

THE CORPORATION OF THE TOWN OF GEORGINA

EMERGENCY SPECIAL COUNCIL AGENDA

Tuesday, March 24, 2020
9:00 AM

*As the Municipal Offices are now closed to the public, residents may watch the meeting through the live-stream at Georgina.ca. Residents who wish to submit comments, which will form part of the public record, may write to the Town Clerk at clerks@georgina.ca.

1. CALL TO ORDER - MOMENT OF MEDITATION

"We would like to begin today's meeting by acknowledging that the Town of Georgina is located over lands originally used and occupied by the First Peoples of the Williams Treaties First Nations and other Indigenous Peoples and thank them for sharing this land. We would also like to acknowledge the Chippewas of Georgina Island First Nation as our close neighbour and friend, one with which we strive to build a cooperative and respectful relationship."

2. ROLL CALL

3. COMMUNITY ANNOUNCEMENTS

4. INTRODUCTION OF ADDENDUM ITEM(S)

5. APPROVAL OF AGENDA

6. DECLARATIONS OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

7. ADOPTION OF MINUTES *None.*

8. SPEAKERS

9. DELEGATIONS/PETITIONS *None.*

10. PRESENTATIONS *None.*

11. PUBLIC MEETINGS *None.*

- (1) STATUTORY MEETING(S) UNDER THE PLANNING ACT OR MEETINGS PERTAINING TO THE CONTINUATION OF PLANNING MATTERS
- (2) STATUTORY MEETING(S) UNDER OTHER LEGISLATION

(3) OTHER PUBLIC MEETINGS

12. REPORTS

(1) ADOPTION OF REPORTS NOT REQUIRING SEPARATE DISCUSSION

(2) REPORTS REQUIRING SEPARATE DISCUSSION

(A) Verbal Report by Chief Jenkins – COVID-19 Situational Update

(B) Verbal Report by the CAO – Business Continuity Update

(C) Verbal Report by the CAO – Discussion regarding financial options including tax deferral, penalty and interest, and water and sewer billing due dates

13. DISPOSITIONS/PROCLAMATIONS, GENERAL INFORMATION ITEMS AND COMMITTEE OF ADJUSTMENT

(1) Dispositions/Proclamations *None*.

(2) General Information Items

(A) Information Items *None*.

(B) Briefing Notes

Page 1

i) Chief Administrative Officer respecting Amendment to Delegation of Authority Bylaw No. 2007-0149 (POL-1)

(3) Committee of Adjustment Planning Matters *None*.

(A) Under Review

(B) Recommendations

(C) Decisions

14. MOTIONS/NOTICES OF MOTION

15. REGIONAL BUSINESS

16. OTHER BUSINESS

17. BY-LAWS

Pages 2-3

(1) Bylaw 2020-0018 (POL-1), a bylaw to Amend Bylaw 2007-0149 (POL-1) and Policy No. DAS-CL-028 to provide additional delegated authority of Council's legislated and administrative authority.

18. CLOSED SESSION

(1) Motion to move into closed session of Council

(A) **ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE, Section 239(2)(f), MA;** Solicitor's Report – Pefferlaw Fire Hall

(Advisement: This item has been transferred from the cancelled March 25th Closed Session Agenda)

(B) **ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE, Section 239(2)(f), MA;** Solicitor's Update – Maskinonge Bridge Property on Riveredge Drive

(Advisement: This item has been transferred from the cancelled March 25th Closed Session Agenda)

(C) **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES, Section 239(2)(b), MA;** Personnel matters

(2) Motion to reconvene into open session of Council and report on matters discussed in closed session.

19. CONFIRMING BY-LAW

Pages 4-7

(1) By-law No. 2020-0019 (COU-2), a by-law to confirm the proceedings of Council on Tuesday, March 24, 2020.

20. MOTION TO ADJOURN



GEORGINA

Subject: Amendment to Delegation of Authority Bylaw No. 2007-0149 (POL-1)

To: Mayor and Council

From: Dave Reddon, CAO

Date: March 24, 2020

Briefing:

In response to the COVID-19 emergency, it is necessary to amend Bylaw No. 2007-0149 (POL-1) – being the Delegation of Council’s Legislative and Administrative Authority to ensure business continuity, to allow Town operations and our essential services to continue without interruption.

This amendment ensures that the Chief Administrative Officer and Mayor or their respective designates have the authority to administer matters of Council, currently not delegated under the existing bylaw. Should Council be unable to sit, this will provided the necessary authorizations to act and approve matters that would otherwise require Council approval.

The amendment is only to be utilized during the COVID-19 situation or like emergency matters in the future.

Although briefing notes usually do not request direction and resolution, I would appreciate if Council would

1. Receive the briefing note and;
2. Approve Appendix “2” and the Bylaw attached.

Sincerely,
Dave Reddon
Chief Administrative Officer

THE CORPORATION OF THE TOWN OF GEORGINA
IN THE
REGIONAL MUNICIPALITY OF YORK

BYLAW NO. 2020-0018 (POL-1)

BEING A BYLAW TO AMEND BYLAW NO. 2007-0149 (POL-1)
AND POLICY DAS-CL-028 TO PROVIDE ADDITIONAL
DELEGATED AUTHORITY OF COUNCIL'S LEGISLATED AND
ADMINISTRATIVE AUTHORITY

WHEREAS Section 23(1) of the Municipal Act, 2001 requires that municipalities adopt and maintain policies with respect to the delegation of Council's legislated and administrative authority;

AND WHEREAS the Council of the Corporation of the Town of Georgina wishes to amend Bylaw No. 20070-149 (POL-1) with additional delegated authority as described in Schedule "B" attached to this bylaw to enhance Georgina's existing policies and bylaw;

BE IT THEREFORE ENACTED BY THE COUNCIL OF THE TOWN OF GEORGINA;

1. That the Municipal Council of the Town of Georgina adopt the Additional Delegated Authority of Powers and Duties attached as Schedule "B".
2. That Bylaw No. 2007-0149 (POL-1) be amended accordingly.

READ and enacted this 24th day of March, 2020.

Margaret Quirk, Mayor

Rachel Dillabough, Town Clerk

Appendix “2” of Bylaw No. 2020-0018 (POL-1)

ITEM	TYPE OF DELEGATED AUTHORITY	LEGISLATIVE AUTHORITY	TERMS, CONDITIONS AND LIMITATIONS	COMMENTING DEPARTMENTS	APPROVAL AUTHORITY	BY-LAW NO. OR POLICY
1	<p>Acts normally undertaken by Council</p> <p>During any period in which Council are not sitting due to circumstances related to COVID-19 or like emergency situations.</p>	Municipal Act, 2001, section 23.1.	<p>(i) During the restricted period, where (a) in the opinion of the Chief Administrative Officer (the "CAO") and the Mayor, delegated authority is not currently provided for in either Delegation By-law 2007-0149 (POL-1) or Procurement By-law 2014-27 or in any other By-law, and the exercise of the authority granted under this provision is required to prevent interruption of service delivery or to avoid incurring unnecessary costs; (b) a memorandum outlining the necessity of any approval is submitted to the CAO by the Director requesting approval and confirming budget availability; (c) any contracts or documentation are reviewed and approved by Legal Services as to form and content; and (d) a report is submitted to Council at the earliest opportunity to advise of the approval of any matters under this provision, then the CAO shall have the authority to take any actions necessary to ensure continuity of Town business that would normally require Council approval, including but not limited to:</p> <ul style="list-style-type: none"> (a) the award and execution of contracts and other forms of commitment where such matters are not otherwise currently delegated by Council; (b) approving the acquisition or disposal of real property, including leases and other interests in real property; (c) approving the exercise of the Town's rights and remedies at law including termination of contracts and settlement of claims, appeals and other matters before the courts or administrative tribunals; and (d) the setting of municipal tax rates. (e) any other matter deemed necessary by the CAO and Mayor to ensure business continuity and essential services of the Town. 		Mayor, Chief Administrative Officer	No previously delegation

CORPORATION OF THE TOWN OF GEORGINA
IN THE
REGIONAL MUNICIPALITY OF YORK

BY-LAW NO. 2020-0019 (COU-2)

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS
OF THE SPECIAL COUNCIL MEETING HELD ON THE
24th DAY OF MARCH, 2020

WHEREAS under subsection 5(3) of the *Municipal Act, S.O. 2001, c. 25*, as amended, the powers of a council of a municipal corporation shall be exercised by by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Georgina at its meeting held on the 24th day of March, 2020, be confirmed and adopted by by-law.

NOW THEREFORE, the Council of the Town of Georgina, in the Regional Municipality of York, hereby enacts as follows:

1. The proceedings and actions of Council as contained in the Reports and Additional Business referred to in Schedule 'A' at the end of this by-law are adopted and confirmed as if each proceeding and action were expressly adopted and confirmed by by-law. As if all such proceedings were expressly embodied in this by-law.
2. Subject to Section 3, the Mayor, any other appropriate member of Council and the proper Town officials be authorized and directed to undertake all actions necessary to give effect to the proceedings and directions of Council referred to in section 1.
3. Where a proceeding or action requires an additional approval to that of Council before a particular action can be done in order to give full effect to it, the Mayor, any other appropriate member of Council and the proper Town officials before taking the particular action under the authorization of section 2, shall seek and obtain the necessary additional approval and are authorized to do so.
4. A document required to be signed on behalf of the Town shall be signed by the Mayor or Deputy Mayor, Town Clerk or Deputy Clerk.

5. A Member of Council, whose name is set out in Column 1 of Schedule 'B', Conflict of Interest, at the end of this by-law, has declared an interest with respect to any item in Column 2 set out opposite the member's name, and the Member has declared an interest in this confirmatory by-law as it relates to the confirmation of the proceedings and actions on the item.
6. This by-law shall be signed by the Mayor and Clerk, affixed with the seal of the Corporation and engrossed in the By-law book.

READ and enacted this 24th day of March, 2020.

Margaret Quirk, Mayor

Rachel Dillabough, Town Clerk

Schedule 'A' to By-law No. 2020-0019 (COU-2)

MINUTES

Special Council Meeting of March 24th, 2020.

Schedule 'B' to By-law No. 2020-0019 (COU-2)

CONFLICTS OF INTEREST

Column 1

Column 2

n/a

n/a