

Georgina Public Library
Library Board Meeting
June 16, 2022 @ 7:00 p.m.
Zoom

1. Call to Order
2. First Nations Acknowledgement Statement

“The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call
4. Introduction of Addendum Items
5. Approval of the Agenda
6. Announcements
 - a. Introduction of Justin Johnston - new *Manager, Library Collections*
7. Declarations of Pecuniary Interest
8. Adoption of the Past Minutes – May 19, 2022 Board meeting minutes; May 31, 2022 Special Board meeting minutes
9. Delegations/Speakers
 - a. None
10. Presentations
 - a. None
11. Consent Agenda

- a. Branch Report
 - b. Work Plan Update
 - c. Financial Statement – May 2022
- 12. Verbal Communications
 - a. CEO update (V. Stevens)
 - b. Board Chair update (M.C. Macaluso)
 - c. Friends of the Library update (B. Sabatini)
 - d. Strategic Planning Committee update
- 13. Old Business - None
- 14. New Business
 - a. Policy Review: Art Policy
 - b. Bradford-West Gwillimbury correspondence to Library Boards in Ontario
 - c. CEO Performance Evaluation sub-committee
- 15. Other Business For Which No Notice Has Been Given
- 16. Closed Session - None
- 17. Next Meeting Date /Time

July 21, 2022 @ 7:00pm – Zoom
- 18. Adjournment

Georgina Public Library Board
Regular Board Meeting Minutes
April 21, 2022 @ 7:00 p.m.

Zoom

1. Call to Order

The meeting was called to order by the Vice-Chair at 7:03 p.m.

2. First Nations Acknowledgement Statement

"The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities."

3. Roll Call

The following Board Members were present:

Mary Catherine Macaluso, Chair
Rita Beechey
Leslie Johnstone
Nancy Rodrigues
Shari Hawkins
Councillor Dave Neeson
Naomi Davison (arrived at 7:06pm)
Bobbi Sabatini, Vice-Chair
Adrienne McDowell

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*
Serena Hamlyn, *Executive Assistant (Recording Secretary)*
Anna DeLong, *eServices Library Technician / CUPE Representative*

4. Introduction of Addendum Items

- a. Year in Review added to New Business
- b. Closed Session item added

5. Approval of the Agenda

Moved by Leslie Johnstone, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-040

That the Georgina Public Library Board meeting Agenda of May 19, 2022 be approved as amended.

Carried.

6. Announcements – *None*

7. Declarations of Pecuniary Interest – *None*

8. Adoption of the Past Minutes– April 21, 2022 Board meeting minutes

Moved by Nancy Rodrigues, Seconded by Mary Catherine Macaluso

RESOLUTION NO. GLB-2022-041

That the minutes of the April 21, 2022 Board meeting be adopted as circulated.

Carried.

9. Delegations/Speakers – *None*

10. Presentations – *None*

11. Consent Agenda

- a. Branch Report
- b. Work Plan Update
- c. Financial Statement – April 2022

Moved by Shari Hawkins, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2022-042

That Item 11 – Consent Agenda be received as presented.

Carried.

(N. Davison arrived)

12. Verbal Communications

a. CEO Update (V. Stevens)

COMMUNITY CONNECTIONS

- Routes came to the Keswick branch on May 17 to hand out Brain Games mental health booklets and activities
- We have received 176 completed Strategic Plan surveys from the community as of 9:30am on May 19; our targeted Facebook ad reached 855 people with 70 post engagements.

SPACES

- Continuing to gradually increase furniture in branches
- RFP for Pepperlaw carpet replacement has closed (this project is led by Town Facilities department)

PEOPLE & LEADERSHIP

- Approved for Canada Summer Jobs grant; Jules Lee started as Summer Reading Club Assistant on May 9
- Justin Johnston will start as GPL's new Manager, Library Collections on May 30
- Val Stevens completed Term 3 of the OLS APPL program; final term in fall 2022

COLLECTIONS & PROGRAMS

- Summer Reading & Learning Club information is now available online; the program runs June 19-August 20 for kids, and June 19-September 3 for teens and adults
- Ontario Parks Permit lending was launched on May 11. The Province has provided 9 passes (3 per branch). Parks Permits can be placed on hold through GPL's catalogue.
- Interaction with a patron: patron was very excited that we had Farsi language materials available, as they are hard to find locally. She specifically came in to the library and signed up for a library card in order to access the Farsi collection.

TECHNOLOGY

- Nothing to report

MISCELLANEOUS

- As of May 16, staff are no longer required to wear masks in the workplace, announced in an all-staff email from the Town Health, Safety & Wellness Consultant. Staff are requested to keep a mask with them, and to mirror the behaviour of their coworkers who are wearing a mask.
- Updated Library Board recruitment pamphlet
- Management team completed and submitted the Annual Survey as required by the Ministry

b. Board Chair Update (M.C. Macaluso)

- The Board Chair attended a learning session for both the Board Legacy document and Board Transitioning

c. Friends of the Library Update (B. Sabatini)

- The Friends are planning to have a booth at the Music in the Streets Festival
 - they will be making buttons again, as it has been so popular in the past
- The Friends received a request to fund the Adult and Teen Reading Program over the summer. The Friends will provide gift cards of the winners' choice for local shops in Georgina
- The Friends are working towards doing the Tea Party this Fall

d. Strategic Planning Committee Update (N. Rodrigues)

- The Strategic Planning committee met on May 9th
- The meeting began with a presentation from the Intent consulting group on the results from the consultation with community members.
 - Insights:
 - sense of appreciating the small town feeling, would like to maintain the small town community feeling
 - consultants mentioned that the predominant takeaway was that each branch was unique and diverse, yet still feel as though they're still part of a whole
 - viewed the library as a safe place
 - positive accolades about the staff and what they mean to the community
 - members that participated emphasized the importance of technology
 - important that the public is kept informed of the strategic plan and Board plans – information sessions may be of value
- Homework: discussing the mission, vision, and values of GPL

RESOLUTION NO. GLB-2022-043

That items 12 a., b., c., and d. Verbal Communications be received as presented.

Carried.

13. Old Business

a. August Board meeting

Moved by Dave Neeson, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-044

That the August 2022 Board meeting be cancelled

Carried.

b. Town - Library MoU

Moved by Leslie Johnstone, Seconded by Shari Hawkins

RESOLUTION NO. GLB-2022-045

That the addition of the dispute resolution clause within the Town - Library MoU be accepted as presented

Carried.

c. Board Succession Planning

M.C. Macaluso shared a PDF of the succession planning webinar/program she attended.

The Board agreed it is time for the sub-committee to meet and start work on the Legacy/Succession Planning document(s).

14. New Business

a. Policy Review: Staff Code of Conduct

Moved by Dave Neeson, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2022-046

That the Staff Code of Conduct policy be adopted as amended

Carried.

b. 2021 Year in Review

The CEO shared the work that has been completed to this point on the Year in Review. The Board agreed that, once complete, the Board Chair and CEO can approve the document for publishing

15. Other business

The Board discussed the possibility of attending the summer-time all-staff meeting to show their appreciation to the staff for their hard work. for their hard work.

16. Closed Session

Moved by Dave Neeson, Seconded by Mary Catherine Macaluso

RESOLUTION NO. GLB-2022-047

That the Georgina Public Library Board moved into closed session at 8.10 p.m.

Carried.

1. Personal matters about an identifiable individual, Section 16.1(4) of the Public Library Act
 - Human Resources matter

Moved by Rita Beechey, Seconded by Leslie Johnstone

RESOLUTION NO. GLB-2022-048

That the Georgina Public Library Board reconvene into open session at 8:18 p.m.

Carried.

The board rose from Closed Session and made the following motion

Moved by Dave Neeson, Seconded by Nancy Rodrigues

RESOLUTION NO. GLB-2022-049

That the Library Board receive the CEO's verbal communications and that they be accepted as presented and that the CEO execute as directed

Carried.

17. Next Meeting Date /Time

June 16, 2022 @ 7:00 p.m. - Zoom

18. Adjournment

Moved by Nancy Rodrigues, Seconded by Rita Beechey

RESOLUTION NO. GLB-2022-050

That the Georgina Public Library Board meeting of May 19, 2022
adjourn at 8:20 p.m.

Carried.

Board Vice-Chair

Recording Secretary

DRAFT

Georgina Public Library
Special Library Board Meeting Minutes
May 31, 2022 @ 4:00 p.m.
Zoom

1. Call to Order

The meeting was called to order by the Board Chair at 4:02 p.m.

2. First Nations Acknowledgement Statement

“The Town of Georgina recognizes and acknowledges that we are on lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples, and we would like to thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship. We also recognize the unique relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands and we join them in these responsibilities.”

3. Roll Call

The following Board Members were present:

Mary Catherine Macaluso, Chair
Bobbi Sabatini, Vice Chair
Rita Beechey
Leslie Johnstone
Adrienne McDowell
Naomi Davison
Councillor Dave Neeson

The following Board members were absent with notice:

Shari Hawkins
Nancy Rodrigues

The following staff members were in attendance:

Valerie Stevens, *Director of Library Services/CEO*
Serena Hamlyn, *Executive Assistant (Recording Secretary)*

4. Approval of the Agenda

Moved by Rita Beechey, Seconded by Adrienne McDowell

RESOLUTION NO. GLB-2022-051

That the Georgina Public Library Board Special meeting Agenda of May 31, 2022 be approved as presented

Carried.

5. Declarations of Pecuniary Interest - *None*
6. New Business
 - a. Policy: Disconnecting from Work

Moved by Leslie Johnstone, Seconded by Dave Neeson

RESOLUTION NO. GLB-2022-052

That the Georgina Public Library Board adopt the Town of Georgina's Disconnecting from Work policy as presented

Carried.

7. Next Meeting Date /Time

June 16, 2022 @ 7:00pm
8. Adjournment

Moved by Rita Beechey, Seconded by Bobbi Sabatini

RESOLUTION NO. GLB-2022-053

That the Georgina Public Library Board Special meeting of May 31, 2022 adjourn at 4:07 pm

Carried.

Board Chair

Recording Secretary

JOINT BRANCH REPORT - 05 - MAY 2022

Submitted by: Amy Butcher - Manager, Library Community Engagement
Justin Johnston – Manager, Library Collections
Becky George - Manager, Library eServices
Sarah James - Manager, Library Customer Experience

COMMUNITY CONNECTIONS

- Amy Butcher met with Georgina Island School to discuss how GPL and the Island can partner to host an event for National Truth and Reconciliation Day. Tentative date for the event is Saturday, October 1.
- Amy Butcher connected with the schools in Georgina to schedule virtual class visits to promote GPL's Summer Reading and Learning Club. CYS staff will be talking about how the Summer Reading and Learning Club is running this year at these presentations in June.

SPACES

- The Fireplace lounge reopened at Keswick Library. Library patrons are enjoying being able to access the space again.
- The majority of furniture has been reintroduced at Keswick. Further plans for Sutton furniture are on-going.

PEOPLE AND LEADERSHIP

- Lisa Jewer started in the Library Assistant, Adult Programming role on Tuesday, May 31.
- Jennifer Murray started in the Child and Youth Services Assistant role on Tuesday, May 31.
- Justin Johnston started as the new Manager, Library Collections on Monday, May 30.
- Julianne Lee was hired as the Summer Reading Club Assistant and started in her new role on Monday, May 9.
- Becky George, Amy Butcher and Sarah James attended a Strategic Planning focus group session on May 20.
- The GPL Management Team attended a two part webinar "Managing in an Unionized Environment" hosted by Ontario Library Service on May 24 and May 31.
- On May 30 an all staff meeting was held. We took the opportunity to focus primarily on issues related to circulation and customer service. Bringing the circulation team who work at multiple branches, on different days, and at different times together requires some planning. We structured this meeting to reach that need.

COLLECTION AND PROGRAMS

- Amy Butcher and Julianne Lee attended the Wellness Fair at St.Thomas Aquinas Catholic School on Wednesday, May 25 and interacted with 99 people in two hours. They promoted GPL's Summer Reading and Club and the new Ontario Parks Pass program.
- Amy Butcher ran Literary Trivia at Georgina Hospice on Wednesday, May 18 and assisted program participants with filling out the Strategic Plan survey online.
- Seven people attended the Practicing Self Care program facilitated by the Vaughan Community Health Centre on Thursday, May 5.
- GPL was the rain location for Connor's Music Jam session on Wednesday, May 25.

Dates	Program Name	Platform/format	Total views/ participants
Various dates	One-on-one technology help (eServices)	Email, chat, phone	31
May 3	Pefferlaw Book Club	Zoom	5
May 3	Sutton Book Club	Zoom	8
May 3,6 10, 13, 17, 20	Family Story Time	Keswick	85
May 4, 11, 18	Family Story Time	Pefferlaw	14
May 4, 11, 18	Ukulele Circle	Keswick	48
May 5, 12, 19	Baby Time	Keswick	38
May 5, 12, 19	Lego Club	Keswick	47
May 5, 19	Welcome Centre Immigrant Services	Keswick	10
May 5	Practicing Self Care	Zoom	7
May 10	Online Teen Booktalk	Zoom	0
May 18	Literary Trivia with Hospice Georgina	The Link	8
May 25	Connor's Music Jam Session	Keswick	17

May 25	Wellness fair at St. Thomas Aquinas Catholic Elementary School	St. Thomas Aquinas	99
Previous uploads	All recorded videos, re-watched in May		0
		TOTAL	318

TECHNOLOGY

- eServices staff created, hosted, and promoted the community feedback survey to support the work of the Board's strategic planning sub-committee



The Knitting Circle (now the Hooks & Needles Corner) is happy to be back in the library with the reopening of the Fireplace lounge in May.

2022 Work Plan – May Update

Board Governance Initiatives

Project Name	Project Lead	Start	Projected End	Status	Notes
Legacy Document	Board Chair	Q1-2022	Q3-2022		Reviewed at March Board meeting
Succession Planning-staff					
Library Advocacy	Board	Q1	n/a	On going	<ul style="list-style-type: none"> Councillor Neeson connected with FOPL Government Advocacy Working Group (Sept 2021).
2021 Annual Report	Val Stevens	Q1	Q2	In Progress	Design work started March 2022; content work in May and June 2022.
Sutton Multi-Use Transfer and Operating Agreement	Val Stevens	Q1-2019	2022?	In Progress	Development of a legal agreement for the Sutton Multi-Use Building between the School Boards, Town and Library. Currently with School lawyers. Likely on hold due to pandemic. Updated projected end to 2022.
Library & School Boards Agreement on Sutton Branch	Val Stevens	Q1-2019	2022?	In Progress	Transfer and Operating Agreement take precedent. Currently with Library/Town lawyer. Likely on hold due to pandemic. Updated projected end to 2022.
MoU between Library Board & Town	Val Stevens	Q4-2020	Q2-2022	In Progress	Signed by all parties as of June 3
Board Self-Evaluation	Board Chair	Q4	Q4		Year 2 and end of term

Capital Initiatives

Project Name	Project Lead	Start	Projected End	Status	Notes
MURC Branch	Val Stevens	Q1	Q3-2023	In Progress	Ground breaking on Nov 10, 2021.
Strategic Plan	Library Board/ Val Stevens	Q2-2021	Q4	In Progress	Survey closed on May 27. Committee meeting on monthly basis.
Security Camera Installation	Town Facilities/ Sarah James	Q2-2022	Q4		Facilities has begun planning
Teen area-Keswick branch	Amy Butcher (Sarah James)	Q1	Q3	Deferred from 2020	Delayed due to pandemic
De/re-magnetizers	Sarah James (Becky George/ Justin Johnston)	Q2	Q3		
Pefferlaw Carpet Replacement	Town Facilities/ Justin Johnston (Sarah James)	Q1	Q3	In progress	Site visit complete; Facilities assessing submissions

Staffing Initiatives

Project Name	Project Lead	Start	Projected End	Status	Notes
Summer Reading Club Assistant-grants	Amy Butcher	Q1	Q3	In Progress	Jules Lee started in position on May 9
Adult Programming support	Amy Butcher	Q2	Q3		Three additional hours budgeted in 2022 operating budget

Operating Initiatives

Project Name	Project Lead	Start	Projected End	Status	Notes
Transition to Office 365	Town IT (Becky George)	Q1?	ongoing		Approved through Town IT budget for entire municipality, including library staff

Georgina Public Library

Financial Statement - May 2022

Date: June 6, 2022

	2022 Actuals	2022 Approved Budget	Variance	Percentage To Date	Target to Date	Notes
Revenue						
Town Grant	1,054,183.33	2,530,040	1,475,857	42%	42%	Pro-rated
Provincial Grants	26,083	62,600	36,517	42%	42%	Pro-rated
Misc Grants	-	9,240	9,240	0%	42%	
School Board Revenue	24,375	58,500	34,125	42%	42%	Pro-rated
Donations	485	1,800	1,315	27%	42%	
Fines	140	22,000	21,860	1%	42%	
Misc Fees	40	3,100	3,060	1%	42%	Exam Proctoring, etc
Photocopying Fees	419	8,500	8,081	5%	42%	
Program Registrations	-	4,200	4,200	0%	42%	
Book Sale	15	2,400	2,385	1%	42%	
Room Rentals	-	4,100	4,100	0%	42%	
Provision from Reserve	-	-	-	100%	42%	
Total Revenues	1,105,741	2,706,480	1,600,739	41%	42%	
Expenses						
Salaries & Benefits	604,747	1,909,070	1,304,323	32%	42%	
Library Board	1,680	4,800	3,120	35%	42%	
Library Operations	71,557	349,500	277,943	20%	42%	Utilities, cleaning, courier, supplies, etc.
Training	4,153	18,800	14,647	22%	42%	
Collections	84,321	232,730	148,409	36%	42%	
Telecommunications	8,203	30,040	21,837	27%	42%	
Covid-19 Expenses	992	-	(992)	N/A	N/A	No allotted budget
Misc	1,152	3,300	2,148	35%	42%	
Contribution to Reserve	65,933	158,240	92,307	42%	42%	Pro-rated
Total Expenses	842,738	2,706,480	1,863,742	31%	42%	
Net	263,002	-	(263,002)			

Georgina Public Library Board Policy Manual

Policy Title: Art Exhibits

Intent

As an open public community space, ~~the Georgina Public Library~~ (GPL) endeavors to provide art exhibit space to enrich the lives and environment of Georgina residents and visitors, and to feature the works of local and regional artists.

Regulations

1. Art exhibits will be arranged in partnership with The Georgina ~~Centre for Art and Culture (GCAC) Centre~~ to ensure quality and appropriateness of exhibits for the library spaces.
2. No works may be sold through the ~~L~~ibrary, or commissions taken by the ~~L~~ibrary.
3. Artists are responsible for set up and take down, and will provide accompanying documentation.
4. Library will assist with promotion of exhibits as staff resources allow and at the Library's discretion.
5. The ~~GCAC~~, the Town of Georgina, ~~Georgina Public Libraries~~GPL, the Georgina Arts Council, and the staff of the designated satellite venues are not responsible for any damage, theft, etc., regarding the work displayed. It is suggested that the artist procure an insurance rider on their personal insurance policy, if desired.

Procedures

1. Art exhibits will be arranged through The ~~Georgina Art Centre~~GCAC. ~~Centre director will offer artists the option of moving their exhibits from the gallery space to one or more of the libraries on a scheduled basis. Centre director~~GCAC staff will maintain a master calendar, ~~along with the libraries~~, and will make the first contact in setting up a planned exhibit. Paperwork from ~~the libraries~~GPL will be available at the ~~C~~entre. There will be no obligation to have a continuous schedule of exhibits, and the duration of each exhibit is flexible, ~~minimum of 2 months~~.
2. A liaison between ~~the Library Board~~GPL and ~~the Art Centre Board~~GCAC will be appointed to provide a venue for communication between the two bodies.

Georgina Public Library Board Policy Manual

3. Criteria: works must be appropriate to a general audience and suitable to the available space. ~~Library-GPL~~ will provide ~~gallery GCAC~~ with a description/measurements of art spaces in each branch.
4. Artists will be put in touch with staff designate at each branch, who will manage the branch exhibit calendar and supplies. Artist should make themselves familiar with the space to judge the suitability of their works for the available area.
5. Issues of disagreement will be brought to the Director of Library Services/CEO for mediation.
6. Artists, in communication with designated staff, will be responsible for hangings and take downs. This includes bringing an assistant to "foot" their ladder as a Health & Safety requirement.
7. Supplies for the work of hanging a collection may be kept at each branch; stock of supplies can be ~~bought with Branch petty cash funds, at the discretion of the Branch Librarian~~ purchased using a GPL Manager p-card.
8. Library staff may from time to time prepare flyers for art shows with information provided by the artist. Flyers will be available at the branches. Partnership with the ~~Art-Centre~~ GCAC will be noted on all promotional material.
9. The ~~Library~~ will may promote the opening of new art displays with information provided to the ~~Branch Librarian~~ Library Manager or designate.
10. No works shall be sold through the Library. ~~Artists may leave contact information/business cards for potential buyers.~~ Prices ~~can may~~ be provided on a list, not directly on the work.
11. The Library will take no commission of sales and ~~no work~~ shall not can be donated to the Library without consent from the artist for its possible sale in the future. The decision as to the future of any donated piece rests with the Library Board. Any accepted donation must be accompanied by an official appraisal from an art appraiser, at the donor's expense, if the donor requests a tax receipt.
12. Each artist must provide an inventory of the pieces on display.
13. A (form) letter of confirmation-GCAC Artist Contract shall be completed signed by the artist, outlining the when, where, and how of the exhibit. Upon signing of the Artist Contract, GPL will provide the artist with a letter of confirmation. The artist needs to-must understand that there is no special security on these collections.
14. Artist will include a ~~framed-printed~~ biography to ~~include-display~~ with the exhibit.

Commented [VS1]: Per the art gallery, this isn't consistent with their protocol at the art gallery.

Georgina Public Library Board Policy Manual

- **Attachments:**

1. ~~Art inventory form~~Exhibition Artist Contract (GCAC document)
2. Letter of confirmation to the artist (GPL document)
3. ~~Application/Waiver form~~

POLICY HISTORY:	
Initial Draft	November 22, 2006
Draft Presentation Review	February 9, 2007
Board Presentation:	March 22, 2007
Board Adoption:	March 22, 2007
Policy Review:	February 21, 2013; <u>June 16, 2022</u>



GeorginaLibrary.ca

ART @ your library

[Date]

Dear [insert name here],

This letter will confirm that you have agreed to show your work in the [location] Branch of Georgina Public Library from [start date] until [end date].

Artists are responsible for the hanging/take down of their exhibit. Branches have ladders and other supplies to assist in the job. If a ladder is required, artist is required to bring a helper to ensure safe ladder use. Library staff will be pleased to prepare flyers and media releases as time allows, using information provided by the artist. Artist is to provide an inventory list of pieces on exhibit.

The art is displayed/hung throughout the Library and is accessible during normal Library hours. Viewers who express an interest in purchasing will be directed to the Georgina Centre for Arts & Culture.

There is no specific security system for the art works, and, although staff are alert to the activities in the Library, they do not monitor the art. The Georgina Centre for Art and Culture, the Town of Georgina, Georgina Public Library, the Georgina Arts Council, and the staff of the designated satellite venues are not responsible for any damage, theft, etc., regarding the work displayed. It is recommended that the artist procure an insurance rider on their personal insurance policy, if desired.

Your contact from the Georgina Centre for Art & Culture is [insert name here].

Phone number [insert]; email [insert]

They will be pleased to answer any questions you may have. The Library's full policy is available upon request or on the library website www.georginalibrary.ca.

Thanks for agreeing to brighten our Library!

Sincerely,

Keswick Branch 90 Wexford Drive, Keswick, ON L4P 3P7 905-476-5762
Pefferlaw Branch 76 Pete's Lane P.O. Box 220, Pefferlaw, ON L0E 1N0 705-437-1514
Peter Gzowski (Sutton) Branch 5279 Black River Rd, P.O. Box 338, Sutton, ON L0E 1R0 905-722-5702

Ah-Ha!



Exhibition Artist Contract

Location:

- ☐ The Briars 55 Hedge Row, Jackson's Point Drinkwater Lounge
- ☐ Stephen Leacock Theatre & Club 55 130 Gwendolyn Blvd., Keswick
- ☐ Peter Gzowski Public Library in Sutton 5279 Black River Rd., Sutton
- ☐ Georgina Public Library, Keswick 90 Wexford Drive, Keswick
- ☐ Georgina Public Library, Pefferlaw 76 Pete's Lane, Pefferlaw
- ☐ The Town of Georgina Civic Centre 26557 Civic Centre Drive, Keswick

Section A – Contract Particulars

Agreement is made between _____

(Hereinafter referred to as the "Artist"), and the undersigned Georgina Centre for Arts & Culture
(Hereinafter referred to as the "GCAC")

Date of Show

Show Title

Date of Installation

Date of Take Down

GCAC- Georgina Centre for the Arts & Culture

Box 1455 – 149 High St. Sutton West, ON. L0E 1R0 Tel.: 905-722-9587 Fax: 905-722-9589 Email: reception@gacag.com

Section B – Artist Information

Artist Name: _____

Tel.: _____ www: _____

E-mail: _____

City: _____ Province: _____ Postal Code: _____

Section C – GAC Gallery Responsibilities

1. Publicity by means of social media, original content creation, website.
2. To provide labels to be completed by the artist who will position them as per agreement with the Georgina Public Library.
3. The GCAC must approve all promotional materials created & distributed
4. Contract must be signed prior to Hang date at satellite location
5. The GCAC in partnership with the GPL will solely determine the duration of the exhibit
6. A copy of the sale's invoice on each painting, showing the name, address, and phone number of the customer and the retail amount paid, shall be attached to the remittance of the artist, who agrees not to share this information with any other gallery.

Section D – Artist Responsibility

1. Contract must be signed by all parties.
2. Hanging and take-down of the exhibit in accordance with the policy and protocols of each remote location.
3. The Artist will assume full responsibility and be strictly liable for any works lost, stolen, damaged or destroyed while in the remote locations
4. The artist shall be responsible for shipping/transporting works
5. The artist represents and warrants that the consigned property is the original work of the artist and that sale of the property does not violate any property right or copyright and does not contain any libelous or unlawful matter.
6. All sales must be processed through the GAC. Direct all inquiries to the GCAC.
7. The GAC, the Town of Georgina, the Georgina Arts Council, and the staff of the designated satellite venues are not responsible for any damage, theft, etc., regarding the work displayed. It is suggested that the artist procure an insurance rider on their personal insurance policy, if desired.

Section E – Payment to Artist

1. The GCAC will supply a consignment agreement to the artist, showing the title, size, and the artist's given retail price (GCAC may not alter this price without written permission from the artist).
2. The artist's retail price, less the GCAC commission of _____ % will be remitted to the artist after the date of closing the exhibit.
3. For any sales generated by the showing, the GCAC will issue payment by the end of the month following the termination of the exhibit contract no later than 30 days after receiving payment for the work(s).

Additional Details:

Georgina Centre for Arts & Culture- Satellite Exhibit & Temporary Location Contract

Please acknowledge the terms and conditions as set above by signing the appropriate signature block:

Name _____

Artist Signature _____

Date _____

Jeanne Faria

GCAC Executive Director

Signature _____

Date _____

Satellite/Remote Exhibit Signatory

Name _____

Title _____

Signature _____

Date _____

GCAC- Georgina Centre for the Arts & Culture

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May 27, 2022

Simcoe County Council
c/o County Clerk
County of Simcoe Administration Centre
1110 Highway 26
Midhurst, ON L9X 1N6
(Sent via email.)

Dear Warden and County Councillors:

We are writing to you pursuant to the enclosed motion passed unanimously by the Bradford West Gwillimbury Public Library Board on May 11, 2022 to express our Board's serious concerns with Simcoe County Council's decision to dissolve the Simcoe County Library Co-operative.

This decision by County Council came despite the clear objections of local librarians and library boards across Simcoe County, who repeatedly raised concerns that this significant cut to library services would result in negative impacts to people and their pocketbooks.

Beyond the obvious impacts this cut will have in downloading costs to local libraries, eliminating natural savings through economy of scale and forcing local municipalities to either cut services or raise taxes, this decision will disproportionately impact racialized and immigrant populations by jeopardizing access to multilingual services and will impact the differently abled community by interrupting access to technology services.

County Council's decision to end the Library Co-operative will cost County residents more, particularly in South Simcoe, and will negatively impact racialized peoples and those living with disabilities. This type of cut to services is ill-advised at best and callous at worst.

Moreover, librarians and library boards were also clear in our objections to the failures of due process and disregard for informed consultation by the County's "governance review team". As we have said throughout this poor process, the entire notion of cutting the Library Co-operative was a solution in search of a problem, done more to compensate for County Council's failures to enact regional governance reform than for any objective reason to end the Library Co-operative.

In fact, to be clear: Simcoe County has celebrated the vital role the Library Co-operative plays in providing needed services to constituents, particularly in the rapidly growing and diversifying communities of South Simcoe, with a 2018 County "Newcomers Recognition Award", and the Co-op was awarded the 2018 Minister's Award for Innovation. These two awards demonstrate the County and the province's faith in the Co-op's ability to serve racialized communities and to remain on the cutting edge of technological services. To cut a service that was praised by Simcoe County reveals the obvious incoherence of the County's decision.

As disappointed as we are in this decision to cut library services, we are also very concerned that no transitional agreement or funding has yet been announced, and library boards and librarians still have not been consulted about how this decision will be implemented.

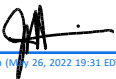




We, therefore, ask that County Council direct County staff to urgently prioritize outreach to local boards and their respective staff to manage this transition and that County Council set aside transitional funding to reduce the impact on local taxpayers, racialized and disabled residents. It is our hope that despite our strong objections to this decision, Simcoe County will belatedly work to ensure that the consequences of this decision are mitigated.

We are available to meet with you and/or your staff to discuss this further.

Sincerely yours,


Jennifer Harrison (May 26, 2022 19:31 EDT)

Jennifer Harrison

Board Chair



Councillor Jonathan Scott

Board Vice-Chair

cc. Hon. Lisa Macleod, Ontario's Minister of Tourism, Culture and Sport

Simcoe County MPPs

Ontario's Public Library Boards

MOTION:

"That the Bradford West Gwillimbury Public Library Board authorize the Chair and Vice-Chair to write a letter expressing the Board's serious concerns with the Simcoe County Council decision to dissolve the Simcoe County Library Co-operative;

That such a letter expresses the Board's view that this significant cut to library services will disproportionately impact racialized and immigrant populations by cutting access to multilingual services; impact the differently abled community by cutting access to technology services; and potentially represents a significant downloading of costs to Bradford West Gwillimbury, the largest, most diverse and fastest-growing municipality in the County;

That such a letter further emphasizes concerns expressed by library CEOs across the County regarding the "Regional Governance Review" taskforce's lack of consultations with affected stakeholders before taking this vote;

And further that a copy of this letter be sent to the Minister of Tourism, Culture and Sport, all public library boards in Ontario, and to all County Councillors."

