



TOWN OF
GEORGINA

PERMIT APPLICATION PROCESS CHECKLIST

INTERIOR RENOVATION

REQ'D	REC'D	
		Detailed Site Plan (showing all buildings, setbacks to lot lines of all existing and proposed buildings, lot dimensions, north indicator, civic and legal address, wells, septic, driveway location, watercourses, ponds or rivers, and street location). Highlight new construction. Site plan to match that submitted for lot grading and LSRCA approval.
		Floor Plans (existing and proposed floor plans - all rooms identified, bedroom closets, plumbing fixtures)
		Cross Sections
		Existing and proposed elevations
		Any new window/door openings and lintel sizes
		Plumbing permit if applicable
		Schedule 1 - Designer
		Part 8 Approval if applicable (2 copies of site plan, green copy of application and white copy of fee breakdown)
		Letter of Authorization Signed by Owner

This checklist constitutes a preliminary review to determine suitability of drawings for Zoning/Building Permit application only. A further review will be completed by the Zoning Examiner and Plans Reviewer, at which time more information and/or amendments to the drawings may be required.