

### **External Briefing Note**

### **GEORGINA**

**Subject:** Resuming the Keswick Secondary Plan Review and Assignment of 4,000 Persons Capacity to the Keswick

Water Resource Recovery Facility

To: Mayor and Council

From: Tolek A. Makarewicz, Senior Policy Planner

**Date:** July 15, 2020

**Briefing:** 

### 1) Resuming the Keswick Secondary Plan Review

The Keswick Secondary Plan Reivew (KSPR) is in Phase 2 of 3, being the Issues/Options/Policy Directions Phase. Referencing the project Gantt Chart provided as Attachment 1, the project team is currently nearing the completion of Task 2.7 (Initiate Final Documents). In this regard, the consulting team has provided Planning Staff with the first draft of the Keswick Secondary Plan (KSP) and it is under review. Once the review is complete and the consulting team makes any necessary revisions, Task 2.7 will be complete.

In accordance with Task 2.8: Council Rpt./Pres. (Sec. 26(3) of the *Planning Act* – Revisions that may be req'd), a special meeting of Council was scheduled to take place on April 22, 2020, to discuss the revisions that may be required to the KSP and provide Council and the public with an opportunity to provide comment. However, as a result of the emerging COVID-19 pandemic and resulting social distancing and gathering restrictions, the special meeting of Council was cancelled and the tasks of the project requiring public participation were put on hold until further notice. As a result, the project timeline and work plan have been impacted.

Now that municipalities, including Georgina, are beginning to adapt to the new reality of social distancing and limits on gatherings of people by holding virutal meetings, including Council Meetings with public participation, Staff believe it is time to resume the KSPR. In the interest of getting the project back on track and complying with social distancing requirements, Staff have conducted a review of the remaining tasks in Phase 2 of the Gantt Chart (Tasks 2.8 - 2.15). The three next steps that will be taken by the project team to resume the KSPR are explained below:

Step	Description	Expected Timing	Deliverable(s)
1	Initiate Final Documents ( <b>Task 2.7</b> )	Staff finalize review	Draft 1 of the KSP
	Planning Staff to finalize internal review of the frist	by mid July	which incorporates
	draft of the KSP and provide comments to the	<ul> <li>Consulting team</li> </ul>	comments made by
	consulting team to make revisions as necessary.	makes revisions by	Planning Staff
		end of July	

Steering Committee and Technical Advisory Committee Committee meetings Draft 1 of the KSP Meetings #4 (currently Task 2.9) to be held first or which incorporates second week of Will become the **new Task 2.8**. comments made by The meetings will be conducted virtually through August Planning Staff and SC • Comments due first and TAC Zoom. or second week of The purpose of these committee meetings are for the project team to present the first draft of the KSP to September both committees and provide them with the Consulting team opportunity to ask questions and provide verbal makes revisions by comment. third or fourth week of September The committee members will be provided with a copy of the first draft of the KSP and asked to review and provide written comment. Department heads will also be circulated a copy of the first draft for review and comment. One month will be given to allow for adequate review. • The consultant team will make revisions as necessary. 3 The report and special meeting of Council which was TBD: Special meeting • Staff report and scheduled to take place on April 22<sup>nd</sup>, but which was of Council to be presentation to cancelled due to COVID-19 (currently Task 2.8), will now be scheduled late Council combined with the report and presentation to Council on October, early Draft 1 of the KSP (currently Task 2.10). November, Will become new Task 2.9 depending on Council It is anticipated that the special meeting of Council will scheduling be conducted virtually through Zoom. This will eliminate one staff report and presentation in an effort to make up for lost time due to COVID-19. The purpose of this task is to: Explain the revisions that may be required to the Present Draft 1 of the KSP Gather comments from the public and Council Request Council to release Draft 1 of the KSP for formal public and agency review and comment Council's authorization to release Draft 1 will allow the project team to utilize Draft 1 of the KSP at Workshop #3 (Task 2.12) to receive feeback from the public, and it will also allow Staff to undertake the circulation of Draft 1 of the KSP to agencies and departments for

formal review and comment.

Following Step 3 discussed above, the project team will undertake the remaining tasks in the order identified on the Gantt Chart starting with Task 2.11: Prepare Consultation Material, which will now be the new Task 2.10. The remaining tasks in Phase 2 will be renumbered accordingly. No changes to Phase 3 are proposed at this time. A revised Gantt Chart which incorporates the changes discussed above is provided as Attachment 2. For ease of reference, Attachment 3 is a copy of the revised Gantt Chart which only shows the remaining tasks.

### 2) Assignment of 4,000 Persons Capacity to the Keswick Water Resource Recovery Facility

On July 16, 2019, Council considered Report DS-2019-0092. This report addressed the status of servicing capacity allocation in the Keswick Water Resource Recovery Facility (KWRRF) and the Region's proposed stress testing of the membrane filtration system of the plant prior to the release of the final phase of servicing capacity to the Town (4,000 persons equivalent). At the July 16, 2019 meeting, Council adopted Resolution No. 2019-0423 as follows:

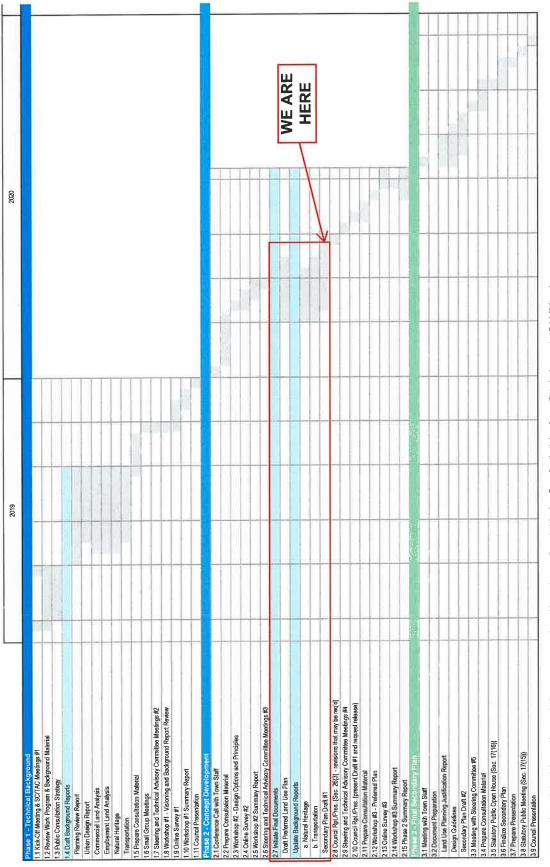
"That the consideration of Planning Act applications submitted on/after July 16, 2019 which require servicing allocation from the Keswick Water Resource Recovery Facility be put on hold, pending the completion and approval of the Keswick Secondary Plan Review and Update; and that such application affecting lands located within the Keswick Secondary Plan area will be brought before Council for an initial public meeting and staff information report and be deferred pending said completion and approval of the Keswick Secondary Plan Review and Update, save and except for application(s) forthcoming from Justin Risi for lands located at 27, 33 and 45 The Queensway South, Keswick, proposing 60 purpose built rental apartment units."

On November 2, 2019, Council received a presentation from York Region Staff outlining the status of the membrane stress testing and monitoring program being undertaken at the KWRRF. The purpose of the program is to confirm whether the filtration membrane in the facility is operating sufficiently in order for York Region to release the remaining phase of 4,000 persons capacity of servicing allocation to the Town to support growth and development within Keswick. During that presentation, Regional Staff indicated that the results of the monitoring are anticipated to be available by late spring 2020.

On June 29, 2020, the Planning Division received letter from York Region confirming that the membrane stress testing has been completed at the KWRRF and that the stress test conditions were achieved (refer to Attachment 4). In this regard, York Region is prepared to assign the remaining 4,000 persons equivalent of capacity at the KWRRF to the Town. This release increases the total capacity assignment for the KWRRF from 45,000 to 49,000 persons, which is the design capacity of the facility.

Should you have any comments, questions or concerns related to this briefing note, contact me to discuss via telephone at 905-476-4301 ext. 2297 or via email at <a href="mailto:tmakarewicz@georgina.ca">tmakarewicz@georgina.ca</a>.

## KESWICK SECONDARY PLAN REVIEW GANTT CHART



The timing of the tasks listed above are for general information purposes and are subject to change as the project develops. To confirm the timing of a specific task, please contact Tolek Makarewicz, Senior Policy Planner, by telephone at 905-476-4301 ext. 2297 or by email at tmakarewicz@georgina.ca.

### KESWICK SECONDARY PLAN REVIEW GANTT CHART

		orac from	No. Committee	- Falloudo			121	
Phase 1 - Technical Background			7				-	
1.1 Kick-Off Meeting & SC/TAC Meetings III								
1.2 Review Work Program & Background Material								
1.3 Public Consultation Strategy								
1.4 Draft Background Reports								
Planning Review Report							_	
Urban Design Report								
Commercial Land Analysis								
Employment Land Analysis								
Hatural Horitage								
Transportation							_	
1.5 Prepare Consultation Material							_	
1.6 Small Group Meetings							_	
1.7 Steering and Technical Advisory Committee Meetings #2.								
1.6 Workshop #1 - Visioning and Background Report Review								
19 Online Survey #1							_	
1.10 Workshop #1 Sustainry Report								
1.11 Council Presentation								
Phase 2 - Concept Development								
2.1 Conference Call with Town Staff							_	
2.2 Prepare Consultation Material								
2.3 Workshop #2 - Design Options and Principles				,				
2.4 Online Survey #2								
2 5 Workshop #2 Summary Report				-				
2.6 Steering and Technical Advisory Committee Meetings #3							_	
2.7 Initiate Final Documents								
Draft Preferred Land Use Plan								
Update Background Reports								
a Natural Heritage								
b Transportation			j					
Secondary Plan Draft #1								
2 8 Steering and Technical Advisory Committee Meetings #4							i	
2.9 Special Meeling of Council (Sec. 26(3) - revisions that may be red'd, prezent Draft #1, request release)								
2 10 Prepare Consultation Material							T	
2.11 Workshop #3 - Preferred Plan							I	
2.12 Online Survey #3							T	
2 13 Workshop #3 Summary Report								
2.14 Phase 2 Summary Report					_	44		
flase 3 - Final Secondony Plan								
3.1 Meeting with Town Staff								
3.2 Bocument Preparation				İ				
Land Use Planning Justification Report								
Design Guidelines					ļ			
Secondary Plan (Frail #2						I	Ī	
3.3 Meeting with Steering Committee #5				ļ		ł		
3.4 Prepare Constatution Maillenia							I	
3.5 Startulory Public Open House (Sec. 17(16))				I				
2 December 1 December 1						l		
/ Prepare Presentation						l		
3 Soliability Public Meeting (Sec. 17(13))								
3 Course Discentification								

June 25, 2020

Attachment 2 Page 1 of 1

# KESWICK SECONDARY PLAN REVIEW GANTT CHART

Phase 2 - Connegt Development  Day Inflate Final Documents  Day Inflate Final Documents  Day Inflate Final Documents  Day Inflate Final Documents  Update Background Reports  a. Natural Heltinge  b. Transportation  Secondary Plan Draft #II  2.9 Speaking and Teachrical Advisory Committee Meetings #4  2.9 Speaking and Teachrical Advisory and may be requ's present Draft #I; request release)  2.10 Thors are 2 Summary Report  2.10 Thors are 2 Summary Report  2.11 Workshop #3. Preferred Plan  2.12 Onlive Stoney #3  2.13 Workshop #3. Summary Report  2.14 Prepare Consultation Medical  3.14 Neeting with Town Staff  3.24 Document Preparation  3.24 Document Preparation  3.25 Document Preparation  3.25 Concurrent Preparation  3.26 Secondary Plan Draft #1  3.27 Document Preparation  3.3 Meeting with Town Staff  3.4 Requested Consultation Medical  3.4 Requested Consultation Medical  3.5 Staffurory Public Planting  3.5 Staffurory Public Planting  3.6 Reduced Secondary Plan Draft  3.7 Requested Presentation  3.6 Frequent Presentation  3.6 Frequent Presentation  3.7 Prepare Presentation  3.7 Prepare Presentation  3.8 Prepare Presentation  3.9 Prepare Presentation  3.9 Prepare Presentation  3.9 Counter Presentation		July 2020	August	September	October	November	December	January 2021	February	March
2.7 Inflate Fried Documents  Update Perfected Land Lube Paln  Update Perfected Land Lube Paln  Update Residence And Food Perfected Land Lube Paln  a. Natural Heritage  a. Natural Heritage  b. Transportation  Secondary Paln Drift #1  2.8 Sheering and Technical Advisory Committee Meetings #4  2.1 Whorksport S. Perfected Meeting  2.1 Whorksport S. Summary Report  2.1 Sheering with Town Staff  3.1 Neeting with Town Staff  3.2 Neeting with Staff Committee #5  3.3 Meeting with Steering Committee #5  3.3 Meeting with Steering Committee #5  3.4 Repage Consultation Meterial  3.5 Equal Open House (Sec. 17(16))  3.6 Finatee Secondary Plan  3.7 Prepare Presentation  3.8 Finatee Persentation  3.7 Prepare Presentation  3.8 Challenge With Cheeting With Weeting With Weeti	Phase 2 - Concept Development									
Drief Preferred Land Use Plan Update Background Reports  Become Background Research Referred Plan  Become Background Research Referred Plan  Become Background Research Referred Plan  Become Background Research Report  Become Background Reports  Become Background Reports  Become Background Report  Background Report  Background Report  Background Report  Background Report  Background Report  Background Research Report  Background Background Research  Background Background Research  Background Background Research  Background Background Research  Background R	2.7 Initiate Final Documents									
Undate Background Reports	Draft Preferred Land Use Plan									
a. Natural Herlage  b. Transportation Secondary Plant Mitter 2.8 Steering and Technical Advisory Committee Meetings #4 2.8 Steering and Technical Advisory Committee Meetings #4 2.9 Special Meeting of Council (Sec. 26(3) - revisions that may be req-ti, present Draft #1; request release) 2.1 Online Survey #3 2.1 Workshop #3. Perferred Plan 2.12 Online Survey #3 2.13 Workshop #3. Summary Report 2.12 Online Survey #3 2.14 Phase as 2 Summary Report 3.14 Meeting with Town Saff 3.2 Decomment Preparation 3.1 Meeting with Town Saff 3.3 Meeting with Town Saff 3.4 Meeting with Steering Committee #5 3.5 Meeting with Steering Committee #5 3.5 Meeting with Steering Committee #5 3.5 Alexanory Public Open Husse (Sec. 17(16)) 3.6 Finaltze Secondary Plan 3.7 Prepare Presentation 3.7 Prepare Committee #5 3.8 Stellutory Public Meeting (Sec. 17(16)) 3.9 Stellutory Public Meeting (Sec. 17(16)) 3.9 Caucili Presentation 3.1 Prepare Presentation 3.9 Caucili Presentation	Update Background Reports									
B. Transportation Secondary Plan Draft #1 Secondary Plan Draft #2 Sel Seeming and Technical Advisory Committee Meetings #4  2.6 Special Meeting of Council (Sec. 28(3) - revisions that may be req tit, present Draft #1, request release)  2.10 Prepare Consultation Material 2.11 Volvakhop #3. Preferred Plan 2.11 Volvakhop #3. Preferred Plan 2.12 Onine Summary Report 2.14 Prace 2 Summary Report 2.14 Prace 2 Summary Report 2.14 Prace 2 Summary Report 3.2 Document Preparation 1.27 Onion Summary Report 2.2 Document Preparation 1.28 Occurrent Preparation 1.29 Concurrent Preparation 2.2 Document Preparation 2.3 Meeting with Sisening Committee #5 3.4 Meeting with Sisening Committee #5 3.5 Selector Vehic Open House (Sec. 17(16)) 3.6 Shaltony Public Meeting viith Sisening (Sec. 17(16)) 3.7 Prepare Presentation 3.8 Shaltony Public Meeting (Sec. 17(16)) 3.8 Shaltony Public Meeting (Sec. 17(16)) 3.9 Council Reports 3.9 Council R	a. Natural Heritage									
2.8 Steering and Technical Advisory Committee Meetings #4  2.8 Steering and Technical Advisory Committee Meetings #4  2.10 Prepare Consultation Material  2.11 Workshop #3 - Preferred Plan  2.12 Voline Survey #3  2.13 Workshop #3 - Preferred Plan  2.13 Workshop #3 - Preferred Plan  2.14 Workshop #3 - Preferred Plan  2.14 Workshop #3 - Preferred Plan  2.15 Voline Survey #3  2.15 Workshop #3 - Preferred Plan  3.14 Meeting with Town Staff  3.2 Document Preparation  3.3 Meeting with Town Staff  3.4 Meeting with Steering Committee #5  3.5 Meeting with Steering Committee #5  3.5 Meeting with Steering Committee #5  3.6 Finalize Secondary Plan  3.7 Prepare Presentation  3.8 Finalize Secondary Plan  3.9 Statutory Public Open House (Sec. 17(16))  3.9 Statutory Public Open House (Sec. 17(15))  3.9 Sudurd Presentation  3.9 Sudurd Presentation	b. Transportation									
2.8 Steering and Technical Advisory Committee Meetings ## 2.9 Steering and Technical Advisory Committee Meetings ## 2.9 Steering and Technical Advisory Committee Meetings ## 2.10 Prepare Consultation Material 2.11 Workshop #3 Preferred Plan 2.12 Ohine Survey #3 2.13 Workshop #3 Summary Report 2.14 Phase 2 Summary Report 2.14 Phase 2 Summary Report 3.14 Meeting with Town Report 3.14 Meeting with Town Report 3.15 Meeting with Town Report 3.2 Meeting with Town Report 4.2 Council Plan Sacondary Plan 3.3 Meeting with Resort Report 4.4 Prepare Committee #5 3.5 Statutory Public Open House (Sec. 17(16)) 3.6 Statutory Public Open House (Sec. 17(16)) 3.7 Prepare Presentation 3.8 Statutory Public Meeting 3.9 Statutory Public Meeting Recordary Plan 3.0 Statutory Plan Plan 3.0 Statutory P	Secondary Plan Draft #1									
2.9 Special Meeting of Council (Sec. 26(3) - revisions that may be req' û, present Draft #1; request release)       2.10 Prepare Consultation Material         2.11 Online Submitted on Material       2.11 Workshop #3 Preferred Plan         2.12 Online Submitted on Material       2.12 Online Submitted Plan         2.13 Workshop #3 Summary Report       2.14 Phase 2 Summary Report         2.14 Phase 2 Summary Report       3.2 Document Town Staff         3.2 Document with Town Staff       3.2 Document Town Staff         3.2 Document with Town Staff       3.2 Document Staff Staff         3.2 Document Staff Staf	2.8 Steering and Technical Advisory Committee Meetings #4									
2.10 Prepare Consultation Material 2.11 Workshop #3 - Preferred Plan 2.12 Ulwinshop #3 - Preferred Plan 2.13 Workshop #3 - Preferred Plan 3.14 Prepara 3 - Final Secondary Plan 3.14 Meeting with Town Saff 3.2 Document Preparation Land Use Planning Justification Report Design Guidelines Secondary Plan 3.3 Meeting with Steering Committee #5 3.4 Prepare Consultation Material 3.5 Statutory Public Open House (Sec. 17(16)) 3.6 Finalize Secondary Plan 3.7 Statutory Public Open House (Sec. 17(15)) 3.8 Statutory Public Weeting (Sec. 17(15)) 3.9 Council Presentation	2.9 Special Meeting of Council (Sec. 26(3) - revisions that may be req'd; present Draf	t#1; request relea	ise)							
2.11 Workshop #3 - Preferred Plan         2.12 Online Survey #3         2.13 Workshop #3 Surmary Report         2.14 Phase 2 Surmary Report         2.14 Phase 2 Surmary Report         2.14 Phase 2 Surmary Report         Briss 2 J - Ental Secontidary Plan         3.1 Meeting with Town Staff         3.2 Document Preparation         Land Use Planning Justification Report         Design Guidelines         Secondary In Draft #2         3.3 Meeting with Steering Committee #5         3.4 Prepare Consultation Material         3.5 Statutory Public Open House (Sec. 17(16))         3.6 Finalize Secondary Plan         3.7 Prepare Presentation         3.8 Statutory Public Meeting (Sec. 17(15))         3.8 Statutory Public Meeting (Sec. 17(15))	2.10 Prepare Consultation Material									
2.12 Online Survey #3         2.13 Workshop #3 Surmmary Report         2.14 Phase 2 Surmmary Report         2.14 Phase 2 Surmmary Report         2.14 Phase 2 Surmmary Report         3.1 Meeting with Town Staff         3.2 Document Preparation         Land Use Planning Justification Report         Design Guidelines         Secondary Plan Draff #2         3.3 Meeting with Steering Committee #5         3.4 Prepare Consultation Material         3.5 Statutory Public Open House (Sec. 17(16))         3.6 Statutory Public Medicing (Sec. 17(15))         3.6 Statutory Public Medicing (Sec. 17(15))         3.7 Prepare Presentation         3.8 Statutory Public Meding (Sec. 17(15))	2.11 Workshop #3 - Preferred Plan									
2.13 Workshop #3 Summary Report 2.14 Phase 2 Summary Report 2.1 Meeing with Town Staff 3.2 Document Preparation 2.2 Document Preparation 2.3 Leaf Preparation Report 2.3 Meeing with Steering Committee #5 3.3 Meeing with Steering Committee #5 3.4 Prepare Consultation Material 3.5 Statutory Public Open House (Sec. 17(16)) 3.6 Finalize Secondary Plan 3.8 Statutory Public Open House (Sec. 17(15)) 3.7 Prepare Presentation 3.8 Statutory Public Open House (Sec. 17(15)) 3.9 Council Presentation	2.12 Online Survey #3									
2.14 Phase 2 Summary Report         Phase 3 - Final Secondary Plan         3.1 Meeing with Town Staff         3.2 Document Preparation         Land Use Planning Justification Report         Design Guidelines         Secondary Plan Draff #2         3.3 Meeting with Stearing Committee #5         3.4 Prepare Consultation Material         3.5 Stautory Public Open House (Sec. 17(16))         3.6 Finalize Secondary Plan         3.7 Prepare Consultation Material         3.8 Finalize Secondary Plan         3.8 Estatutory Public Meeting (Sec. 17(15))         3.9 Council Presentation	2.13 Workshop #3 Summary Report									
Phase 3 - Final Secondary Plan 3.1 Meeting with Town Staff 3.2 Document Preparation Land Use Planning Justification Report Design Guidelines Secondary Plan Draff #2 3.3 Meeting with Steering Committee #5 3.4 Prepare Consultation Material 3.5 Statutory Public Open House (Sec. 17(16)) 3.6 Finalize Secondary Plan 3.7 Prepare Presentation 3.8 Statutory Public Meeting (Sec. 17(15)) 3.9 Council Presentation	2.14 Phase 2 Summary Report									
3.1 Meeting with Town Staff 3.2 Document Preparation Land Use Planning Justification Report Design Guidelines Secondary Plan Draff #2 3.3 Meeting with Stearing Committee #5 3.4 Prepare Consultation Material 3.5 Statutory Public Open House (Sec. 17(16)) 3.6 Finalize Secondary Plan 3.7 Prepare Presentation 3.8 Statutory Public Meeting (Sec. 17(15)) 3.9 Council Presentation 3.9 Council Presentation	Phase 3 - Final Secondary Plan							Both Comment		
3.2 Document Preparation         Land Use Planning Justification Report         Design Guidelines         Secondary Plan Draft #2         3.3 Meeting with Steering Committee #5         3.4 Prepare Consultation Material         3.5 Statutory Public Open House (Sec. 17(16))         3.6 Finalize Secondary Plan         3.7 Prepare Presentation         3.8 Statutory Public Meeting (Sec. 17(15))         3.9 Council Presentation	3.1 Meeting with Town Staff									
Land Use Planning Justification Report         Design Guidelines         Secondary Plan Draff #2         3.3 Meeting with Steering Committee #5         3.4 Prepare Consultation Material         3.5 Statutory Public Open House (Sec. 17(16))         3.6 Finalize Secondary Plan         3.7 Prepare Presentation         3.8 Statutory Public Meeting (Sec. 17(15))         3.9 Council Presentation	3.2 Document Preparation									
Design Guidelines         Secondary Plan Draft #2         3.3 Meeting with Steering Committee #5         3.4 Prepare Consultation Material         3.5 Statutory Public Open House (Sec. 17(16))         3.6 Finalize Secondary Plan         3.7 Prepare Presentation         3.8 Statutory Public Meeting (Sec. 17(15))         3.9 Sututory Public Meeting (Sec. 17(15))	Land Use Planning Justification Report									
Secondary Plan Draft #2         3.3 Meeting with Steering Committee #5         3.4 Prepare Consultation Material         3.5 Statutory Public Open House (Sec. 17(16))         3.6 Finalize Secondary Plan         3.7 Prepare Presentation         3.8 Statutory Public Meeting (Sec. 17(15))         3.9 Council Presentation	Design Guidelines					ю				
3.3 Meeting with Steering Committee #5         3.4 Prepare Consultation Material         3.5 Statutory Public Open House (Sec. 17(16))         3.6 Finalize Secondary Plan         3.7 Prepare Presentation         3.8 Statutory Public Meeting (Sec. 17(15))         3.9 Council Presentation	Secondary Plan Draft #2									
3.4 Prepare Consultation Material         3.5 Statutory Public Open House (Sec. 17(16))         3.6 Finalize Secondary Plan         3.7 Prepare Presentation         3.8 Statutory Public Meeting (Sec. 17(15))         3.9 Council Presentation	3.3 Meeting with Steering Committee #5									
3.5 Statutory Public Open House (Sec. 17(16))         3.6 Finalize Secondary Plan         3.7 Prepare Presentation         3.8 Statutory Public Meeting (Sec. 17(15))         3.9 Council Presentation	3.4 Prepare Consultation Material									
3.6 Finalize Secondary Plan         3.7 Prepare Presentation         3.8 Statutory Public Meeting (Sec. 17(15))         3.9 Council Presentation	3.5 Statutory Public Open House (Sec. 17(16))									
3.7 Prepare Presentation 3.8 Statutory Public Meeting (Sec. 17(15)) 3.9 Council Presentation	3.6 Finalize Secondary Plan									
3. S Statutory Public Meeting (Sec. 17(15)) 3.9 Council Presentation	3.7 Prepare Presentation									
3.9 Council Presentation	3.8 Statutory Public Meeting (Sec. 17(15))									
	3.9 Council Presentation									

The timing of the tasks listed above are for general information purposes and are subject to change as the project develops. To confirm the timing of a specific task, please contact Tolek Makarewicz@georgina.ca.

June 25, 2020



June 29, 2020

Mr. Alan Drozd, MCIP, RPP
Manager of Planning (A)
Development Services Department
Town of Georgina
26557 Civic Centre Road
Keswick, ON L4P 3G1

Dear Mr. Drozd:

Re: Assignment of 4,000 Persons Capacity at Keswick WRRF, Town of Georgina

In November 2019, York Region (Region) advised local Council that it could consider assigning the remaining 4,000 persons of capacity at the Keswick WRRF following completion of membrane stress testing in Q1 2020. Scheduling challenges in early 2020 due to facility maintenance and COVID-19 resulted in deferral of stress testing to Q1 2021. Despite this change, the membranes exhibited good performance during a large storm event in January 2020 where target stress test conditions were achieved, albeit for a shorter duration of time.

As such, we are prepared to assign the remaining 4,000 persons of capacity at the Keswick WRRF to the Town. This release increases the total capacity assignment for the Keswick WRRF from 45,000 to 49,000 persons, which is the design capacity of the facility.

If you have any questions or require additional information, please contact Tammy Silverstone, Manager, Capacity Monitoring and Development Approvals (A) at tammy.silverstone@york.ca.

Sincerely,

Wendy Kemp, M.Sc., P.Geo

Word King

Director, Infrastructure Asset Management (A)

TS/er

Copy to:

Erin Mahoney, Commissioner, Environmental Services Paul Freeman, Chief Planner, Corporate Services

Karen Whitney, Director, Community Planning, Corporate Services

Teema Kanji, Manager, Programs and Process Improvement, Corporate Services

Tammy Silverstone, Manager, Capacity Monitoring and Development Approval (A), Environmental

Services

Beth Weir, Manager, Wastewater, Environmental Services Roy Huetl, Director, OMM, Environmental Services Mike Rabeau, Director, CPD, Environmental Services

Attachment 4
Page 1 of 1