



Town of Georgina

LICENCE FEE: \$50.00

BED & BREAKFAST APPLICATION

Personal information is being collected under the authority of the *Municipal Act, 2001*, as amended, for the purposes of reviewing this application. Questions regarding the collection of personal information should be directed to the Town of Georgina, 26557 Civic Centre Rd., Keswick, Ontario, L4P 3G1, telephone 905-476-4301 Clerk's Department.

Date Submitted:

Applicant Information

Full Name	<i>Last</i>	<i>First</i>	<i>Middle Initial</i>
Address	<i>Street Name and Number</i>	<i>P.O. Box</i>	<i>Apartment/Unit #</i>
<i>City</i>	<i>Province</i>	<i>Postal Code</i>	
Home Phone:	Business Phone:		
E-Mail Address:	Fax Number:		
Bed & Breakfast Name:	<input type="checkbox"/> New <input type="checkbox"/> Renewal		
Business Address (if different then above):			

Owner(s) of Property Information

Name(s)	<i>Last</i>	<i>First</i>	<i>Middle Initial</i>
Company Name			
Address	<i>Street Name and Number</i>	<i>PO Box</i>	
<i>City/Town</i>	<i>Province</i>	<i>Postal Code</i>	
Home Phone:	Business Phone:		
E-Mail Address:	Fax Number:		

Consent of Property Owner (If Applicant is Not the Registered Owner(s))

I/We _____ being the registered owner(s) of the subject lands, hereby authorize _____ to submit the enclosed application to the Clerks Division and to provide any information or material required by the Clerks Division relevant to the application.

Dated at the Town/City of Georgina

this _____ day of _____ 20 _____

Signature of Owner

Signature of Co-Owner

Required Information For Your Application

Do you have all of the following?

The following is required in accordance with Town of Georgina Licencing By-law No. 2002-0169 (LI-3) and the Town of Georgina Zoning By-law No. 500

1. Completed Application Form

2. \$50.00 Licence Fee (cash, cheque, debit, credit)

Late fee listed below – applicable if application received after due date

3. Plot Plan that shows all of the following

All buildings & structures on
property

Floor area and use of all rooms
and buildings

Location of required parking
spaces

4. Insurance Certificate or Policy:

Must cover occupiers liability and endorsed to show the Licencing Coordinator shall be given at least 5 days notice in writing of any cancellation, expiration or variation in the amount of the policy and insuring in at least the following amounts: Bodily injury or death to a limit of at least \$1,000,000.00 (exclusive of interest and costs) against all claims for personal injury, including injury resulting in death and property damage with an inclusive limit of not less than \$1,000,000.00

5. Accommodations and Rates: Please answer the following questions:

Have you done any structural changes to the building in the past year? Yes No

If yes, please briefly describe the structural changes below:

Is a Dining Area Provided? Yes No

Will meals be served? Yes No

Please fill in the following information if applicable:

# of Guest Rooms – 1 st floor		# of Guests Accommodated 1 st floor		\$	Rate per room 1 st
# of Guest Rooms – 2 nd floor		# of Guests Accommodated 2 nd floor		\$	Rate per room 2 nd
# of Guest Rooms – 3 rd floor		# of Guests Accommodated 3 rd floor		\$	Rate per room 3 rd
# of Guest Rooms - Basement		# of Guests Accommodated Basement		\$	Rate per room Basement

Signature of Applicant

I, _____ of the Town/City of _____

In the County/Region of _____ solemnly declare that:

All of the above statements and the statements contained in all of the exhibits submitted herewith are true and I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

As of the date of this application, I am (circle of the following) the *Applicant* or the *Agent*, I have examined the contents of this application, I certify as to the correctness of the information submitted with the application insofar as I have knowledge of these facts, and I concur with the submission of this application to the Municipality.

I understand that all the information, documents and drawings and plans provided with this application will be made available to the public, as required but the provisions of the *Municipal Act, 2001*, as amended.

Declared before me at the Town/City

of _____ In the County/Region)

of _____ This _____ day)

of _____ 20 _____)

Signature of Owner/Agent

Signature of Commissioner, Notary Public, etc.

LATE PENALTY: In addition to the fee required to be submitted as set out in Appendix 'B', a late penalty equal to 50% of the fee must also be submitted with a renewal application if the renewal application is being submitted after the expiry date as set out in Appendix 'B'.