**Carried.**

- 1. Personal matters about an identifiable individual, Section 16.1(4) of the Public Library Act

-Human Resources matter

Moved by Nancy Rodrigues, Seconded by Leslie Johnstone

**RESOLUTION NO. GLB-2022-036**

That the Georgina Public Library Board reconvene into open session at 9:04 p.m.

**Carried.**

The board rose from Closed Session and made the following motion

Moved by Naomi Davison, Seconded by Leslie Johnstone

**RESOLUTION NO. GLB-2022-037**

That the Board direct the CEO to make enquiries regarding an education session for the Board

**Carried.**

**17. Next Meeting Date /Time**

May 19, 2022 @ 7:00 p.m. - Zoom

**18. Adjournment**

Moved by Naomi Davison, Seconded by Leslie Johnstone

**RESOLUTION NO. GLB-2022-039**

That the Georgina Public Library Board meeting of April 21, 2022 adjourn at 9:08 p.m.

**Carried.**

Mary Catherine Macaluso  
Board Chair

  
Recording Secretary