



Application and Permit Refunds

Please refer to Section 16 of [Building By-law 2015-0150](#) for the full context of building permit refunds.

Building Permits

1. All requests to cancel a building permit application or issued building permit must be submitted in writing to the Town of Georgina's Chief Building Official.
2. The following summarizes the applicable refunds that may be applied:
 - Up to 90% of the paid permit fee is refundable if administrative functions only have been performed;
 - Up to 80% of the paid permit fee is refundable if zoning/applicable law review only has commenced;
 - Up to 60% of the paid permit fee is refundable if zoning/applicable law and building code examination functions have commenced;
 - An additional 5% of the paid permit fee is retained by the Town for each site visit that occurs.
3. A pre-permit surcharge that was charged for work commencing prior to obtaining a permit is not refundable.
4. Generally, no permit fees are refundable for a building permit that has been issued for 6 months or more.
5. Any refunded fee or deposit will only be returned to the person identified on the receipt.
6. No permit fee refund shall be made where the calculated refund is less than the minimum fee.

Site Alteration Permits

Site alteration permits and application fees are not refundable as set out in By-law 2011-0044. For more information, visit the Development Engineering Division at the 3rd floor of the Civic Centre or contact at 905-476-4305 ext. 2329 or engineering2@georgina.ca