



**2018 User Fees for Tax, Revenue and Customer Service Division**

Item	Goods/Services Provided	Unit of Measure	Approved Amount
1	<b>Tax Certificate</b>	Per certificate	\$ 60.00
2	<b>Water Certificate</b>	Per certificate	\$40.00
3	<b>Duplicate Receipt</b>	Per Receipt	\$10.00
4	<b>Research Letters</b>	Per Paid Years	\$20.00
		Per Non Paid Years	\$30.00
5	<b>Returned Cheque</b>	Per payment	\$40.00
6	<b>Title Search</b>	Per File	\$15 Actual cost +

7	<b>Extension Agreement</b>	Per File	\$150.00
8	<b>Sale By Tender/ Auction</b>	Per file	\$250.00
8	<b>Contracted Tax Sale Process</b>	Per File	Actual cost + 20% admin fee
9	<b>Tax Reminder Notice</b>	Per notice	\$5.00
10	<b>Tax account ownership change fee</b>	Per account	\$25.00
11	<b>Transfer utility arrears to tax account</b>	Per account	\$7.50
12	<b>Provincial Offences Act- Addition to Tax Roll</b>	Per account	\$50.00