

### **General requirements for businesses during Step 3**

This is a limited summary of requirements for all open businesses. It is the responsibility of the business owner to stay up-to-date with the provincial regulations.

1. Face masks must be worn by all patrons and staff (except those who are exempt).
2. The person responsible for a place of business shall limit the number of members of the public in the place of business so that the members of the public are able to maintain a physical distance of at least two metres from every other person in the business.
3. Workers must wear face masks and eye protection if providing services within two metres of someone not wearing a face mask.
4. Staff and patrons must physically distance at least two metres throughout common areas (Does not apply to people from the same household).
5. Patrons lining up inside or outside the establishment must be two metres apart.
6. The person responsible for a business or place that is open shall ensure that,
  - (a) if an outdoor area of the business or place is covered by a roof, canopy, tent, awning or other element, at least two full sides of the entire outdoor area are open to the outdoors and are not substantially blocked by any walls or other impermeable physical barriers; and
  - (b) if an outdoor area at the business or place is equipped with a retractable roof and the roof is retracted, at least one full side of the outdoor area is open to the outdoors and is not substantially blocked by any walls or other impermeable physical barriers.
7. A Safety Plan must be prepared and posted and describe measures for screening, cleaning and disinfecting, enforcing physical distancing, and wearing of face coverings and other PPE.
8. Screening instructions for customers must be posted at entrance to establishment. A screening example from the province can be found [here](#).
9. All employees must be screened before entering the premises.

For additional and more detailed requirements, visit [ontario.ca](https://www.ontario.ca) or contact the Municipal Law Enforcement Division at 905-476-4301, ext. 2279 or 2454.