



GEORGINA

Subject: Keswick Secondary Plan Review Phase 3 Update

To: Mayor and Council

From: Tolek A. Makarewicz, Senior Policy Planner

Date: June 9, 2021

Briefing:

The purpose of this briefing note is to provide Council with an update on the Keswick Secondary Plan Review (KSPR). The project has entered the final Phase (Phase 3 of 3). Council last considered this matter on November 11, 2020. Report No. DS-2020-0041 was presented and a special meeting of Council was held to:

- Discuss the policy revisions that form part of the update to the Keswick Secondary Plan (KSP);
- Present the public comments that have been received; and,
- Present Draft 1 of the KSP (Draft 1) to Council and request that it be released for public and agency review and comment.

Resolution No. C-2020-0356 passed by Council at the November 11, 2020 meeting authorized the release of Draft 1 for public and agency review and comment. In late November 2020, notice was circulated to external agencies, internal departments, interested parties, Council, the KSPR Steering Committee, Town Committees, and indigenous communities advising that Draft 1 has been posted to the Town's webpage for review and comment. Notice was also posted on the Town Page in the December 3, 2020 edition of the Georgina Advocate.

On December 3, 2020, the project team hosted Workshop #3 to present Draft 1 to the public, answer questions and receive feedback. The workshop was facilitated virtually with two identical sessions held, the first at 1:00 p.m. and the second at 6:30 p.m. A report summarizing Workshop #3 is being prepared and will be available shortly.

In place of Online Survey #3 which was scheduled to be conducted following Workshop #3, the project team prepared a document for circulation to the public which explains what a Secondary Plan is and how to provide comments on the plan (refer to Attachment 1). This document was circulated to interested parties and posted on the project webpage.

Comments on Draft 1 have been received from several internal Town Divisions and key agencies such as York Region and the Lake Simcoe Region Conservation Authority. Upwards of thirty submissions have also been received from the public. The project team is in the process of completing a thorough review of all comments and revising Draft 1 as necessary. Responses will be provided to all individuals who have provided comments. The responses will be summarized in a future report to Council with the release of Draft 2 at the Statutory Public Meeting anticipated at the end of Q3/beginning of Q4 of this year.

Based on the work plan updated in June 2020, a Statutory Public Meeting was anticipated to be held near the end of Q1 this year (i.e. March 2021) to present Draft 2 to Council. However, the timing of the project has been delayed in order to:

- Address complex policy issues and, the approach to addressing key stakeholder and agency comments;
- Ensure consistency with the population and employment forecasting associated with the York Region Municipal Comprehensive Review (MCR) and the Town's new Development Charge By-law Background Study with the Growth Management approach in the Secondary Plan; and,
- Accelerate the update and recalibration of the Town's Servicing Allocation Distribution Program, originally to be completed after the adoption of the new KSP so as to permit the continuation of major development applications in Keswick.

The project team will continue to work toward the preparation of Draft 2, including the Urban Design and Architectural Control Guidelines. Once finalized, the project team will be meeting with the Steering Committee and Technical Advisory Committee to present Draft 2 and receive feedback. A revised work plan showing the remaining tasks in the project is provided as Attachment 1. The timing proposed for Phase 3 tasks are reflective of the remaining work program and may be subject to change as the project progresses and new issues arise.

Should you have any comments, questions or concerns related to this briefing note, contact me to discuss via telephone at 905-476-4301 ext. 2297 or via email at tmakarewicz@georgina.ca.

Attachments:

Attachment 1 – Revised Project Work Plan for Phase 3

KESWICK SECONDARY PLAN REVIEW WORK PLAN

	2021	June	July	August	September	October	November	December
Phase 3 - Final Secondary Plan								
3.1 Meeting with Town Staff		■						
3.2 Document Preparation		■	■	■	■	■	■	■
Secondary Plan Draft #2		■	■					
Design Guidelines			■	■				
3.3 Meeting with Steering Committee and TAC				■				
3.4 Prepare Report and Presentation for Stat. PM				■	■			
3.5 Prepare Consultation Material for Open House					■			
3.6 Statutory Public Open House (Sec. 17(16))					■	■		
3.7 Statutory Public Meeting (Sec. 17(15))					■	■		
3.8 Finalize Secondary Plan						■	■	
3.9 Prepare Report and Presentation							■	■
3.10 Second Public Meeting / Recommend Adoption								■

The timing of the tasks listed above are for general information purposes and are subject to change as the project develops. To confirm the timing of a specific task, please contact Tolek Makarewicz, Senior Policy Planner, by telephone at 905-476-4301 ext. 2297 or by email at tmakarewicz@georgina.ca.

May 20, 2021