



**Keswick Secondary Plan Review  
 Technical Advisory Committee Notes  
 Meeting #1**

**Date of Meeting:** July 31, 2019

**Location:** The LINK Event Room; 20849 Dalton Road, Sutton

**Purpose:** Start Up Technical Advisory Committee meeting for Keswick Secondary Plan Review

**Attendees:**

Name	Company	Email
Harold Lenters	Town of Georgina	<a href="mailto:hlenters@georgina.ca">hlenters@georgina.ca</a>
Tolek Makarewicz	Town of Georgina	<a href="mailto:tmakarewicz@georgina.ca">tmakarewicz@georgina.ca</a>
Zaidun Alganabi	Town of Georgina	<a href="mailto:zalganabi@georgina.ca">zalganabi@georgina.ca</a>
Shawn Nastke	Town of Georgina	<a href="mailto:snastke@georgina.ca">snastke@georgina.ca</a>
Ken McAlpine	Town of Georgina	<a href="mailto:kmcalpine@georgina.ca">kmcalpine@georgina.ca</a>
Rob Flindall	Town of Georgina	<a href="mailto:rflinda@georgina.ca">rflinda@georgina.ca</a>
Karyn Stone	Town of Georgina	<a href="mailto:Kstone@georgina.ca">Kstone@georgina.ca</a>
Tanya Thompson	Town of Georgina	<a href="mailto:tthompson@georgina.ca">tthompson@georgina.ca</a>
Jelena Baker	Region of York (Community Planning)	<a href="mailto:Jelena.baker@york.ca">Jelena.baker@york.ca</a>
Sara Brockman	Region of York (Long Range Planning)	<a href="mailto:Sara.brockman@york.ca">Sara.brockman@york.ca</a>
Vi Bui	Region of York (Transportation)	<a href="mailto:vi.bui@york.ca">vi.bui@york.ca</a>
Jhapendra Pokhrel	Region of York (Infrastructure)	<a href="mailto:Jhapendra.pokhrel@york.ca">Jhapendra.pokhrel@york.ca</a>
David Schleichauf	Region of York (Transportation)	<a href="mailto:David.schleichauf@york.ca">David.schleichauf@york.ca</a>
Melinda Bessey	LSRCA	<a href="mailto:M.Bessey@lsrca.on.ca">M.Bessey@lsrca.on.ca</a>
Laura McGinnis	LSRCA	<a href="mailto:L.McGinnis@lsrca.on.ca">L.McGinnis@lsrca.on.ca</a>
Ron Palmer	Planning Partnership	<a href="mailto:rpalmer@planpart.ca">rpalmer@planpart.ca</a>
Donna Hinde	Planning Partnership	<a href="mailto:dhinde@planpart.ca">dhinde@planpart.ca</a>
Jessica Krushnisky	Planning Partnership	<a href="mailto:jkrushnisky@planpart.ca">jkrushnisky@planpart.ca</a>

▶ TM	Introductions and sign-in
▶ RP	Project team overview New growth Plan & further update anticipated Bill 108 – CBS, Parkland & other changes PPS – draft changes circulated Regional MCR occurring concurrently

▶ DH	<p>Overview of community engagement strategy</p> <ul style="list-style-type: none"> <li>▪ Metroquest: Platform TPP uses – Primarily used for surveys</li> <li>▪ Byward Market, Ottawa – current survey</li> </ul>
▶ RP	The anticipation is that we will have an approved Secondary Plan by the beginning of summer 2020
▶ SB	By the time the KSP is finished, the YR MCR will not be completed. Therefore, it will have to be in conformity with existing Plan. We may have to finalize the Plan, but hold off on the approval until the MCR is complete. That being the approach other YR municipalities are currently taking.
▶ HWL	Indicated that we will not be approving development applications in Keswick until the new KSP is approved.
▶ RP	Will be reviewing corridors and their boundaries / structure and ground-truthing the NHS.
▶ SN	Will the KBP SP be reviewed or looked at through this review?
▶ RP	No, but we need to consider it in terms of the commercial / retail land analysis occurring in the KSP.
▶ SN	Suggested to indicate the KBP SP on the KSP land use plan.
▶ KS	Can new community Improvement Plan area(s) to be incorporated into the KSP?
▶ RP	Yes, we can consider this as part of the review.
▶ TM	<p>Proposed Keswick Municipal Servicing Assignment Program, part of Georgina Housing Strategy, needs to be considered going forward.</p> <ul style="list-style-type: none"> <li>↳ 4,000 p.e. of servicing to be released by YR in last phase, unsure of how many units will be set aside for Program.</li> <li>↳ Program is intended to require all new subdivision developments to provide a greater range of built forms (i.e. the missing middle; semi's, towns, multi-unit buildings) in exchange for servicing allocation.</li> <li>↳ Program details (i.e. criteria and requirements) yet to be created.</li> </ul>
▶ RF	<p>Issues with ROW's: have become smaller, density has gone up, not enough parking trouble fitting utilities within crowded ROWs.</p> <p>A lot a “stuff” within ROW that were not previously considered – 20m (66 ft) ROWs are challenging.</p>
▶ HWL	It will be challenging to increase ROWs
▶ DH	Complete communities usually have smaller ROWs per provincial direction.

▶ SB	YR Official Plan speaks to parking management Strategy as part of OP/SP preparation.
▶ KM	Active transportation, updating Trails Master Plan soon, on-road and off-road trails to link to key areas of the Town.
▶ RP	Regarding parks – 4 ha for 1,000 ppl is not do-able.
▶ KM	Trying to provide larger park and open space as opposed to smaller parkettes scattered throughout a community.
▶ RP	Urban parks – 10x more expensive and 10x more difficult to maintain but they are necessary.
▶ RP	Changes in intensification targets?
▶ JB	Density and intensification targets – too early in the process to say what the numbers will be as the work is on-going – Planning for Growth direction report is schedule for Q4, 2019.
▶ RP	We are not looking at expansion of KSP at this time. If the Region determines it is required it will be directed top-down from the Region opposed to bottom-up proposal from Town.
▶ MB	PPS changes may permit municipalities to manage wetlands. There are not many wetlands in Keswick though. If TPP needs assistance they can contact LSRCA for assistance.
▶ SN	Have policies in place related to the health of Cooks Bay.
▶ RP	Cultural Heritage is usually a First Nations concern – we will need to consult with Georgia Island First Nations and other First Nations/Aboriginal groups.
▶ HWL	There is a need to include Intake Protection Zones into the KSP.
▶ RP	We will need Planned street widths in the KSP in order to get widenings. Some plans include Regional ROW requirements, others direct the reader to the YROP
▶ SN	Town is currently undergoing a broadband strategy. Broadband policies are being requested to be included in KSP.
▶ SB	Sarah likes to go through YROP and identify what policies they are requesting to be included in OPs/SPs. She will forward this information.
▶ KM	Urban design guidelines need review.

▶ ZA	Creating a sanitary masterplan, there will be a need to run the water servicing numbers through GM BluePlan's program.
▶ JP	Region will require the Town's input on water & wastewater and are looking for policies in SP to guide future servicing.

Meeting concluded at 4:30 pm

Next meeting: TBD

Minutes prepared by Town Planning staff.

*Any errors or omissions should be reported to the Author immediately.*

Copies to: TAC members  
 Donna Hinde, The Planning Partnership  
 Ron Palmer, The Planning Partnership  
 Jessica Krushnisky, The Planning Partnership